

# Overview & Scrutiny Committee



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Tuesday, 11 March 2025

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 12 March 2025** at **9.30 am**.

## SUPPLEMENTAL AGENDA

For further information including the Membership of this body and public information, see the main agenda

### 11C ACTION TRACKER

**(Pages 1 - 8)**

To receive an update from the Scrutiny Officer on progress made with topics on its action tracker.

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North Norfolk District Council

Overview and Scrutiny Committee Recommendations Tracker

Ref	Scrutiny Recommendation	Decision Maker	Decision	Implemented	Outcomes Achieved
24/01/24 Draft Revenue Budget for 2024/25	(A) council's budget monitoring to include the expected level income streams within the council budget should be reported in future to the Overview and Scrutiny Committee, and  (B) the Director of Resources be requested to produce at the start of the new financial year a timetable that sets out the key events as the budget is developed throughout the year such as which committee meetings it will be reported to and periods of public consultation.	Cabinet	Agreed		The timetable is being worked on
24/01/24 Peer Review – Action Plan	(A) the Overview and Scrutiny Committee agrees that the Peer Review Action Plan be presented to Cabinet for agreement and adoption, and  (B) a report be submitted to the Overview and Scrutiny Committee following the Local Government's Association revisit to the Council on the progress that had been on the changes proposed within the Action Plan.	Cabinet	Agreed		Peer review team revisiting end of July
14/02/24 Local Economic Strategy	(A) that an appendix to the full strategy and action plan be produced to show all the different sectors to the economy in North Norfolk and when available information be provided in the document that sets out the value of each sector to the local economy, and	Cabinet	Agreed		Further work being done on the strategy

	(B) the strategy part is extracted from the full document into a shorter summary form that could be more quickly read.				
14/02/24 Food Waste	Full Council be requested to agree to write a letter to Department for Environment, Food and Rural Affairs setting out the evidence associated with the shortfall in allocation and the anticipated capital costs that the Council will incur in relation to food waste collection.	Full Council	Agreed		
20/03/24 Net Zero	All reports to the Council's decision-making bodies should include a section on net zero impact so that a change in the carbon footprint is highlighted and explained.	Cabinet	Agreed	Yes	Work is ongoing to strengthen and improve this section within committee reports.
19/04/24 Water Summit	The Cabinet provide advice on what it would like the Council to take forward on water issues following the East of England Water Summit	Cabinet	It was not Cabinet's place to set the direction for Overview & Scrutiny Committee but that lots of pointers had been raised regarding the key players that should be involved.		A Water summit is on the committee's work plan.
17/07/24 East Of England Ambulance Service NHS Trust	The Council  (A) Request the East of England Ambulance Trust to provide  (1) the mapping of Community First Responders in North Norfolk to establish where any gaps in the numbers of volunteers are	Cabinet 9 Sept	Agreed		

	<p>(2) communication materials for members of the council to use when talking to their respective Parish and Town Councils about the co-responding and the role of Community First Responders</p> <p>(B) the Council</p> <p>(1) works with the Norfolk Ambulance Trust to help promote its Campaign on Community First Responders and co responding by signposting members of the public towards the Ambulance Trust’s Community First Responders <a href="https://www.eastamb.nhs.uk/join-the-team/volunteering-and-volunteers/community-first-responders">https://www.eastamb.nhs.uk/join-the-team/volunteering-and-volunteers/community-first-responders</a></p> <p>(2) encourages the members of the council to talk to their respective Parish and Town Councils on the importance of the work being done by Community First Responders with the aim of increasing the understanding of these roles and seeking to achieve more volunteers to apply for these roles.</p>				
<p>17/07/24 North Walsham High Street Heritage Action Zone initiative</p>	<p>To update the Overview &amp; Scrutiny Committee in 12 months’ time on the impact of the North Walsham High Street Heritage Action Zone initiative and learning from this, to establish a set of evaluation criteria, including baselines, which can then be used for similar projects in other towns in North Norfolk</p>	<p>Cabinet 9 Sept</p>	<p>Agreed</p>		

20/09/2024 Budget Monitoring	The Governance, Risk and Audit Committee be requested to consider the Council's Treasury Management Strategy at its next meeting,	GRAC			
20/09/2024 Homelessness Task and Finish Group	(A) To prevent homelessness expands its homelessness service prevention work to undertake such work at an earlier stage along with multi agency support, on an invest to save basis, to seek to reduce the number of people going into temporary accommodation and the costs of that to the council that should include. 1. increasing the awareness and risks of homelessness in the local communities, on the value of prevention for homelessness and that early intervention requires people to ask for help before it becomes too late 2. increasing its communication work which should include Parish and Town Councils and should also provide support to Councillors to enable them to help signpost those people who need housing help 3. increasing the range of interventions to help people especially on benefit support and with financial viability assessments	Cabinet	Agreed		
	(B) Managing homelessness Explores how it uses partner, charity, and voluntary organisations to create a series of outreach hubs and front-line services in North Norfolk for homelessness to create a network of advice and support including appropriate partner organisation(s)	Cabinet	Agreed		
	(C) Housing allocation Considers the viability of a support match scheme to match younger residents who need accommodation	Cabinet	Agreed		

	into a home with an older resident(s) that needs assistance in a similar way to the scheme in Cornwall. Supportmatch Homeshare - Cornwall Council				
Page 5	(D) Increase housing supply 1. Continues to encourage its Councillors to work within their local communities to seek to find additional plots of land that can be used for new affordable housing schemes 2. As a medium-term solution looks at setting up an investment partnership to provide affordable local housing for local people at social, discount and market rent. We would recommend the model used by Cambridge City Council and Gravesham Borough Council who set an investment partnership with the Hill Group on a 50:50 basis. 3. Explores the use of Solo Haus one bed housing where additional temporary accommodation for single people is required	Cabinet	Agreed		
	(E) Increase affordable house building/supply 1. Undertakes an audit of shop fronts away from primary retail areas and empty units above and behind shops to assess their potential for conversion to residential usage or renting out rooms 2. An affordable housing conference be set up to encourage Parish and Town councils to create neighbourhood plans that include allocations for community led development for local people and encourages community land trusts to come forward with affordable schemes in rural exception sites	Cabinet	Agreed		E4 submission made to the Government consultation

	<p>3. Continues to seek from Norfolk County Council a minimum 50% return of the extra Council tax that will be received from the new extra second homes premium and that the money the Council receives is ringfenced for affordable housing</p> <p>4. Responds to the Government consultation on changes to the National Planning Policy Framework on the definition of affordability</p> <p>5. Explores the potential to use Better Society Capital/National Homelessness Property fund 2 funding for 3-to-4-bedroom properties National Homelessness Property fund 2   Better Society Capital</p>				
Page 6	<p>(F) Increase/sustain Private rental tenancies</p> <p>1. Explores the model of using a local estate agency to set up a Council letting agency and also looks at whether homelessness prevention grant could be used to bring empty properties back into use.</p> <p>2. Encourages the new government to continue the previous government's work on introducing an appropriate licencing scheme for all short-term lets</p> <p>3. Continues to engage proactively with private landlords and considers whether setting up a Landlords Forum would be beneficial with an introductory conference type session including mortgage brokers, lenders, insurance companies as well as landlords and housing associations to explore solutions to the issues Landlords are experiencing</p>	Cabinet	Agreed		
	<p>(G) Reducing Long Term Empty Homes</p> <p>1. Continues to have an Empty Homes Officer as a permanent role</p>	Cabinet	Agreed		



	<p>2. Considers how to increase engagement with the Town and Parish Councils on the number of long-term empty properties in their areas</p> <p>3. Continues to investigate whether funding could be found to refurbish empty properties for people in housing need</p>				
Page 7	<p>(H) Sustain social tenancies</p> <p>1. Continues to investigate with registered providers on the reuse of sheltered housing and to seek fewer age designated homes</p> <p>2. Continues to have a strategic discussion with the registered providers on potential disposals that may occur over the next few years</p> <p>3. Encourages registered providers to ensure sufficient target hardening is provided in Domestic Abuse cases</p>	Cabinet	Agreed		
	<p>(I) Prevention of/provision for victims of Domestic Abuse</p> <p>1. Explores how partner organisations can be used to help with homelessness prevention especially in domestic abuse cases that would include tenancy support by the Registered Providers and spreading awareness to Parish and Town Councils and Councillors</p> <p>2. Asks the new Norfolk Police and Crime Commissioner whether the offer of scoping out a pilot that moves out the perpetrator in domestic abuse cases rather than the victim is still valid</p>	Cabinet	Agreed		
20/09/2024 Corporate Plan Reporting	More detailed information be provided within the action plan that would include delivery dates where possible and success criteria to give a greater	Cabinet	Agreed		

	understanding of the progress being made against each of the RAG targets				
12/03/2025 NZSAP	NNDC Net Zero Strategy and Climate Action Plan (NZSAP), which details how NNDC will meet the Net Zero target by 2030. This requires routine measuring of our carbon emissions and the reporting of the progress we have made.				
12/03/2025 Corporate Plan	Corporate Plan Action Plan Mar 2025 – Apr 2026.				
Apr 2025	Norfolk and Waveney Integrated Care Board				