

**Cabinet – Tuesday, 6 September 2022
Decision List**

Notes:

All decisions in this Decision List which are not identified as RECOMMENDATIONS to Council are capable of being "called-in" under Section 8 of Chapter 4, Part 3 of the Constitution. If not called-in, they will take effect on the expiry of 5 clear working days after the publication of this decision list.

For the avoidance of doubt, the deadline for a call-in request for this decision list will be **Wednesday 14th July**

The officer listed as taking action will generally be the author of the original report unless otherwise notified to the Democratic Services Team.

ACTION BY

7 - Recommendations from Cabinet Working Parties

Planning Policy & Built Heritage Working Party – 15 August 2022

**THE GLAVEN VALLEY CONSERVATION AREA APPRAISAL & MANAGEMENT PLAN
2022**

RESOLVED:

1. That the draft appraisal is approved for public consultation.
2. That following consultation, the amended appraisal be brought back to Working Party for consideration and subsequent adoption by Cabinet.

Mark Ashwell – Planning Policy Manager

8 – Recommendations from the Overview & Scrutiny Committee

Councillor Call for Action – the impact of second homes and holiday lets data report

RESOLVED

1. That the recommendations be deferred until the October meeting to allow further discussion on the impact of possible restrictions.

Environment & Quality of Life Scrutiny Panel – Public Conveniences Review

RESOLVED

1. That urgent recommendations 1 and 2 are accepted subject to further work, investigations and consultation on the impacts of wild camping, used to inform any potential future actions to be taken in advance of summer 2023.
2. That recommendation 3 to undertake an independent audit is not approved, but an internal review be undertaken.

Subject to further discussion between the Scrutiny Panel and officers from Property Services, Estates and Environmental Health to provide context and explanation:

3. That a review of the outcomes of any review alongside current structural surveys is undertaken during winter 2022-23 to develop an action plan for the facilities in 2023-24 and annually thereafter, actioned by Property Services, Estates and the Environmental Health (Cleansing).
4. That a cleansing ‘standard’ is established, embedded and reported on to ensure cross facility standards are maintained across the District.
5. That consideration be given to extend and enable out of hours accessibility of disabled toilets in major tourism locations, through security improvements.
6. That a standard design ‘type’ be adopted that is flexible enough to fit most locations where new build may be an option. The use of single self-contained

Emmy Denny - Democratic Services Manager

Property Services, Estates and Environmental Health – relative to responsibilities, to be discussed with the Scrutiny Panel

WC cubicles would eliminate wasted lobby areas, address equality and diversity needs and allow partial closures during quieter months or maintenance works.

7. That a simple customer feedback system is created and promoted to obtain and maintain ongoing feedback to support and evidence need for future changes or address any issues.
8. That the Strategy is reviewed and updated at least every 4 years, and that an annual review of the service provision and customer feedback is undertaken by Property Services and cleansing providers, and considered by the Overview & Scrutiny Committee or Scrutiny Panel.
9. That the decision making matrix be used and refined to determine future need.
10. That location suitability be assessed as part of the PC review.
11. That design and cost-benefit analysis of self-contained cubicle facilities are undertaken for all new public conveniences or major refurbishments (where possible) to offer single sex and gender neutral facilities in line with current legislation.
12. That all opportunities are regularly explored to improve the financial sustainability and continuation of public conveniences across the District such as service costs and maintenance, to include new technology, advertisement and commercial opportunities.
13. That when a new build or major refurbishment is required that the decision matrix is used to determine if the facility is of an appropriate size (ie numbers of cubicles) and in a desirable location (see audit/review results).
14. That any major refurbishments or new builds include costings for green/renewable technology to reduce environmental impact (energy efficiency, water use, carbon reduction) and cost efficiencies so that Members can select the most appropriate course of action for each location.

<p><u>9 - Outturn Report 2021/2022</u></p> <p>RESOLVED</p> <p>To recommend the following to Full Council:</p> <ol style="list-style-type: none"> 1. The provisional outturn position for the General Fund revenue account for 2021/22; 2. The transfers to and from reserves as detailed within the report (and appendix C) along with the corresponding updates to the 2022/23 budget; 3. Allocate the surplus of £615,740 to the General Reserve; 4. The financing of the 2021/22 capital programme as detailed within the report and at Appendix D; 5. The balance on the General Reserve of £2.33 million; 6. The updated capital programme for 2022/23 to 2025/26 and scheme financing as outlined within the report and detailed at Appendix E; 7. The roll-forward requests as outline in Appendix G are approved. 	<p>Recommendations to Council on 21st September 2022</p>
<p><u>10 - Budget Monitoring 2022/2023 - Period 4</u></p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. Note the contents of the report and the current budget monitoring position. 2. That £30,000 is released from the Asset Management reserve for health and safety works at Mundesley road car park, North Walsham. 3. That it is recommended to Full Council that £130,000 is released from the Major Repairs reserve to increase the existing capital budget for Fakenham Connect. 	<p>Alison Chubbock, Interim S151 Officer</p> <p>Recommendation to Council on 21st September 2022</p>

11- Treasury Management Annual Report 2021/2022

RESOLVED

1. To recommend that Council be asked to resolve that the Treasury Management Annual Report for 2021/22 is approved.

Recommendation to Council on 21st
September 2022

<p><u>12 - Debt Recovery 2021/2022</u></p> <p>RESOLVED</p> <p>1. To recommend to Council the approval of the annual report giving details of the Council's write-offs in accordance with the Council's Debt Write-Off Policy and performance in relation to revenues collection.</p>	<p>Recommendation to Council on 21st September 2022</p>
<p><u>13 - Managing Performance Q1</u></p> <p>RESOLVED</p> <p>1. To note this report and endorses the actions being taken by Corporate Leadership Team detailed in Appendix A – Managing Performance.</p>	<p>Cabinet</p>
<p><u>14 - North Walsham Market Place Improvement Scheme</u></p> <p>RESOLVED</p> <p>1. To note the scope, impacts and implications of the impending Market Street improvement works and to agree the temporary provision of free-for-two-hours parking at Mundesley Road Car Park (including the appropriate provision of suitable spaces for 'blue badge' holders) from 12th September 2022 until 31st March 2023. If it is not feasible to make such provision in a timely way at Mundesley Road Car Park then Vicarage Street should be the default car park for the concessionary car parking.</p>	<p>Rob Young – Assistant Director for Sustainable Growth</p>
<p><u>15 - Purchase of Further Temporary Accommodation Unit</u></p> <p>RESOLVED</p> <p>1. That Cabinet notes the purchase</p>	<p>Nicky Debbage, Housing Strategy & Delivery Manager</p>

<p><u>16 - Property Transaction - Collector's Cabin, Cromer</u></p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. To approve Proposal 2 2. That should there be any further negotiations to the lease proposals, to delegate to the S151 Officer in consultation with the Portfolio Holder and Assistant Director of Finance, Assets & legal 	<p>Neil Turvey, Strategic Surveyor</p>
<p><u>17 - Deed for Underletting</u></p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That Cabinet endorse the proposal as outlined in the Exempt Appendix. 	<p>Neil Turvey, Strategic Surveyor Renata Garfoot, Asset Strategy Manager</p>