

Council



Please contact: Emma Denny

Please email: Emma.Denny@north-norfolk.gov.uk

Please Direct Dial on: 01263 516010

21 February 2023

An Extraordinary meeting of the **Council** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Wednesday, 1 March 2023 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item must notify Democratic Services 24 hours in advance of the meeting. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516010, Email: emma.denny@north-norfolk.gov.uk. Please note that this meeting will be live-streamed: <https://www.youtube.com/channel/UCsShJeAVZMS0kSWcz-yEzq>

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Mr T Adams, Ms P Bevan Jones, Mr D Birch, Mr H Blathwayt, Mr A Brown, Dr P Bütikofer, Mrs S Bütikofer, Mr C Cushing, Mr N Dixon, Mr P Fisher, Mrs A Fitch-Tillett, Mr T FitzPatrick, Mr V FitzPatrick, Mrs W Fredericks, Ms V Gay, Mrs P Grove-Jones, Mr G Hayman, Mr C Heinink, Mr P Heinrich, Dr V Holliday, Mr N Housden, Mr R Kershaw, Mr N Lloyd, Mr G Mancini-Boyle, Mr N Pearce, Mr S Penfold, Mrs G Perry-Warnes, Mr J Punchard, Mr J Rest, Mr E Seward, Miss L Shires, Mrs E Spagnola, Mrs J Stenton, Dr C Stockton, Mr M Taylor, Mr J Toye, Mr E Vardy, Mr A Varley, Ms L Withington and Mr A Yiasimi

Members of the Management Team, appropriate Officers, Press and Public



If you have any special requirements in order to attend this meeting, please let us know in advance
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS 1 - 6

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

3. ITEMS OF URGENT BUSINESS 7 - 14

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

The following item of urgent business has been submitted by the Section 151 Officer:

Fees & Charges and Capital Programme Amendments for 2023/2024

Summary: This report seeks approval for minor amendments to the Fees and Charges approved for 2023/24 and some amendments and additions to the Capital Programme for 2023/24. The Fees and Charges and the Capital Programme were both agreed at full Council on 22 February however there are some amendments that were not included in the reports presented for approval. Approval is required at the earliest opportunity to enable officers to proceed with the work required to implement the fees and charges for the beginning of the new financial year and then to move forward with capital schemes that are ready to proceed subject to approval.

Options Considered: To bring these amendments before Members at the earliest opportunity so that the required work to implement the new level of fees and charges can begin and then to secure approval for capital schemes that are ready to begin. To not seek approval now which would mean fees and charges would have to remain at the 2022/23 level and that for the capital schemes that are ready to begin they would have to be put on hold until approval is given which may result in the loss of grant funding.

Conclusions: The Council is required to approve changes to fees and charges unless they have specifically been delegated to officers. The fees and charges discussed in the report require full Council approval. If they are not approved, then there will be a loss of income for the Council. There are 2 schemes which can begin immediately if they are approved and then there are some schemes

which just need reclassifying and one scheme that has been included twice in error which needs removing.

Recommendations: That Full Council approve the amendments for 2023/24.

Reasons for Recommendation: Approval by Council allows the new level of fees and charges to be implemented for 2023/24 and amends the Capital Programme to include 2 schemes, remove one scheme that has been included twice and then place some schemes under the correct heading.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information, and which are not published elsewhere)

Fees and Charges Report, 22 February 2023 and Budget Report, 22 February 2023

Cabinet Member(s)	Ward(s) affected: All
Contact Officer and email:	Tina Stankley tina.stankley@north-norfolk.gov.uk

4. PUBLIC QUESTIONS AND STATEMENTS

To consider any questions or statements received from members of the public.

5. NORTH NORFOLK LOCAL PLAN SUBMISSION

15 - 34

Summary: To seek Council authority to submit the North Norfolk Local Plan for independent examination.

Options considered: To delay submission of the Plan until after the results of a current government consultation on changes to the planning system.

Conclusions: That the Plan should be submitted for examination without further delay.

Recommendations: **That Full Council resolves to submit the Draft North Norfolk Local Plan to a government appointed Inspector for independent examination.**

Reasons for Recommendations: To ensure that the District has an up to date and sound Local Plan in place against which to make decisions on planning and related applications for development.

Cabinet Member(s) Cllr Andrew Brown	Ward(s) affected All
--	-------------------------

Contact Officer, telephone number and email:
Mark Ashwell, 01263 516325. Mark.ashwell@north-norfolk.gov.uk

6. INTERIM POLLING REVIEW - FINAL RECOMMENDATIONS

35 - 40

Following a period of consultation which ran to 31st January we received good engagement from the various parishes included in this review.

We have also received some good feedback in terms of additional information which we were not previously aware of and also alternative potential locations.

We are now in a position to make final recommendations for Full Council to consider with any adoptions being implemented at the forthcoming Local Council Elections on Thursday 4th May 2023.

Recommendation

That Full Council adopts the proposals set out below:

Thornage (STO7)

To recommend that Gregories Barn, Thornage Hall is designated the Polling Place and Polling Station for the civil parish of Thornage (STO7) replacing the existing arrangement at Thornage All Saints Church with immediate effect.

Overstrand (PO2)

To recommend that Overstrand Parish Hall is retained as the designated Polling Station for the civil parish of Overstrand (PO2).

Hoveton (HT4)

To recommend that The Broadland Youth and Community Centre is used on a trial basis as the Polling Place and Polling Station for the civil parish of Hoveton (HT4) at the forthcoming Local Elections in May with an evaluation taking place after the election.

Holkham (WH1)

To recommend that The Ancient House is used for parish polling for the civil parish of Holkham (WH1) at the Local Elections being held on Thursday 4th May 2023. Following an evaluation we will look to formally re-designating the polling station to The Ancient House at the next full review of the district arrangements.

North Walsham North (NWW2)

To recommend that St Benets Hall be designated as the Polling Place and Polling Station for the North ward of the civil parish of North Walsham with immediate effect.

7. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) _ of Part 1 of Schedule 12A (as amended) to the Act.”

8. PRIVATE BUSINESS