

# Overview & Scrutiny Committee



**Please contact:** Neil White  
**Please email:** [neil.white@north-norfolk.gov.uk](mailto:neil.white@north-norfolk.gov.uk)  
**Please direct dial on:** 01263 516047

Tuesday, 12 March 2024

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 20 March 2024** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: [neil.white@north-norfolk.gov.uk](mailto:neil.white@north-norfolk.gov.uk).

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

**Emma Denny**  
**Democratic Services Manager**

**To:** Cllr N Dixon, Cllr S Penfold, Cllr M Batey, Cllr J Boyle, Cllr G Bull, Cllr C Cushing, Cllr A Fletcher, Cllr M Hankins, Cllr V Holliday, Cllr N Housden, Cllr R Macdonald and Cllr L Vickers

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order  
to attend this meeting, please let us know in advance**  
If you would like any document in large print, audio, Braille, alternative format or in  
a different language please contact us

**Chief Executive:** Steve Blatch  
**Tel** 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005  
**Email** [districtcouncil@north-norfolk.gov.uk](mailto:districtcouncil@north-norfolk.gov.uk) **Web site** [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk)

## A G E N D A

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. SUBSTITUTES**
- 3. PUBLIC QUESTIONS & STATEMENTS**  
To receive questions / statements from the public, if any.
- 4. MINUTES** 1 - 8  
To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 14 February 2024.
- 5. ITEMS OF URGENT BUSINESS**  
To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.
- 6. DECLARATIONS OF INTEREST** 9 - 14  
Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.
- 7. PETITIONS FROM MEMBERS OF THE PUBLIC**  
To consider any petitions received from members of the public.
- 8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER**  
To consider any requests made by non-executive Members of the Council, submitted to the Democratic Services Manager with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.
- 9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS** 15 - 16  
To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:
- 10. BUDGET MONITORING PERIOD 10** 17 - 50  
To consider a Cabinet report that provides an update on the Council's financial performance and projected outturn for 2023/24 for the revenue account, capital programme and reserves statement as at the end of January 2024.
- 11. CAR PARK INCOME ANALYSIS - APRIL TO DECEMBER 2023** 51 - 68

To consider the level of car park income generated by North Norfolk District Council for the period 1 April to 31 December 2023 and how it compares with previous years income.

**12. PROGRESS REPORT ON NET ZERO TARGET** 69 - 88

To consider the Council's Carbon Footprint for 2022/23 as the main indicator of progress against the Council's Net Zero Action Plan.

**13. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE** 89 - 90

To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

**14. EXCLUSION OF THE PRESS AND PUBLIC**

To pass the following resolution, if necessary:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph \_ of Part I of Schedule 12A (as amended) to the Act."