

**Cabinet – Monday, 4 September 2023
Decision List**

Notes:

All decisions in this Decision List which are not identified as RECOMMENDATIONS to Council are capable of being "called-in" under Section 8 of Chapter 4, Part 3 of the Constitution. If not called-in, they will take effect on the expiry of 5 clear working days after the publication of this decision list.

For the avoidance of doubt, the deadline for a call-in request for this decision list will be **11th September 2023**

The officer listed as taking action will generally be the author of the original report unless otherwise notified to the Democratic Services Team.

ACTION BY

7 - Recommendations from Cabinet Working Parties

Decision
RESOLVED

To approve the following recommendations made by the Planning Policy & Built Heritage Working Party:

10th July 2023:

Local Plan Update – Examination Process

That delegated authority be given to the Planning Policy Manager in consultation with the Planning Portfolio Holder and Chairman of the Planning Policy & Built Heritage Working Party to respond to the Inspectors questions prior to and during : Examination hearings.

7th August 2023:

Holt Neighbourhood Plan

That having been subject to successful local referendum;

1a. The Holt Neighbourhood Plan be made (brought into force) as part of the statutory Development Plan for North Norfolk in accordance with section 38A(4) of the Planning and Compulsory Purchase Act 2004 (as amended) on the 25th August 2023;

1b. The issuing of the Decision Statement required under Regulation 19 of the Neighbourhood Planning (General) Regulations 2012 (as amended) in order to bring to the attention of the qualifying body, the people who live, work and or carry out business in the Neighbourhood Plan Area is delegated to the Assistant Director of Planning in conjunction with the Planning Policy Team Leader;

2. Acknowledge that the required consequential amendments to the adopted policies map and the required minor consequential changes to the referendum version of the neighbourhood plan through delegated powers to the Planning Policy Team Leader

Horning Knackers Wood – updated Joint Position Statement

To authorise the Assistant Director of Planning (in consultation with the Planning Policy Team Leader) as signatory to the updated Joint Position Statement (JPS) and incorporation of any minor changes as a result of Environment Agency or other Local Planning Authority sign off process.

Emerging Local Plan

That, as soon as reasonably practical, weight is given to the emerging Plan policies in line with para 48 of the NPPF as detailed in appendix 1 of the report to the committee.

Adoption of Coastal Adaptation Supplementary Planning Document

That the Coastal Adaptation Supplementary Planning Document is adopted.

That the Planning Policy Manager, in consultation with the Portfolio Holder for Planning is authorised to make any presentational or typographical amendments to the Coastal Adaptation Supplementary Planning Document prior to it being published.

Agenda Item 10: North Walsham Development Brief Public Consultation

That the draft version of the North Walsham West Development Brief be used as a basis for a period of public consultation.

9 - Budget Monitoring Period 4 2023 - 2024

Decision
RESOLVED

To recommend to Full Council:

- 1) That a new capital budget of £0.050m is added to the capital programme to fund repair works to the Marrams Footpath, with funding coming from the Council's Capital Receipts.
- 2) That a new capital budget of £0.370m is added to the capital programme to demolish and rebuild the Public Conveniences at Albert Street, Holt with £0.120m to be funded from an insurance claim and £0.250m to be funded from the Council's Capital Receipts.
- 3) That a new capital budget of £1.040m is added to the capital programme in respect of the Local Authority Housing Fund.
- 4) That the current Provision of Temporary Accommodation Budget is increased by £0.178m to £0.983m for 2023/24 following receipt of the Local Authority Housing Fund grant.
- 5) That a capital budget of £1.458m be added to the capital programme for the Rural England Prosperity Fund expenditure and £0.266m be added to the capital programme for the UK Shared Prosperity Fund expenditure as shown in paragraph 4.7 and note that this will be funded by external funding.
- 6) That a capital budget of £14.610m be added to the capital programme as shown in paragraph 4.8 and note that the project will be funded by external funding.

Reason for the decision:

<p>To update members on the current budget monitoring position for the Council.</p>	
<p><u>10 - Debt recovery Report 2022 - 2023</u></p> <p>Decision RESOLVED</p> <ol style="list-style-type: none"> 1. To approve the annual report giving details of the Council's write-offs in accordance with the Council's Debt Write-Off Policy and performance in relation to revenues collection. 2. To approve the suggested changes to the delegated authority as shown in appendix 2 for write offs. <p>Reason for the decision:</p> <p>To approve the annual report giving details of the Council's write-offs in accordance with the Council's Debt Write-Off Policy and performance in relation to revenues collection and the suggested delegated authorisation changes to ensure the Council seeks best use of its staff resources and manages the finances to ensure best value for money.</p>	
<p><u>11 - Cromer Phase 2 and Mundesley Coastal management Schemes</u></p> <p>Decision RESOLVED</p> <p>To recommend to Full Council:</p> <p>That Cabinet recommend that full Council:</p> <ol style="list-style-type: none"> 1) Confirm its continued support for the approach being taken in the delivery of the Mundesley and Cromer Phase 2 Coastal Management Schemes. 2) Delegate the authority to Director of Place and Climate Change, in consultation with the Portfolio Holder, to approve quotations, tenders, funding applications, access agreements and contractual appointments/variations. This is so the schemes can continue to progress in a timely manner. 3) Approve increases in the delegated financial authority for the Director of Place and Climate Change (up to £1 million), for the Assistant Director of Place and Climate 	

Change (up to £500,000) and for the Project Manager (up to £100,000) **for these two schemes only.**

- 4) Approve an increase to the value of the Cromer and Mundesley coastal protection schemes from £6.476m (approved by full Council on 1 March 2023) to £25m within the Capital Programme. This is subject to securing the additional grant funding of £18.524m for the scheme from the Environment Agency (EA).
- 5) Approve the descoping of the schemes if the grant funding secured from the EA is less than the Council has applied for so that expenditure will be fully met by the total grant to be awarded by the EA.

Reasons for the decision:

To enable continued and timely progression for the Mundesley and Cromer Phase 2 Coastal Management Schemes.

An increase to the delegated financial authority is required as the payments made to contractors and suppliers will be of large value due to the size of the schemes. The increased authority levels will enable invoices to be paid promptly and in accordance with the contractual terms and conditions.

Full Council need to approve all additions to the Capital Programme, in accordance with the Constitution. Whilst additional grant has been applied for from the EA, which if successful would bring the total value of the two schemes up to £25m, the Council may not be successful in securing the full amount. If this is the case then approval for the schemes to be scaled back is sought in advance to reduce any delays in delivery of the two schemes.

12 - North Norfolk Sustainable Communities Fund Annual Report 2022-2023

Decision
RESOLVED

To approve a review of the NNSCF to ensure the achievement of the focus identified in the Corporate Plan 2023 – 2027.

Reason for the decision:

To ensure the NNSCF reflects the Developing Communities priorities in the Corporate Plan

<p>2023 – 2027.</p> <p>To ensure the fund is appropriately financed and is focussed on meeting the current and emerging needs of communities</p>	
<p><u>13 - Cedars, North Walsham - Completion of Refurbishment Update</u></p> <p>Decision RESOLVED</p> <ol style="list-style-type: none"> 1. Confirms the letting of rooms within The Cedars building as detailed in the exempt appendix, with authority delegated to the Asset Strategy Manager to complete the licence agreements, with details of tenants being made public once licences are complete. 2. Requests that the Asset Strategy Manager continues to advertise and seek tenants for the remaining space within the building with delegated authority to agree tenants in consultation with the finance and assets portfolio holder. 3. Receives a further report detailing options for the balance of The Cedars site and adjoining land off Hall Lane to the north once the outcome of the Historic England Statutory List review is known. <p>Reason for the decision:</p> <p>To advise Members of the completion of refurbishment works to The Cedars building as part of the North Walsham Heritage Action Zone Programme and in the sound management of the Council's property portfolio.</p>	
<p><u>14 - Rocket House Building, Cromer - Repairs, Maintenance and Energy Improvement Works</u></p> <p>Decision RESOLVED</p> <ol style="list-style-type: none"> 1. To consider the options detailed in the exempt appendix A and to advise officers as to which is the preferred option, or priority of options following a further confidential briefing on the technical issues affecting the site and building. 	

2. To request a further report to be presented to Cabinet in due course on the preferred option or options.

Reason for the Decision:

To respond to the need for essential repairs, maintenance and energy improvement works to the building.