

Cabinet – Monday, 6 November 2023 Decision List

Notes:

All decisions in this Decision List which are not identified as RECOMMENDATIONS to Council are capable of being "called-in" under Section 8 of Chapter 4, Part 3 of the Constitution. If not called-in, they will take effect on the expiry of 5 clear working days after the publication of this decision list.

For the avoidance of doubt, the deadline for a call-in request for this decision list will be **Tuesday 14th November**

The officer listed as taking action will generally be the author of the original report unless otherwise notified to the Democratic Services Team.

ACTION BY

6 - Recommendations from Cabinet Working Parties

Decision
RESOLVED

1.
 - a. The Blakeney Neighbourhood Plan be made (brought into force) as part of the statutory Development Plan for North Norfolk in accordance with section 38A(4) of the Planning and Compulsory Purchase Act 2004 (as amended) as soon as practical and within the 8 week statutory time frame
 - b. The issuing of the Decision Statement required under Regulation 19 of the Neighbourhood Planning (General) Regulations 2012 (as amended) in order to bring to the attention of the qualifying body, the people who live, work and or carry out business in the Neighbourhood Plan Area is delegated to the Assistant Director of Planning in conjunction with the Planning Policy Team Leader;
2. Acknowledge that the required consequential amendments to the adopted policies map and the required minor consequential changes to the referendum version of the neighbourhood plan through delegated powers to the Planning Policy Team Leader

Iain Withington
Planning Policy Team Leader

8 - Corporate Plan 2023 - 2027 - Annual Action Plan 2024/2025

Decision
RESOLVED

To approve the Corporate Plan Annual Action Plan for 2024/25, subject to one minor amendment in 'Meeting our Housing Need' section 3 (removal of the word 'two')

Reason for the Decision:

Sound management of the authority's staff, property and financial resources to deliver projects and initiatives which support improved service delivery and positive outcomes aligned to the previously agreed Corporate Plan themes.

Steve Blatch
Chief Executive

9 - Budget Monitoring P6 2023 - 2024

Decision
RESOLVED

To recommend to Full Council that it

- 1) Approves an additional capital budget of £58k so that the work for the refurbishment of the Red Lion roof (Cromer), the Art Deco Block roof and handrails (Cromer) and the Chalet Block at Sheringham can be awarded as one contract. And that approval be given to fund the additional expenditure from the Asset Management Reserve.
- 2) Approves an increase to the DFG capital budget of £118k and approves that it is funded by the additional grant received for this purpose from the Government.
- 3) Approves the provision of a new play area at the Lees in Sheringham and approves a capital project budget for this of £65k and that funding for this should come from the Delivery Plan Reserve.
- 4) Approves the capital spending of £11k on the Morris Street Car Park Boundary Wall and that it be funded from the Asset Management Reserve.

Tina Stankley
Director of Finance & Resources

Recommendation to Full Council

<p>5) Approves that the £85k of the Car Park refurbishment capital budget is reallocated to the Public Conveniences so that the outstanding works can be carried out and complete the scheme.</p> <p>Reason for the decision:</p> <p>To update members on the current budget monitoring position for the Council</p>	
<p><u>10 - Treasury Management Mid Year Report 2023/24</u></p> <p>Decision RESOLVED</p> <p>To recommend to Full Council that the Treasury Management Mid Year Report 2023/24 is approved</p> <p>Reason for the decision: Approval by Full Council demonstrates compliance with the Prudential Code to ensure adequate monitoring of the capital expenditure plans and treasury management activity.</p> <p>It is a requirement that any proposed changes to the 2023/24 prudential indicators are approved by Full Council.</p>	<p>Tina Stankley Director of Finance & Resources</p> <p>Recommendation to Full Council</p>
<p><u>11 - Council Tax Discounts & Premiums Determination 2024-25</u></p> <p>Decision RESOLVED</p> <p>To recommend to Full Council that under Section 11A of the Local Government Finance Act 1992 and in accordance with the provisions of the Local Government Finance Act 2012 and other enabling powers that:</p> <ol style="list-style-type: none"> 1) The discounts for the year 2024-25 and beyond are set at the levels indicated in the table at paragraph 3.1. 2) To continue to award a local discount of 100% in 2024-25 for eligible cases of 	<p>Sean Knight Revenues Manager</p> <p>Recommendation to Full Council</p>

hardship under Section 13A of the Local Government Finance Act 1992 (as amended). See the associated policy in Appendix B.

- 3) That an exception to the levy charges may continue to be made by the Revenues Manager in the circumstances laid out in section 3.2 of this report.
- 4) The premiums for the year 2024-25 and beyond are set at the levels indicated in the table at paragraph 4.2.
- 5) To continue to award a local discount of 100% in 2024-25 for eligible cases of care leavers under Section 13A of the Local Government Finance Act 1992 (as amended).
- 6) Those dwellings that are specifically identified under regulation 6 of the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 will retain the 50% discount as set out in paragraph 2.1 of this report.
- 7) Those dwellings described or geographically defined at Appendix A which in the reasonable opinion of the Revenues Manager are judged not to be structurally capable of occupation all year round and were built before the restrictions of seasonal usage were introduced by the Town and Country Planning Act 1947, will be entitled to a 35% discount.
- 8) The long-term empty-property premium of 100% is brought forward to increase from 12 months rather than 24 months from 1 April 2025, subject to the necessary legislation.
- 9) A new second homes premium of 100% as detailed in paragraph 4.3 is applied from 1 April 2025, subject to the necessary legislation.

Reason for the recommendation:

To set appropriate council tax discounts and premiums which will apply in 2024-25 and to raise council tax revenue.

<p><u>12 - Future of Emergency Phones</u></p> <p>Decision RESOLVED</p> <p>To agree to remove all Emergency Phones in the District</p> <p>Reason for the decision:</p> <p>1.1 It is proposed that the necessity for Emergency Phones is no longer as important as it once was. Their lack of use and the imminent move by BT to go digital mean that we believe the requirement for these phones no longer exists.</p> <p>1.2 BT are unable to provide assurances that an alternative to analogue lines will be available to keep the emergency phones operational post digitilisation. However they have given assurances that mobile phone signal is being targeted for improvement throughout the district.</p> <p>1.3 The Council could make a financial saving of over £30k per annum by removing this service.</p> <p>1.4 It is not deemed that removal would cause significant community safety issues. Partners such as the RNLI have been consulted and raised no concerns either.</p>	<p>Emily Capps Assistant Director Environment & Leisure</p>
<p><u>13 - Stalham Sports Centre</u></p> <p>Decision RESOLVED</p> <p>To agree to hand back operations of the Stalham dual use sports centre to Synergy Multi Academy Trust and instruct the Leisure and Locality Services Manager to undertake this process.</p> <p>Reason for the decision:</p> <p>The Council have been approached by the Synergy Multi Academy Trust to operate Dual Use Centre.</p> <p>The Council has put a lot of resource into this site over a number of years, both in-house</p>	<p>Emily Capps Assistant Director Environment & Leisure</p>

and through a Leisure Operator. Neither have been overly successful and therefore it is believed to be a good option to allow the Academy themselves to operate the site for community use

14 - Annual Update - Regulation of Investigatory Powers Act 2000 (RIPA)

Decision
RESOLVED

To approve

1. That the amendments to the revised Regulation of Investigatory Powers Act 2000 Policy and Procedures, set out at Appendix A, be accepted.
2. That Members note that there are no amendments required to the Internet & Social Media Research & Investigations Policy
3. That Members note the activity undertaken under RIPA.

Reason for the decision:

The Council is required to have an up to date policy/procedure in order to exercise its powers.

Members are required to be aware of the RIPA activity undertaken by the Council.

Steve Hems
Director for Communities