

Overview & Scrutiny Committee



Please contact: Democratic Services

Please email: democraticservices@north-norfolk.gov.uk

Please direct dial on: 01263 516108

Tuesday, 10 March 2026

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 18 March 2026** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516108, Email: democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Cllr S Penfold, Cllr P Bailey, Cllr C Cushing, Cllr A Fletcher, Cllr M Hankins, Cllr P Heinrich, Cllr V Holliday, Cllr M Gray, Cllr C Rouse, Cllr K Bayes, Cllr K Leith and Cllr N Housden

All other Members of the Council for information.

Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch

Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005

Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. SUBSTITUTES

3. PUBLIC QUESTIONS & STATEMENTS

To receive questions / statements from the public, if any.

4. MINUTES

1 - 24

To approve the revised minutes from 28 January 2026
To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 11th February 2026.

5. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

6. DECLARATIONS OF INTEREST

25 - 30

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

7. PETITIONS FROM MEMBERS OF THE PUBLIC

To consider any petitions received from members of the public.

8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER

To consider any requests made by non-executive Members of the Council, submitted to the Democratic Services Manager with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

10. BUDGET MONITORING P10 2025-2026

31 - 74

To review the Budget Monitoring report and make any recommendations to Full Council.

9.40-10.10am

BUDGET MONITORING Period 10 2025/26
--

<p>Executive Summary</p>	<p>This report provides an update on the Council's financial performance and projected full year outturn position for 2025/26 for the revenue account, capital programme, reserve statement and budgeted savings performance as at the end of January 2026.</p> <p>As at 31 January 2026, the General Fund Forecast Outturn position for 2025/26 is a surplus of £0.383m. This is after adjusting for all known variations and full year forecasting by service managers.</p>
<p>Options considered</p>	<p>This is an update report on the Council's financial position and so no other options were considered.</p>
<p>Consultation(s)</p>	<p>This is an update report on the Council's financial position and no other consultations were considered.</p>
<p>Recommendations</p>	<p>Members are asked to consider the report and recommend the following to full Council:</p> <ul style="list-style-type: none"> a) Note the contents of the report and the current forecast year end position. b) Seek approval of Full Council to increase the 2025/26 capital budget for Disabled Facilities Grants to £2,317,266. This is to reflect the addition of £118,204 of grant award towards the scheme c) To use the Extended Responsibility Producer grant of £1,312,840, which was previously forecasted to be an in-year contribution to reserves, to offset relevant in year recycling expenditure. d) That the resulting underspend of £1,312,840 in the respective recycling revenue budgets be transferred to the General Reserve to mitigate future unfunded new burdens.
<p>Reasons for recommendations</p>	<p>To update members on the current budget monitoring position for the Council.</p>

Background papers	Budget report, Budget Monitoring reports

11. REPORTING PROGRESS IMPLEMENTING CORPORATE PLAN 2023-27 ACTION PLAN- TO END OF Q3 75 - 100

To review the Council's performance and make any recommendations to Cabinet.

10.10-10.40am

Reporting progress implementing Corporate Plan 2023-27 Delivery against Action Plan 2024/25 and 2025/26 – to end of Quarter 3 – 1 October 2025 to 31 December 2025	
Executive Summary	This report provides an update on the progress made to deliver the Corporate Plan 2023-27 Action Plan for 2025-26
Options considered	This is a report on the progress being made to deliver against the Council's Corporate Plan.
Consultation(s)	The named officer for each action in the annual action plans has been asked for their assessment of progress, to identify any issues impacting on anticipated delivery and to propose actions they will take to address any slippage or uncertainty around delivery in the coming months.
Recommendations	Overview and Scrutiny is invited to note the contents of the report and provide comments on any items they feel appropriate.

Reasons for recommendations	That Cabinet are aware of the progress made to deliver the priorities for the year 2025-26 and are asked to provide comment on progress so that officers have a steer on any items that are not on track for delivery.
Background papers	Corporate Plan 2023-27 Annual Action Plan 2025-26

12. ANNUAL ACTION PLAN 2026/2027

101 - 112

CORPORATE PLAN 2023-2027 - ANNUAL ACTION PLAN 2026/27	
Executive Summary	This report and accompanying appendix present the 2023 – 2027 Corporate Plan Annual Action Plan for the period April 2026 – March 2027 to the Overview and Scrutiny Committee for comment.

<p>Options considered</p>	<p>The actions detailed in the Annual Action Plan have been developed in support of the five themes in the adopted Corporate Plan recognising the increasing pressure on the Council's budget, the moves towards establishing a Combined Authority for Norfolk and Suffolk and Local Government Reorganisation which will change the context in which the District Council operates and works over the next two years, alongside continuing with Business As Usual maintaining service delivery for the district's residents until any proposals for new unitary councils in Norfolk are agreed and put in place.</p> <p>The actions proposed seek to balance the capacity of the organisation to deliver, taking into account the staff and financial resources available to the Council, the increased resource and focus required in supporting the transition of services into any new unitary council(s) and the potential to access external funding or partnership resources, with the aspirations laid out in the Corporate Plan.</p> <p>In this respect it is recognised that as the process of local government reorganisation moves forward beyond the Government announcing its preferred option for new councils in Norfolk in the next two or three months there will be increasingly less scope for the Council to deliver against the actions proposed in the 2023 – 2027 Corporate Plan as focus and resource needs to shift to establishing the new unitary authority/ies.</p>
<p>Consultation(s)</p>	<p>The development of the 2026/27 Annual Action Plan has therefore been later than in previous years. This has been due to the LGR process and the lateness of the Government publishing the 2026/27 local government financial settlement impacting on the setting of the Council's 2026/27 budget.</p> <p>The 2026/27 Annual Action Plan has involved internal processes of consultation and engagement with regards to the Medium-Term Financial Strategy and preparation of the 2026/27 budget, which was approved by Full Council at its meeting of the 18th February 2026, after discussion by Cabinet and Overview and Scrutiny processes.</p>

Recommendations	That the Overview and Scrutiny Committee considers and as appropriate makes comments on the Corporate Plan Annual Action Plan for 2026/27.
Reasons for recommendations	Sound management of the authority's staff, property and financial resources to deliver projects and initiatives which support improved service delivery and positive outcomes aligned to the previously agreed Corporate Plan themes and seeks to position North Norfolk's residents, communities and businesses strongly in the context of proposals to establish a Norfolk and Suffolk Combined Authority and the process of local government reorganisation in Norfolk which will see the establishment of new unitary council(s) in Norfolk in March 2028.
Background papers	2023 – 2027 Corporate Plan

10.55-11.15am

13. MOBILE CONNECTIVITY REVIEW 113 - 114

To Consider the effectiveness of the Committee's investigation on Mobile Connectivity matched the objectives, any improvements that could have been made and if any recommendations are required.

11.15-11.30am

14. HOSC REPORT 115 - 120

Update from recent HOSC meeting.

11.30-11.40am

WORK PROGRAMMES

15. THE CABINET WORK PROGRAMME 121 - 124

To note the upcoming Cabinet Work Programme.

16. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE 125 - 134

To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

17. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution, if necessary:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of

business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph _ of Part I of Schedule 12A (as amended) to the Act.”