

Council



Please contact: Democratic Services

Please email: democraticservices@north-norfolk.gov.uk

Please Direct Dial on: 01263 516010

9th June 2026

A meeting of the **Council** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Wednesday, 17 June 2026 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:Democratic.Services@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. This meeting is live-streamed: [NNDC eDemocracy - YouTube](#)

Emma Denny
Democratic Services & Governance Manager

To: Cllr T Adams, Cllr P Bailey, Cllr M Batey, Cllr K Bayes, Cllr D Birch, Cllr H Blathwayt, Cllr J Boyle, Cllr A Brown, Cllr S Bütikofer, Cllr C Cushing, Cllr N Dixon, Cllr P Fisher, Cllr A Fitch-Tillett, Cllr T FitzPatrick, Cllr A Fletcher, Cllr W Fredericks, Cllr M Gray, Cllr M Hankins, Cllr C Heinink, Cllr P Heinrich, Cllr V Holliday, Cllr N Housden, Cllr K Leith, Cllr R Macdonald, Cllr G Mancini-Boyle, Cllr P Neatherway, Cllr L Paterson, Cllr S Penfold, Cllr P Porter, Cllr J Punchard, Cllr C Ringer, Cllr C Rouse, Cllr L Shires, Cllr M Taylor, Cllr J Toye, Cllr K Toye, Cllr A Varley, Cllr L Vickers and Cllr L Withington

Members of the Management Team, appropriate Officers, Press and Public



If you have any special requirements in order to attend this meeting, please let us know in advance
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

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A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MINUTES

1 - 22

To confirm the minutes of the meeting of the Council held on 20th May 2026.

3. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

23 - 28

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

4. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

5. CHAIRMAN'S COMMUNICATIONS

To receive the Chairman's communications, if any.

6. LEADER'S ANNOUNCEMENTS

To receive announcements from the Leader.

7. PUBLIC QUESTIONS AND STATEMENTS

To consider any questions or statements received from members of the public.

8. APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND PANELS

The following members have been appointed by the Group Leaders to the Councillor Community Grants Fund Review Panel:

Cllr L Shires (Chair), Cllr R Macdonald
Cllr K Bayes, Cllr T FitzPatrick (substitute)
Cllr J Punchard (substitute)

The Review Panel was established by Cabinet and operates under delegation from Cabinet. The appointments are therefore for noting only.

9. PORTFOLIO REPORTS

29 - 92

To receive reports from Cabinet Members on their portfolios:

Cllr T Adams - Executive Support & Legal Services
Cllr H Blathwayt – Coast
Cllr J Boyle – Housing and People Services
Cllr A Brown – Planning & Enforcement
Cllr C Ringer – IT, Environmental & Waste Services
Cllr L Shires – Finance, Estates & Assets
Cllr J Toye – Sustainable Growth
Cllr A Varley – Climate Change & Net Zero
Cllr L Withington – Community, Leisure & Outreach (Including Health & Wellbeing)

Members are reminded that they may ask questions of the Cabinet Member on their reports and portfolio areas but should note that it is not a debate.

No member may ask more than one question plus a supplementary question, unless the time taken by members' questions does not exceed 30 minutes in total, in which case, second questions will be taken in the order that they are received (Constitution, Chapter 2, part 2, section 12.2)

10. RECOMMENDATIONS FROM CABINET 01 JUNE 2026

93 - 102

The following recommendations were made by Cabinet to Full Council at the meeting held on 01 June 2026:

Cabinet Agenda Item 11: Refurbishment of the Pavilion Theatre, Cromer Pier

Recommendation 1

1. To recommend that Full Council increases the capital programme by £2.400m funded by borrowing.
2. That delegated authority is granted to the Assets and Property Programme Manager, in consultation with the Portfolio Holder for Finance, Estates and Property Services and the s151 Officer, to award a contract for the delivery of the works up to the approved budget.

Please note that there is an exempt appendix for this item which is attached at Agenda item 18

11. RECOMMENDATIONS FROM THE GOVERNANCE, RISK & AUDIT COMMITTEE - 02 JUNE 2026

103 - 130

The following recommendation was made to Full Council by the Governance, Risk & Audit Committee (GRAC) at the meeting on 2nd June 2026:

Agenda item 11: Treasury Management Outturn Report 2025/2026

RESOLVED:

To recommend that Full Council approves the Treasury management outturn position for 2025/2026.

12. RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 10TH JUNE

Please note that the Overview & Scrutiny Committee meeting took place after the Full Council meeting agenda was published. The Chair of the Committee will provide a verbal update to members at the meeting.

13. SCOTTOW ENTERPRISE PARK - REPORTING OF DELEGATED DECISION 131 - 132

Reporting of a delegated decision outlining “in principle” support for a proposed major investment at the Scottow Enterprise Park..

14. HR ADVISOR LOCAL GOVERNMENT REORGANISATION (LGR) 133 - 136

Executive Summary	This report seeks approval to increase the current HR Advisor establishment by seven hours per week, enabling recruitment to a full-time, permanent HR Advisor post and ensuring sufficient capacity to support the organisation with ongoing demands. Key performance indicators show an increase in total sickness absence from 2,195 days (2024/25) to 2,409 days (2025/26), with long-term sickness rising from 738 days to 1,267 days, alongside sustained turnover (31 leavers in 2024/25; 34 in 2025/26). Additional HR resource will help maintain consistent advice across all services, support managers through complex long-term absence cases, and strengthen recruitment and case management ahead of upcoming legislative change.
Options considered	<ol style="list-style-type: none"> 1. Increase the headcount of the department by 7 hours to allow consistency in levels of advice and support across all service areas 2. To maintain the headcount of the department
Consultation(s)	No consultation has taken place.
Recommendations	To approve Option 1 – increase to the establishment by 7 hours per week to allow for recruitment to a full-time permanent HR Advisor post
Reasons for recommendations	To allow the team to provide timely, efficient and professional HR Advice to all service areas
Background papers	N/A

Wards affected	N/A
Cabinet member(s)	Cllr Tim Adams
Contact Officer	Susan Sidell, HR Manager

15. QUESTIONS RECEIVED FROM MEMBERS

None Received.

16. OPPOSITION BUSINESS

None Received.

17. NOTICE(S) OF MOTION

None Received.

18. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) 3 of Part 1 of Schedule 12A (as amended) to the Act.”

Information in this appendix involves the likely disclosure of exempt information as defined in paragraph 3, Part 1 of schedule 12A (as amended) to the Local Government Act 1972.

This paragraph relates to:

Para 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The public interest in maintaining the exemption outweighs the public interest in disclosure for the following reasons:

The information is commercially sensitive, relating to commercial options being considered by the authority. Releasing this information would be likely to have a prejudicial impact upon third parties as well as the Council in obtaining best value.

19. PRIVATE BUSINESS

137 - 178

Exempt Appendix to Agenda Item 10:

Cabinet Recommendations – Refurbishment of Pavilion Theatre, Cromer Pier.