Public Document Pack

Cabinet

Please contact: Democratic Services

Please email: democraticservices@north-norfolk.gov.uk
Please Direct Dial on: 01263 516010

Friday, 28 August 2026

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Offices, Holt Road, Cromer, NR27 9EN on **Monday, 7 September 2026** at **10.00 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. This meeting is live-streamed: NNDC eDemocracy - YouTube

Emma Denny
Democratic Services & Governance Manager

To: Cllr L Shires, Cllr T Adams, Cllr A Brown, Cllr H Blathwayt, Cllr C Ringer, Cllr J Toye, Cllr A Varley, Cllr L Withington and Cllr J Boyle

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public

If you have any special requirements in order to attend this meeting, please let us know in advance
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

Executive Summary	This report provides an update on the progress made to deliver the Corporate Plan 2023-27 Action Plan for 2026-27.
Options considered	This is a report on the progress being made to deliver against the Council’s Corporate Plan.
Consultation(s)	The named officer for each action in the annual action plans has been asked for their assessment of progress, to identify any issues impacting on anticipated delivery and to propose actions they will take to address any slippage or uncertainty around delivery in the coming months.

Recommendations	Cabinet is invited to note the contents of the report and provide comments on any items they feel appropriate.
Reasons for recommendations	That cabinet are aware of the progress made to deliver their priorities for the year 2026-27 and are asked to provide comment on progress so that officers have a steer on any items that are not on track for delivery.
Background papers	Corporate Plan 2023-27 Annual Action Plan 2026-27

Wards affected	All
Cabinet member(s)	Cllr Tim Adams
Contact Officer	Steve Hems, Director for Communities and Chair of the Performance and Productivity Oversight Board Email:- steve.hems@north-norfolk.gov.uk

9. BUDGET MONITORING PERIOD 4 2026/27 49 - 82

Executive Summary	This report provides the first update on the Council's financial performance and projected full year outturn position for 2026/27 for the revenue account, capital programme, reserve statement as at the end of July 2026. As at 31 July 2026, the General Fund Forecast Outturn position for 2026/27 is a surplus of £0.367m. This is after adjusting for all known variations and full year forecasting by service managers.
Options considered	This is an update report on the Council's financial position and so no other options were considered.
Consultation(s)	This is an update report on the Council's financial position, and no other consultations were considered.
Recommendations	**Members are asked to consider the report and recommend the following to full Council:** a) Note the contents of the report and the current forecast year end position. b) Seek approval of Full Council to include a new 2026/27 capital budget for Building Control Software of £60,500. This is following the award of a £60,500 capital grant to the Council to fund Building Control capital schemes from MHCLG c) Seek approval to transfer £2.0m from the General Reserve to the New Burdens Reserve.

Reasons for recommendations	To update members on the current budget monitoring position for the Council.
Background papers	Budget report, Budget Monitoring reports

Wards affected	All
Cabinet member(s)	Cllr Lucy Shires
Contact Officer	Daniel King Assistant Director Finance & Assets Daniel.king@north-norfolk.gov.uk 01263 516167

10. TREASURY MANAGEMENT Q1 REPORT 2026/27 83 - 102

Executive Summary	This report sets out the Treasury Management activities undertaken during the first quarter of the 2026/27 Financial Year. This is to give members a regular update on treasury management activities.
Options considered	This report must be prepared to ensure the Council is compliant with the CIPFA Treasury Management and Prudential Codes.
Consultation(s)	Cabinet Member Section 151 Officer This report has been prepared with the assistance of MUFG Treasury Services, the Council's Treasury advisors.
Recommendations	To recommend to Full Council that the Treasury Q1 Report 2026/27 is noted.
Reasons for recommendations	Updating Members demonstrates compliance with the Prudential Code to ensure adequate monitoring treasury management activity.
Background papers	The Council's Treasury Management Strategy 2026/27. Treasury Outturn report 2025/26.

Wards affected	All
Cabinet member(s)	Cllr. Lucy Shires
Contact Officer	James Moore/Vincent Crouch/Daniel King

11. PROPOSED INCREASING FLY-TIPPING & WASTE CRIME FIXED PENALTY NOTICES 103 - 110

Executive Summary	The report is being brought forward following a Member Motion at Full Council regarding increasing of fees and charges. No separate public consultation has been undertaken because this report concerns the operational level at which statutory fixed penalties are set.
Options considered	Option 1: retain the current FPN levels at the present time. Option 2: increase the FPNs to the statutory maximums.
Consultation(s)	The report is being brought forward following a Member Motion at Full Council regarding increasing of fees and charges. No separate public consultation has been undertaken because this report concerns the operational level at which statutory fixed penalties are set.
Recommendations	To increase the Fly-tipping & Waste Crime Penalty Notices (FPNs) to the statutory maximums.
Reasons for recommendations	The recommendations are intended to deter the perpetrating of environmental waste crime, maintain a proportionate and effective enforcement framework for lower-level environmental offences, support consistency in the Council's approach, avoid creating unnecessary incentives for cases to proceed to court.
Background papers	North Norfolk District Council Corporate Plan 2023 to 2027. Environmental Enforcement Policy.

Wards affected	All wards. The report relates to environmental enforcement powers and fixed penalty levels that may be applied across the district.
Cabinet member(s)	Cllr Callum Ringer, Portfolio Holder for IT, Environmental & Waste Services.
Contact Officer	David Addy, Environmental Protection Team Leader.

12. NORTH LODGE PARK 111 - 120

Executive Summary	This report outlines a procedural issue whereby the Council needs to declare the hard-surfaced area of North Lodge Park, Cromer as no longer required for its existing purpose, thereby allowing it to be advertised for alternative use – i.e. for a small Pay and Display public car park. This is a legal process separate to the need to obtain planning consent for the proposed use.
Options considered	During 2025 the District Council undertook a process of public consultation inviting comments on the future use of the hard-surfaced area of North Lodge Park, Cromer. Uses

	considered included commercial and community uses or re-purposing the space as a small Pay and Display public car park. No viable commercial or community use was established through the consultation process and the Council has therefore developed proposals for a small (44 space) public car park on the area of land.
Consultation(s)	Approval of the recommendation will allow a formal process of public advertisement / consultation to be undertaken whereby members of the public and local stakeholders can formally comment on the proposed release of the small area of land within North Lodge Park for alternative use, as a public car park.
Recommendations	**That Cabinet agrees that:-** **i) the hard-surfaced area (former tennis courts and children's play area) to the east of the main drive in North Lodge Park, Cromer is no longer required for its historic purpose as recreational land, under section 164 of the Public Health Act 1875.** **ii) the proposed alternative purpose of the hard-surfaced area should be the provision of a small Pay and Display public car park, and shall be advertised as such** **iii) in accordance with section 122(2A), the Council shall:** **1. publish notice of its intention in a local newspaper for two consecutive weeks; and** **2. consider any objections received.** **iv) That authority is delegated to the Chief Executive to:-** **1. Publish the statutory notice;** **2. Receive and analyse objections; and** **3. Report back to Cabinet for the appropriation decision.**
Reasons for recommendations	To put a long-time vacant and unsightly area within North Lodge Park to beneficial use – strengthening the vitality and vibrancy of the Park through increased footfall and providing much needed additional public parking to the eastern side of the town, generating additional income for the Council, a proportion of which will be ring-fenced for further investment in the Park.
Background papers	2023 – 2027 Corporate Plan

13. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I ofSchedule 12A (as amended) to the Act.”

14. PRIVATE BUSINESS

This page is intentionally left blank

CABINET

Minutes of the meeting of the Cabinet held on Monday, 6 July 2026 at the Council Offices, Holt Road, Cromer, NR27 9EN at 10.00 am

Committee Members Present:	Cllr L Shires (Deputy Chair)	Cllr T Adams (Chair)
	Cllr H Blathwayt	Cllr J Toye
	Cllr L Withington	Cllr J Boyle

Members also attending: Cllr C Cushing
Cllr A Fitch-Tillett
Cllr Dr V Holliday

Officers in Attendance:
Chief Executive, Assistant Director for Finance, Assets, Legal & Monitoring Officer and S151 Officer and Director of Resources

Apologies for Absence: Cllr A Brown
Cllr C Ringer
Cllr A Varley

57 MINUTES

The minutes of the meeting held on 01 June 2026 were approved as a correct record.

58 PUBLIC QUESTIONS AND STATEMENTS

None received.

59 DECLARATIONS OF INTEREST

None received.

60 ITEMS OF URGENT BUSINESS

None.

61 MEMBERS' QUESTIONS

The Chair advised that members could ask questions as matters arose during the meeting.

62 RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE

The Chair invited the Chair of Overview & Scrutiny Committee, Cllr V Holliday to introduce this item. She said that the recommendation was related to the section in the Action Plan on the Rural Position Statement. Members felt that churches provided an important community role, in addition to worship, and it would be worth contacting them for information on non-faith community projects they supported across the district.

The Chair replied that the diocese may not keep records of local level projects, it could be within the domain of individual churches. Cllr Boyle said that she was not sure where such information was retained and agreed to look into it.

It was **AGREED** to support the recommendation from the Overview & Scrutiny Committee.

63 2025/26 OUTTURN REPORT

Cllr L Shires, Portfolio Holder for Finance, Estates & Property Services, introduced this item. She explained that the report presented the provisional outturn position for the 2025/2026 financial year, which showed a General Fund underspend of £0.354m. It also provided an update in relation to the Council's capital programme and use of reserves. She said that she wanted to propose the following change to Recommendation C – 'the surplus of £0.354m to be transferred to the New Burdens Reserve' (not the General reserve as stated in the report). This change was in anticipation of the significant number of directives coming from Central Government, including Local Government Reorganisation (LGR), domestic food waste collection, renter's rights and the new Local Plan.

The Chair invited members to speak:

Cllr V Holliday said that 'slippage' was referenced a few times in relation to capital programmes and she asked if there was a capacity issue and if the Council would be able to achieve all the investment that it had planned. Cllr Shires replied that she had met with the Property Services Manager and the S151 officer to receive an update and she had been advised that many of the projects that had been progressing slowly were now moving forward. She said that she was confident that the Council would be able to achieve everything set out in the capital programme. The Chair added that there were some cases where the Council was awaiting the movement of external bodies across the capital programme, such as the North Walsham 3G pitch.

Cllr J Toye, Portfolio Holder for Sustainable Growth, welcomed the creation of a new burdens reserve to support the funding of all the new directives from central Government.

It was proposed by Cllr L Shires, seconded by Cllr J Toye and

RESOLVED

To recommend the following to Full Council:

a) The provisional outturn position for the General Fund revenue account for 2025/26 (as shown in Appendix A);

b) The transfers to and from reserves as detailed within the report (and Appendix C);

c) The surplus of £0.354m proposed to be transferred to the New Burdens Reserve

d) The balance on the General Reserve of £4.266m. (Please note does not currently include the above surplus of £0.354m)

e) The financing of the 2025/26 capital programme as detailed within the report and at Appendix D.

f) The updated capital programme for 2026/27 to 2031/32 and scheme financing as outlined within the report and detailed at Appendix E;

g) Approval of additional funding to cover capital project overspends of £0.012m as detailed in paragraph 5.7.

h) Approval of capital project budget roll-forwards from 2025/26 into 2026/27 paragraph 5.10.

i) To note the addition of £26,834 towards Property Services Electric Vehicles, to be funded by the Asset Management Reserve over a four-year lease period. This budget has been approved by the Deputy s151 Officer under constitutional powers.

j) To approve the addition of £188,539 to renovate Fakenham Play Area to be funded from capital s106 Contributions in 2026/27.

k) To approve the addition of £0.100m to the Community Housing Fund (Grants to Housing Providers) project, to be funded by Capital Receipts following a repaid grant in 2025/26.

l) To approve the updated Cromer Coast Protection Scheme budget to reflect that the approved RFCC (Environment Agency) grant has been awarded to the Mundesley Coastal Defences project only. This leaves the 2025/26 budget as £1,037,656. This is a movement of budget from the Cromer scheme to the Mundesley Scheme to meet grant conditions.

m) To approve the updated Mundesley Coastal Management Scheme budget to reflect that the approved RFCC (Environment Agency) grant has been award to the Mundesley Coastal Management Scheme project only. This leaves the 2025/26 budget as £998,217. This is a movement of budget from the Cromer scheme to the Mundesley Scheme to meet grant conditions.

Reasons for the recommendation

To provide a draft outturn position for the General Fund, Capital Accounts and Reserves which will form the basis to produce statutory accounts for 2025/26. Also to provide a draft opening position for the financial year 2026/27.

64 DEBT RECOVERY 2025-26

The Portfolio Holder for Finance, Estates & Property Services, introduced this item. She explained that it was an annual report detailing the council's collection performance and debt management arrangements for 2025/26. It included: a summary of debts written off in each debt area showing the reasons for write-off and values, collection performance for Council Tax and Non- Domestic Rates, level of arrears outstanding and level of provision for bad and doubtful debts. Cllr Shires said that council tax write-offs were lower than the previous year and business rates write-offs were slightly higher. The main reason for council tax write-offs in 2025/2026 was bankruptcy, liquidation or debtor abscondment.

The council tax collection target was 98.2% and for non-domestic rates it was 99.2%. For council tax, 98.34% was achieved and for non-domestic business rates it was 99.1%. Cllr Shires commended the officers for their exceptional efforts. For this last year, the Council had finished 11th out of all local authorities for the collection of non-domestic business rates and 14th for council tax. The Council was top for collection rates of all the Norfolk authorities.

The Chair said that there was an extraordinary commitment from the team to achieve the best outcome that they possibly could.

Cllr J Toye said that the team achieved these outcomes in a proper and appropriate way. Cllr Shires added that having early conversations with struggling residents was really important as it meant the Financial Inclusion team could be involved at an earlier stage. This was the same for local businesses too.

It was proposed by Cllr L Shires, seconded by Cllr T Adams and

RESOLVED

To recommend to Full Council to:

1. approve the annual report which details the Council's write-offs, in accordance with the Council's Debt Write-Off Policy and performance in relation to revenues collection.

2. approve the continued delegated authority as shown in appendix 2 for write offs.

Reason for recommendations

The recommendations ensure the Council makes best use of its staff resources and manages its finances to ensure best value for money.

65 HOUSING BUDGETS 2026/27

Cllr J Boyle, Portfolio Holder for Housing & People Services, introduced this item. She explained that NNDC would claim 25% of the additional income raised from the 200% Council Tax charge for second Homes. As was the case in 2025/26, NNDC proposed to use this additional income to mitigate the potential impact of high levels of second and holiday homes - to help tackle homelessness and to support building more affordable homes for local households. The report provided details of housing projects the Council was proposing were funded from the additional income.

The Chair added that the second homes council tax income was subject to negotiation with Norfolk County Council on an annual basis. He welcomed the recommendations in the report.

Members were invited to speak:

Cllr V Holliday welcomed the report. She said that a lot of the second homes income came from a small area of the district and asked whether those areas could be prioritised when the spending was allocated. The Chair replied that the spending had to be prioritised according to impact. He acknowledged that in terms of proportion, the number of second homes was largest in villages such as Morston but number-wise it was highest in Sheringham and Cromer. He said that the Council had to realise the greatest opportunities to achieve the best results for residents across the district.

Cllr Shires said that the benefits of the second homes premium were clearly set out in the Outturn report, section 3.8, with some of it being used to offset the shortfall in the Department for Work & Pensions (DWP) provision for accommodation. She added that it was important for those families facing homelessness, to be placed in an area that they felt connected to.

Cllr Withington said that the Outturn report demonstrated that the Council took a holistic approach to tackling issues, including the prevention of homelessness.

Cllr J Toye welcomed the transparent approach to setting out how the second homes council tax premium was being spent.

It was proposed by Cllr J Boyle, seconded by Cllr L Withington and

RESOLVED

To support the proposed use of additional income from Second Homes Council Tax to fund the housing projects set out in the report.

Reason for recommendation

To seek approval for the use of resources to help tackle homelessness and housing need

66 COASTAL ADAPTATION PILOT - EXTENDING DELIVERY OF COASTWISE

Cllr H Blathwayt, Portfolio Holder for Coast, introduced this item. He said the report demonstrated a 'vote of confidence' in the Council's use of Government funding for coastal matters. He said it was a continuation of outstanding work of national and international importance.

Cllr J Toye thanked officers for ensuring the best options were delivered for residents.

Cllr L Shires sought clarification from the S151 Officer regarding which reserve the £500k spend would be coming from. The S151 Officer replied that there may be a need to borrow for capital purposes rather than using reserves. He added that he understood that a joint application had been made with several members of the Regional Flood and Coastal Committee (RFCC) who had also been offered access to the Coastal Adaptation Pilot (CAP scheme. He hoped that this joined up approach would be successful and there would be no need for the Council to provide match funding.

It was proposed by Cllr H Blathwayt, seconded by Cllr J Toye and

RESOLVED

1. Agrees to participate in the Coastal Adaptation Pilot (CAP) programme, accepting grant funds to continue the delivery and to further develop the Coastwise initiative under the existing governance arrangements.

2. Delegate to Coastal Manager, in consultation with the Coastal Portfolio Holder and Director of Resources, the formulation of the updated business case and submission to the Environment Agency.
3. Recommend to Full Council, the allocation of up to £500,000 as match funding for the programme, to be sourced from reserves if Local Levy (from the Regional Flood and Coastal Committee, RFCC) or other grant sources is not forthcoming.
4. To extend the contracts of existing Coastwise personnel to the end of March 2029.

Reason for recommendations

To enable continued development and delivery of Coastal Adaptation activity, supporting local at-risk communities and contributing towards national policy development.

To maintain the momentum established by the Coastwise initiative, the success of which has been recognised by the proposed inclusion of North Norfolk District Council as a participating authority in the Coastal Adaptation Pilot programme.

67 LOCAL PLAN REVIEW: SCOPING CONSULTATION

In the absence of Cllr A Brown, Portfolio Holder for Planning & Enforcement, this item was introduced by Cllr J Toye. He began by reading out a statement from Cllr Brown which explained that, as part of the new Plan Making System, the Council was required to undertake an early scoping consultation inviting feedback from Stakeholders on how to engage with them and what the Plan should contain. This was timetabled to take place for six weeks starting 20.7.26 – 31.08.26 or sooner if achievable following the publication of the notice of intention to commence Local plan preparation. Cllr Toye said that the approval of the current Local Plan 2024 – 2040 was conditional on a new plan being commenced by 20th June 2026. There was now a need to progress to the next stage of consulting with stakeholders. Alongside the consultation it was intended to also run a second opportunity for potential development sites to be submitted for assessment through the 'call for sites'. The consultation must conclude prior to the publication of the Gateway 1 self-assessment summary which was the start of the 30-month Plan making period and which was mandated for 31 October 2026. He added that the current plan had taken 8 years to prepare but Central Government expected the new plan to be completed in 30 months. In future, local plans would be reviewed every five years. Cllr Toye said that there was a concern that a limited process of just two consultations would damage local consensus building and democracy associated with previous plan-making.

Cllr Toye said that there were concerns about the very tight timescales and the impact on officer's workload. Recruitment was underway to ensure that there was sufficient resource in place to support the progression of the new plan. He added that the current plan was suitable for the district, acknowledging that 60% of the population lived outside of towns as well as 84% of small businesses. It was concerning that such local factors may not be reflected in a fast and streamlined process.

The Chair reiterated the standardised approach of the new process and agreed with Cllr Toye that it was being imposed by central government with no alternative but to comply.

Members were invited to speak:

Cllr C Cushing said that the public needed to understand the appalling impact that this imposed process would have on North Norfolk. The Government was now insisting on a policy that would make sure 900 houses were built every year, which was unachievable and undesirable. He had concerns that this new, expedited process had to be undertaken during Local Government Reorganisation (LGR) and staff were already under a huge amount of pressure and he questioned whether it was achievable. Cllr Toye replied that the next report set out some proposed changes to ensure deliverability but he acknowledged concerns that there was a huge amount going on and it would be a challenge. The Assistant Director for Planning said that the 30 month deadline was certainly challenging but a timeline had been set out on how the Council intended to achieve it. He added that two new posts were being recruited to and he was hopeful that they would be filled soon.

The Chair said that he agreed with the points raised and said there was a wider concern, nationally that the new process would actually translate into housing growth.

Cllr L Shires said that she agreed with Cllr Cushing's concerns. In her own ward of North Walsham where 2,500 new homes were planned, services were under huge pressure. She highlighted page 157 of the agenda which set out the 'threats' including water scarcity and said that when Anglian Water had attended the Overview & Scrutiny Committee, they had stressed concerns about connectivity to the sewerage network. This was yet another example of the different and often complex challenges that rural areas faced and demonstrated that central government did not understand North Norfolk and the issues residents faced due to rurality. She urged the Government to look at the issues that rural communities faced, outside of a 'blanket' approach. She added if it was only affordable and social housing that was being proposed, then local communities would support it but residents were being outpriced by private housing and it was hard to promote a message of positivity around the loss of open, rural space when it was being used to provide housing they could never afford.

Cllr L Withington sought clarification on the use of 'exception sites' to bring forward affordable housing and whether it was correct that such sites did not contribute to the district's housing targets. The Assistant Director for Planning confirmed that they were 'windfall' sites, so not allocated but that they did count towards the overall housing figures.

Cllr Cushing referred to page 143 of the agenda and the seven main settlements that were listed. He queried why Sheringham was not included. The Chair replied that it appeared to be an error.

Cllr V Holliday asked how great a reach the consultation would have. She was concerned that the intention was for the public to have limited input into Local Plans in the future and this may be one of the few chances for them to engage. The AD for Planning replied that future consultations would be heavily publicised on social media and using all the methods at the Council's disposal. He said it was difficult to put a figure on it but he assured Cllr Holliday that it would be heavily promoted. Cllr Holliday replied that many residents were not on social media and that there was not sufficient time for them to respond via other, more traditional means. She added that she also didn't feel there was not enough emphasis on infrastructure in the consultation. Finally, referring to the Norfolk Coast National Landscape, she said there was an option to build significant developments there, which was against the National Planning Policy Framework (NPPF) and she was surprised this was being offered as a possibility.

The Chief Executive said that the report before Members set out the steps that the Council had to take over the next 30 months to be compliant with Government expectations and guidance. The timeframe for which development was proposed was many years into the future. The biggest constraint to delivering against the target number of houses which had significantly increased from previous levels was not deliverable in North Norfolk. There was not sufficient water or electricity. There was no answer in the report that addressed the infrastructure capacity issues and this should be one of the key messages to come out of the process. He added that it was not an option to argue against the targets set by the Government, however, the practical reality of delivering this level of development in North Norfolk over a sustained period of time was not going to be realised. The Council had to send that message back to the Government as it did not stack up economically. He went onto say that developers had indicated that they were already struggling to deliver schemes that were in the current, adopted Local Plan and unless this issue was addressed, this process was essentially academic and something that the Council had to engage with but it was unlikely to become a reality.

Cllr Blathwayt echoed the Chief Executive's comments and added that a lot of the district was protected landscaoe and his own ward was largely in this category but was also a Zone 3 flood risk, which meant that there could not be any building and there was no anticipated influx of young people.

The Chair agreed with all the comments. He said that he was increasingly concerned about the environmental constraints. In terms of the consultation arrangements, the Council had to try as best it could to encourage people to respond to the process. He encouraged members to share it with their parish councils and residents.

Cllr Toye encouraged members to share the consultation with local businesses too, as they were key stakeholders along with the town and parish councils.

Cllr Holliday said that she agreed with all of the discussion so far but felt that the crisis regarding infrastructure did not come out strongly enough in the Scoping document and that residents may not grasp the severity of the issue. The AD for Planning replied that the evidence base that was being commissioned and the engagement with the statutory undertakers on key infrastructure matters, was ongoing but that if members felt that the infrastructure section wasn't robust enough then the planning policy team would review it and seek to improve it. He assured members that the evidence base and engagement with stakeholders was ongoing and would feed into the g process as it progressed. Cllr Toye asked if the infrastructure section could be strengthened and highlighted then he would welcome that. Members agreed.

It was proposed by Cllr J Toye, seconded by Cllr L Shires and

RESOLVED

1) To progress the scoping consultation based on the material detailed in Appendix 1 in line with Government expectations, statute requirements and the project timescales.
2) Delegates authority to the Planning Policy Manager to make any further

necessary non-material modifications including consultation set up format as required.

Reason for recommendations

To maintain an up-to-date Local Plan and to comply with statutory requirements in order to provide appropriate planning policy and guidance for the district.

68 LOCAL PLAN REVIEW GOVERNANCE ARRANGEMENTS

Cllr J Toye introduced this item in Cllr Brown's absence and read out a statement on his behalf, thanking officers for their hard work and advising members that the new expedited Local Plan process needed a mechanism for quicker and more efficient decision-making. The Planning Policy & Built Heritage Working Party had previously considered a wide range of issues, including but not limited to the Local Plan. It was therefore proposed that the Planning Policy & Built Heritage Working Party was replaced with a Local Plan & Conservation Task Group which would have decision-making powers, ensuring that the Council would meet the Government-imposed 30-month deadline for the new Local Plan. Guidance was requested on how and when existing neighbourhood plans would be reviewed, so that the expectations of parish and town councils on this matter could be managed.

Clarification was also sought on the validity of the new Local Plan when the District Council ceased to exist and its powers were transferred to a new, unitary authority. Regarding conservation area appraisals, advice was sought regarding the status of those that had been approved between 2020 and 2023.

Cllr Toye concluded by saying that the proposals would make the decision-making process quicker as it would focus on the key objectives needed to deliver a new Local Plan. It was a Cabinet Working Party and as stated in the terms of reference for the new task group, Cabinet has the right to discharge its delegated powers. Cllr Toye said, as a Cabinet member, the significant issues of LGR and Devolution required a lot of focus and work and this was an efficient way to ensure decisions were taken quickly.

The AD for Planning responded to the questions raised. He said that those councils with neighbourhood plans had been contacted recently with regards as to how they could take those forward. He added that there was no Government funding available for new neighbourhood plans.

He clarified the situation for the transfer to a new unitary authority. All the districts had been collaborating on timelines and co-commissioning evidence-based documents where appropriate. The Plans would then move over to the new authority.

The AD for Planning said that there were a number of Conservation Area Appraisals and they would be taken forward as they currently stood.

The Chair thanked everyone for their input. He acknowledged that it was a significant change in how the Council dealt with planning policy matters.

Cllr L Shires sought clarification that the Task Group would be taking decisions and not recommending through to Cabinet, and confirmation that Full Council was responsible for approval of the Local Plan. The Monitoring Officer confirmed that was the case.

It was proposed by Cllr J Toye, seconded by Cllr T Adams and

RESOLVED

1) Replace the current Planning Policy & Built Heritage Working Party with a new Local Plan & Conservation Task Group
2) Adopt the Local Plan & Conservation Task Group 'Terms of Reference'

and recommend that Full Council:

1) Approves changes to the overall Committee seat allocations, ensuring that political balance rules are reflected.
2) Approves any consequential changes to the Constitution arising from the establishment of the new Local Plan & Conservation Task Group
3) Receives nominations from the Group Leaders to appoint Members and substitutes to the Task Group (in line with recommendation 3 above).

Reason for recommendations

To recognise the requirements and statutory obligations of the new planning system, as introduced through the 2023 Levelling Up and Regeneration Act and the 2025 Planning and Infrastructure Act, and to provide appropriate governance arrangements for Member engagement and decision making in producing a new Local Plan.

69 DELEGATED DECISIONS JANUARY 2026 ONWARDS

The Chair, Cllr Adams, introduced this item. He explained that the law required the Council to record executive and non-executive decisions taken by officers under delegated powers and to publish them on the Council's website. This report covered the period from January 2026 to date.

It was **RESOLVED**

To receive and note the report and the register of decisions taken under delegated powers.

Reason for recommendation

The Constitution: Chapter 6, Part 2, details the functions which are delegated to officers. In addition, it requires that any exercise of such powers should be reported to the next meeting of Council, Cabinet or working party (as appropriate).
The law requires the Council to record executive and non-executive decisions taken by officers under delegated powers and to publish them on the Council's website.

These requirements apply to decisions that would have been taken by Council or the Cabinet if delegated powers had not been given to an officer either -

- under an express delegation granted at a meeting of Cabinet, Council or a Committee.
- Or under a general delegation (where responsibility is delegated in the

Constitution)

70 MARRAMS BOWLS CLUB OPTIONS

The Chair reminded members that there was an exempt appendix to this item and said that the meeting would need to go into private session if they wished to discuss any matters withing the appendix.

Cllr L Shires, Portfolio Holder for Finance, Estates & Property Services, introduced the report. She explained that three options were presented for the future of the Marrams Club House site in Cromer, a Council owned asset currently occupied by the Marrams Bowls Club. The building was in poor condition, with significant roof deterioration and water ingress, and required substantial investment to remain a usable asset.

Consultation had taken place with stakeholders including the Bowls Club which supported Option 2 in principle but had previously opposed redevelopment proposals.

The Surveyor (MC) explained why Option 2 was preferable and thanked the Bowls Club for their proactive engagement with the Council.

The Chair said he felt this was the right route to secure the operation of the site for the long-term.

Cllr C Cushing said that he was surprised that section 1.13 in the exempt appendix was not in the public realm and sought clarification from the Monitoring Officer. She said that it may have been included to provide context. There did not seem to be a reason for it being exempt. Cllr Shires confirmed that the information had already been included in the Outturn report. The Chief Executive agreed that it was included in the exempt appendix to provide context for the decision that members were being asked to take. Cllr Shires said that it was relevant to section 2.2.4.5.4 of the exempt appendix.

It was proposed by Cllr L Shires, seconded by Cllr J Toye and

RESOLVED

To provide approval for officers to proceed with Option 2 to transfer the freehold of the Property, known as the Marrams Bowls Club and Marrams Putting Greens, to the Marrams Bowls Club.

To delegate authority to the Asset Strategy Manager or the Assistant Director for Finance and Assets to agree to the final terms of the transfer.

Reason for recommendations
Option 2 is recommended because it provides a sustainable long term solution that supports continued community use of the Bowls Club while addressing the constraints of the site and reducing the Council’s future maintenance liabilities.

A freehold transfer can be lawfully progressed under Section?123 of the Local Government Act 1972, as the proposal meets the requirements of the General Disposal Consent (England) 2003, enabling disposal at less than best consideration where it demonstrably promotes community wellbeing. The Bowls Club's established health, social and economic benefits provide a clear basis for relying on this exemption.

Progression of the transfer would remain subject to legal due diligence, the inclusion of appropriate safeguards such as pre?emption rights and restrictive covenants, and confirmation that the Bowls Club is willing and able to proceed with the transfer.

71 CROMER FILM LOCATION PROPOSAL

The Chair advised members that this item was exempt and the meeting would need to go into private session. At 11.12am it was proposed by Cllr T Adams, seconded by Cllr L Shires and

RESOLVED

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A (as amended) to the Act."

At 11.22am, the meeting returned to public session.

It was proposed by Cllr T Adams, seconded by Cllr L Shires and

RESOLVED

That the Cabinet approves the Council's in-kind and financial support for the film production as detailed within the report.

Reason for recommendations

Support for the basing of this film in Cromer recognising the significant direct local spend associated with the production during on site filming and secondary spend anticipated by tourist visitors having seen the film through national release.

72 EXCLUSION OF PRESS AND PUBLIC

73 PRIVATE BUSINESS

The meeting ended at 11.23 am.

Chairman

Registering interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1** (**Disclosable Pecuniary Interests**) which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register details of your other personal interests which fall within the categories set out in **Table 2** (**Other Registerable Interests**).

"**Disclosable Pecuniary Interest"** means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

"Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.

2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.

3. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

Non participation in case of disclosable pecuniary interest

4. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in **Table 1**, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

5. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it

Disclosure of Other Registerable Interests

6. Where a matter arises at a meeting which ***directly relates*** to one of your Other Registerable Interests (as set out in **Table 2**), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

7. Where a matter arises at a meeting which ***directly relates*** to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

8. Where a matter arises at a meeting which ***affects*** –
   a. your own financial interest or well-being;
   b. a financial interest or well-being of a relative, close associate; or
   c. a body included in those you need to disclose under Other Registrable Interests as set out in **Table 2**

   you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

9. Where a matter ***affects*** your financial interest or well-being:
   a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
   b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

   You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

   If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

10. Where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must make sure that any written statement of that decision records the existence and nature of your interest.

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain. [Any unpaid directorship.]
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the

	councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and Property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i)) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were

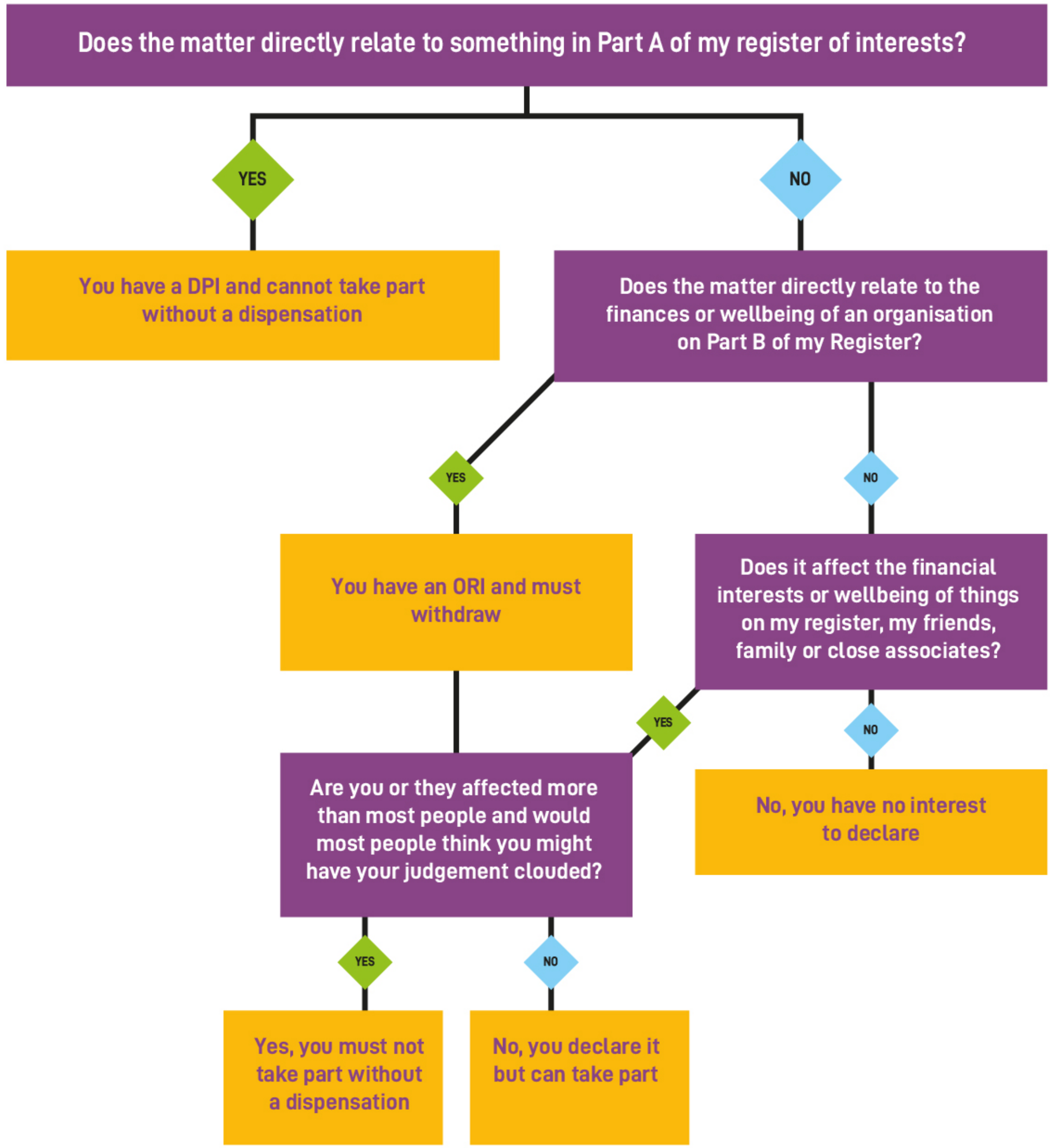
	spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* ‘director’ includes a member of the committee of management of an industrial and provident society.

* ‘securities’ means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You have a personal interest in any business of your authority where it relates to or is likely to affect: a) any body of which you are in general control or management and to which you are nominated or appointed by your authority b) any body (i) exercising functions of a public nature (ii) any body directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)



Local Government Association
Guidance on LGA Model Councillor Code of Conduct

Reporting progress implementing Corporate Plan 2023-27 Delivery against Action Plan 2026/27 to end of Quarter 1 – 31 March 2026 – 30 June 2026	
Executive Summary	This report provides an update on the progress made to deliver the Corporate Plan 2023-27 Action Plan for 2026-27.
Options considered	This is a report on the progress being made to deliver against the Council's Corporate Plan.
Consultation(s)	The named officer for each action in the annual action plans has been asked for their assessment of progress, to identify any issues impacting on anticipated delivery and to propose actions they will take to address any slippage or uncertainty around delivery in the coming months.
Recommendations	Cabinet is invited to note the contents of the report and provide comments on any items they feel appropriate.
Reasons for recommendations	That cabinet are aware of the progress made to deliver their priorities for the year 2026-27 and are asked to provide comment on progress so that officers have a steer on any items that are not on track for delivery.
Background papers	Corporate Plan 2023-27 Annual Action Plan 2026-27

Wards affected	All
Cabinet member(s)	Cllr Tim Adams
Contact Officer	Steve Hems, Director for Communities and Chair of the Performance and Productivity Oversight Board Email:- steve.hems@north-norfolk.gov.uk

Links to key documents:	
Corporate Plan:	This report is primarily concerned with ensuring the Corporate Plan 2023-27 is being implemented as planned.
Medium Term Financial Strategy (MTFS)	Ensuring the Action Plan 2026-27 is being implemented as planned and this will help to ensure that the MTFS is achieved.
Council Policies & Strategies	Corporate Plan 2023-27

Corporate Governance:	
Is this a key decision	No
Has the public interest test been applied	Not applicable. Item is not exempt.
Details of any previous decision(s) on this matter	Corporate Plan 2023-27 as approved by Full Council on 17th July 2023. Corporate Plan 2023-27 Action Plan 2026-27 approved by Cabinet 9th March 2026.

1. Purpose of the report

1.1 The purpose of this report is to present an update on the progress being made in implementing the Corporate Plan 2023-27 and the first quarter of the Action Plan 2026-27 and to give Cabinet an opportunity to discuss and agree decisions that should be taken regarding any issues raised.

2. Introduction & Background

2.1 Full Council approved the Corporate Plan 2023-27 and the Annual Action Plan for 2026-27 at its meeting of 9th March 2026.

2.2 This report details the progress made to the end of June 2026 up to the first quarter of the 2026/27 Annual Action Plan and identifies any issues with the delivery of individual actions and puts forward proposals for how these would be addressed.

3. Overview of progress

The tables below show overall progress in implementing the Corporate Plan Annual Action Plans 2026-27 up to the end of Quarter 1.

Key

Red	Actions will not deliver planned outcomes without significant interventions
Amber	Actions off track but with changes being made will achieve planned outcomes
Green	Actions on track and will deliver planned outcomes
N/A	Not applicable as not due to start yet
Missing Data	Update not provided by the Lead Officer

3.1 **Progress in delivering the 2026-27 Annual Action Plan 1 April 2026 to 30 June 2026.**

3.2 The table below shows the status for each of the actions identified within the plan up until the end of Quarter 1.

RAG status/ Stage	Not Started	In Progress	Completed	Cancelled
Red	0	1	0	0
Amber	0	3	0	0
Green	0	27	1	0
NA	0	0	0	0

3.3 **Details of all Actions**

To review the updates for all the actions please see:-

- Appendix A Action Plan 2026-2027 Progress Update – Qtr 1 1 April 2026 to 30 June 2026.

3.4 **Summary**

This is the first reporting period for the 2026/27 Annual Action Plan.

Whilst a number of actions have been carried forward from the last Annual Action Plan a proportion have been updated or modified to reflect previous progress but maintain an ongoing trajectory for continued work.

All of the actions in the Action Plan are in progress with the exception of the LGA Corporate Peer Challenge which has been completed. This reflects the completion of the remaining work to complete this outstanding action from the previous plan.

The majority of actions (28 out of 32) are on track with only four reporting some problems. In all of these progress has been made however, they are behind the originally intended timescales.

There is one action in the Annual Action Plan that is reporting as Red on the RAG rating system. This relates to the introduction of a domestic food waste service where the issues relate to the cost of the service compared to the level of funding received from government and challenges in service design and the required depot space, which exceeds that currently available.

4. Corporate Priorities

4.1 This report is concerned with ensuring the Corporate Plan 2023-27 Annual Action Plans 2026-27 are implemented as planned. This is a key activity to ensure the goals and objectives in the Corporate Plan are achieved.

5. Financial and Resource Implications

5.1 There are no financial or resource implications arising directly from this report.

Comments from the S151 Officer:

This report does not create any financial labilities in itself but mitigating any lack of progress on the Corporate Plan actions may require additional financial or other resources.

6. **Legal Implications**

There are no legal implications arising directly from this report.

Comments from the Monitoring Officer

This is an update report. There are no legal implications arising from this report or specific governance issues identified.

7. **Risks**

7.1 The purpose of this performance report is to inform members of the progress being made in delivering the Corporate Plan 2023-27 Annual Action Plan 2026-27. This in turn reduces the risk of not achieving the goals and objectives in the Corporate Plan.

8. **Net Zero Target**

8.1 The Corporate Plan 2023-27 Annual Action Plan and 2026-27 contain actions, particularly under the theme “Our Greener Future”, that will reduce the emissions of the Council and contribute to achieving the Net Zero target.

9. **Equality, Diversity & Inclusion**

9.1 The Corporate Plan 2023-27 Annual Action Plan 2026-27 contain actions, particularly under the theme “Developing our Communities”, that will improve equality, diversity and inclusion. Where individual actions require an equality impact assessment the lead officer will produce and submit one during the development of the action.

10. **Community Safety issues**

10.1 This report does not have any impact on community safety issues.

11. **Conclusion and Recommendations**

Cabinet is invited to note the contents of the report and provide comments on any items they feel appropriate.

Action Plan 2026/2027

Updates for Quarter 1

Ref	Action	Description	Lead Officer	Corporate Plan objective	Stage	RAG Status	Lead Officer comment (most recent update for Jul/Aug in red)	Last Updated
1	New North Norfolk Local Plan	Having adopted our new Local Plan in December 2025, the Planning and Infrastructure Act 2025 requires us to commence a review of the Plan with a clear timetable. We will therefore commence this review giving priority to considering further how economic and housing growth can be achieved in the district alongside the protection and improvement of our local environment and delivering climate resilient sustainable growth. (New action for 2026/27).	David Glason	Our Greener Future - Continue our journey to Net Zero. - Protecting and enhancing the special landscape and ecological value of North Norfolk whilst improving the biodiversity of the district	In Progress	Green	Work has begun on revising the Local Plan. To support this work Full Council agreed to the recruitment of an additional post and appointments have been made. Progress is on tract to meet the milestones required by Government.	13/08/2026

2	Climate Impact	Continue to monitor and report on the greenhouse gas emissions of the Council’s operations and activities and ensure the climate impact of all decisions are fully accounted for. (Carried forward as an amended action from the 2025/26 AAP).	Kate Rawlings	Our Greener Future - Continue our journey to Net Zero. - Continuing our own annual emissions reductions to reach Net Zero by 2030	In Progress	Green	The carbon footprint calculations for 25/26 are almost complete –only data missing is from Serco contract. A review of the Net Zero section in Committee reports showed that they were not being used as consistently as possible. The chair of the Decarbonisation Board brought this to the attention of CLT and has undertaken to monitor this as part of his review as section 151 officer. Works continue to reduce the reliance of our other assets on fossil fuels including exploring the business cases for solar PV on several of the Council’s buildings.	04/08/2026
3	Household waste recycling and food waste	Continue to monitor, and look to increase, the percentage of household waste collected which is recycled through programmes of education and public awareness and work with other rural authorities to lobby Government for additional funds to support the introduction of a weekly food waste collection service and collection of plastic film products in future years, recognising that at present the costs of the weekly food waste service is uneconomic. (Carried forward as an	Emily Capps	Our Greener Future - Tackle environmental waste and pollution. - Using the National Waste and Resources Strategy implementation and any additional funding available to maximise recycling and reduce waste through the introduction of new streams, such as food waste collections for every household.	In Progress	**Red**	The cost of delivering this service is only partially funded through Government New Burdens funding, which is not separately identified within the financial settlement. In addition, the contractor's current depot configuration is insufficient to accommodate the full fleet of vehicles required to deliver the service. As a result, either additional depot facilities will be needed or significant modifications will be required to the existing depot. No Government funding has been made available to support these depot requirements, meaning that the full cost will need to be met by the Council.	07/08/2026

		amended action from the 2025/26 AAP).					Whilst work on the Food Waste Collection rollout continues, a number of challenges remain. Although these are largely outside the Council's control, they have impacted project timescales and mean that implementation is not currently expected to take place until 2027. The Council continues to work closely with its contractor, Serco, to finalise the service design and associated costs. Depot accommodation requirements have yet to be fully resolved; however, progress is being made in identifying and securing additional depot provision. The Government recently announced a delay in the requirement to introduce the recycling of films and flexibles to 2030.	
4	Coastwise programme	Working with DEFRA, the Environment Agency, local partners and communities to progress delivery of the Coastwise programme in the development and implementation of innovative approaches to coastal adaptation – ongoing until March 2027.	Alastair Zangs	Our Greener Future - Protect and Transition our Coastal Environments - Realising the opportunities of external funding to secure a sustainable future for our coastal communities through transition and adaptation responses.	In Progress	Green	Transition from CTAP to CAP progressing. Cabinet Report updating on progress and to delegate authority to develop and submit the Coastal Adapation Pilot (CAP) Business Case Update for further time and funding approved and ratified by Full Council. Report and request for 10% contribution funding submitted by NNDC on behalf of NNDC, GYC and ESC to Anglian Eastern Regional Flood and Coast Committee, the funding	12/08/2026

							supported was approved. Recruitment in to Team Leader Role completed with internal appointment, Project Enabler role appointed with an additional role to backfill internal promotion. Contracts for team extended. Coastal Housing Assurance Scheme continuing to develop and forms the main part of the CAP business case update. Land acquisitions to support coastal adaptation progressing well with some successes to date. Digital Heritage project near completion with another community now looking to replicate aspects in a separate village. Happisburgh Car park still awaiting finalisation of highways needs to enable constructed car park to be connected to the road network. Successful community events arround the community transition plans in Happisburgh and Trimingham. Coastal Change Management area national update to guidacne progressing well.	
5	Rural Position Statement	Produce a Rural Position Statement which maps the provision of key rural services including village shops, post offices, pubs, community halls, rail, bus and community transport services and mobile / broadband coverage by August 2025 and proposes future policy responses so that there is a clear baseline	Robert Young	Developing our Communities - Engaged and supported individuals and communities - Ensuring that people feel well informed about local issues, have opportunities to get involved, influence local decision making,	In Progress	Amber	Further discussions have been had to define the nature of the Rural Position Statement and the outcomes expected. Liaison with other external organisations has also been had, including Norfolk County Council and Transport East. Once a clear direction is determined, the data will be sourced and resources will be found to draft the statement. Capacity limitations are impacting the rate of progress.	12/08/2026

		record of such assets to pass to any “new” local authority established through Local Government Reorganisation.		shape their area and allow us to continue to improve services they receive.				
6	Neighbourhood Plans	Continue to promote greater take up of Neighbourhood Plans by local communities with the objective of supporting more communities adopt Neighbourhood Plans a year – strengthening local community voices and capacity in the context of future local government reorganisation.	David Glason	Developing our Communities - Engaged and supported individuals and communities - Ensuring that people feel well informed about local issues, have opportunities to get involved, influence local decision making, shape their area and allow us to continue to improve services they receive.	In Progress	Green	Parish Councils actively developing Neighbourhood Plans are: Hoveton, Stalham, Trunch and Tunstead. Parish Councils with an adopted Neighbourhood Plan are: Blakeney, Corpusty & Saxthorpe, Holt, Ryburgh and Wells-next-the-Sea See: https://www.north-norfolk.gov.uk/tasks/planning-services/planning-policy/neighbourhood-plan-areas/ Formal consultation Under Regulation 14 stage of the Neighbourhood Plans regulations took place with regards the emerging Tunstead NP between 9th February and 22 March 2026 and has now closed . Formal submission of the final NP for examination is expected in the coming months. Formal consultation is currently being undertaken with regard Hoveton NP	06/05/2026

							between 31st March and 1st June 2026 Good progress has been made on the emerging Trunch Np and it is expected that a consultation version will be available for formal consultation under regulation 14 in the Spring It is understood that the Stalham NP consultation version is complete, but no date has been set for the formal consultation under regulation 14 by the parish council.	
7	Health, wellbeing and financial inclusivity initiatives	In light of changes impacting a number of our partners, we will review the focus of our People Services team to deliver important preventative and early intervention services, and support our communities prioritise the delivery of health, wellbeing and financial inclusivity to our most vulnerable and hard to reach residents. (Carried forward as an amended action from the 2025/26 AAP).	Trudi Grant	Developing our Communities - Promote health, wellbeing and independence for all - Growing the work done in reaching out to our communities and provide additional focus to the work being undertaken to support the most vulnerable.	In Progress	Green	During the last quarter, 1st January 2026 – 31st March 2026 NNDC continued to deliver externally funded projects in relation to Falls and Frailty and Proactive Intervention. Both projects utilise data to identify people who have had a recent fall or who are identified as being vulnerable. Proactive contact and with consent, holistic conversations are held to identify support the person may need to reduce risk, promote wellbeing, and improve quality of life. Th focus has been on delivering high quality interventions through the funding streams already obtained rather then chasing further funding with limited resources to deliver. Additional funding of £50,000 from NNDC has been awarded to North	05/08/2026

							Norfolk Food Bank to enhance their existing heating oil scheme during current price increases due to the conflict in the Middle East. NNDC is the strategic lead for the North Norfolk Health and Wellbeing Partnership which is Chaired by a NNDC Councillor. The Partnership has recently awarded around twenty grants totalling almost £75,000 to predominantly community and voluntary organisations in North Norfolk to support Partnership priorities in relation to mental health, inequalities, digital inclusion, healthy living, musculoskeletal conditions, and health literacy.	
8	Health and social care facilities for older residents	With local partners we will continue to lobby for the retention and re-opening of the Benjamin Court NHS asset in Cromer with the objective of seeing the provision of innovative health prevention and support services for older people, reflecting the district's aged demographic – the oldest average age in the country. (Retained and carried forward	Steve Blatch	Developing our Communities - Promote health, wellbeing and independence for all - Working with partners to promote healthy lifestyles and address the health inequalities faced by our communities.	In Progress	Green	We continue to engage with partners regarding the reuse of the mothballed NHS owned Benjamin Court facility in Cromer and investment in wider physical and mental health service provision across the District. Discussions have taken place with senior colleagues of the Norfolk and Suffolk Integrated Care Board regarding the provision of an Urgent Treatment Centre at Cromer Hospital. Discussions have also taken place with the ICB and Norfolk and Suffolk	10/08/2026

		as an amended action from the 2025/26 AAP).					Foundation Trust regarding the potential development of Neighbourhood Health and Mental Health Centres in the District as part of a national commitment to deliver more community based facilities.	
9	Fakenham Leisure and Sports Hub	Continue delivery of the Fakenham Leisure and Sports Hub project through to completion in Qtr 1 2027. (Action carried forward from 2025/26 AAP).	Steve Hems	Developing our Communities - Promote Culture. Leisure and Sports activities - Developing further the leisure facilities provided across the District.	In Progress	Green	Work continues to progress on site with some elements slightly behind original timetable and others ahead, overall this means that the project is on track. The contractor has notified the council of a potential requirement for an extension of time to the pool hall works due to the delays in steel work availability. The contractor is currently working on a revised timetable however, has indicated that the Christmas break 2026 will mean that the pool hall is unlikely to be ready until early February 2027. The remainder of the work will be completed in accordance with the original timescales. The 3G pitch planning application has been subject to a number of discussions in relation to additional parking on site and alternate provision of cricket facilities within	03/08/2026

							Fakenham, both of which appear positive at this stage.	
10	Sports pitches	Having delivered a new 3G pitch in Cromer during 2025, continue to pursue funding for similar facilities at Fakenham and North Walsham. (Carried forward as an amended action from the 2024/25 AAP).	Colin Brown	Developing our Communities - Promote Culture. Leisure and Sports activities - Developing further the leisure facilities provided across the District.	In Progress	Amber	Cromer 3G pitch has now been opened for one year and is enjoying strong usage figures. An application for funding for a new 3G pitch at Trap Lane Fakenham has been successful with the FF committing circa £880k to and overall £1.2m project. Planning has been submitted for this project and officers and stakeholders are dealing with objections which have been received. Whilst there is indication from North Walsham Town Football Club that they are progressing towards signing a new lease there is still significant work to be done in order to deliver a 3G pitch. There is no guarantee that either the football club will wish to progress this or that funding will be forthcoming from the Football Foundation.	12/08/2026

11	Improvement of facilities at Holt Country Park	Building upon the successful application for funds from the Hornsea 3 Legacy Fund and other funding sources to deliver an Outdoor Classroom facility and mains electricity supply into Holt Country Park (anticipated for delivery by June 2026), continue exploring sources of external funding opportunities such as the Norfolk GIRAMs scheme and S106 agreements to contribute to towards maintaining Green Flag status at Holt Country Park and our other Countryside sites. – (Action carried forward from 2025/26 AAP).	Colin Brown	Developing our Communities - Promote Culture. Leisure and Sports activities - Developing further the leisure facilities provided across the District.	In Progress	Green	Significant progress has been made in delivering the various aspects of this action. Staff facilities improvements are complete. The Hornsea 3 Legacy fund project to build a new classroom is complete and the classroom is being used internally. It is anticipated that hiring to the community will commence shortly, once the payment system has been finalised by IT. Toilet improvements are programmed in and should be completed in the Autumn. Improvements to the play facilities have been completed utilizing GIRAMs funding. The project to deliver electricity is ongoing. Positive conversations have now taken place with the landowner and we expect to reach an agreement in the near future the work will be programmed in with UKPN to fit around bird nesting and crop harvest timescales.	12/08/2026

12	Housing data sharing	Continue to gather and share data about the number of permanent, affordable, second and holiday homes, empty homes and numbers of local people on the housing register at a parish level on an annual basis so that there is a very clear understanding of the context of local housing issues at a local community level to inform future development of rural exceptions and other affordable housing schemes.	Nicky Debbage	Meeting our Housing Need - Address housing need - Supporting the delivery of more affordable housing, utilising partnership and external funding wherever possible.	In Progress	Green	Information on housing need and housing provision was shared with all parish councils and district councillors in December 2025 and further analysis was carried out in April 2026. Updated details will be sent to all parishes in the Autumn	03/08/2026
13	Second homes council tax premium	Monitor the impact and expenditure of the returned Second Homes Council Tax Premium income negotiated with Norfolk County Council to support investment in Temporary Accommodation and financing the delivery of affordable homes developments in the district from April 2025.	Nicky Debbage	Meeting our Housing Need - Address housing need - Supporting the delivery of more affordable housing, utilising partnership and external funding wherever possible.	In Progress	Green	Analysis of the levels of second and holiday let homes in April 2026 were reported to members. Proposed use of the Second Homes Council Tax premium - to tackle homelessness and increase the supply of affordable housing -was agreed by Cabinet in June 2026.	03/08/2026
14	Affordable homes	Take forward with partners a programme of new affordable homes development in the district, with a target number of 307 new affordable homes completed over the period March 2025 to March 2027 (76 in 2025/26 and 231 in 2026/27) with schemes at	Nicky Debbage	Meeting our Housing Need - Address housing need - Supporting the delivery of more affordable housing, utilising partnership and external funding wherever possible.	In Progress	Green	We forecast that over 100 new affordable homes will be built in the district in 2026/27. So far this year 15 new homes have completed. Affordable homes are currently on site at Bacton, Cromer, Holt, Little Snoring, North Walsham, Stalham and Wells	03/08/2026

		Bacton (47 units on site), Westwood, Sheringham (24 units complete), Stalham (661 units – on site), Walcott (23 units on site), and Wells (16xx units complete) and Fakenham (12 – 16 units depending on approved scheme - not started) being taken forward during 2025. Schemes being developed for a 2026/27 start include projects at Corpusty, Fakenham, Holt, Ludham, North Walsham and Stalham. (Retained and carried forward as an amended action from the 2025/26 AAP).						
35	Housing standards	Develop and implement systems aimed at improving housing standards across the district in response to the introduction of the new Renters Rights Act, including undertaking at least 50 inspections per year under the Housing Health and Safety Rating System of privately rented accommodation in response to complaints received. Inspect all new Houses in Multiple Occupation (HMOs) applications received by the Council and using a risk-	Emily Capps	Meeting our Housing Need - Promote best use of housing stock and good housing standards - Continuing the high-profile work done to tackle unscrupulous landlords/ poor quality housing during the cost of living crisis.	In Progress	Green	The revised Housing Health and Safety Rating System (HHSRS version 2) regulations came into force on June 23, 2026. This milestone represents the first major overhaul of the risk-assessment framework since its original implementation in 2006. We are liaising with ASSURE team to update the system to reflect these changes. There is a new HHSRS Operating Guidance and Enforcement Guidance along with versions designed for landlords and tenants. We continuing to work closely with Housing Options regarding the Renters Rights Act, implementing new	07/08/2026

		based approach inspect on a rolling basis all HMOs in the District. In all cases take appropriate action in accordance with the Council's enforcement policy. (Retained and amended as an action from the 2025/26 AAP).					processes. We're also working with other teams & external agencies to address some chronic, complex housing standards cases. From 1st April 2026 – 30th June 2026 • we have carried out 13 new case inspections using HHSRS – thus we are on target for the annual figure of 50 • 1 Mandatory HMO Licence has been issued	
16	Long-term empty properties actions	Continue to monitor and take action to reduce the number of Long-Term Empty properties in the District through investigation and enforcement action – pursuing at least 50 cases a year.	Sean Knight	Meeting our Housing Need - Promote best use of housing stock and good housing standards - Working harder to bring empty homes back into use.	In Progress	Green	The work of the Empty Homes and Revenue Generation Officer continues with the following successes: Development of intelligence-led approaches to identifying occupancy discrepancies and revenue opportunities. Investigated multiple Empty Homes referrals received from Councillors. Reviewed properties to determine the most appropriate course of action and ensure concerns were addressed proportionately. Completed NAFN checks and intelligence-led investigations relating to occupancy, ownership and liability. Acquired large council tax datasets	11/08/2026

							covering more than 100 properties to support targeted Empty Homes activity. Investigated suspected phantom tenancy arrangements and levy avoidance concerns. Supported owners who had inherited difficult properties Helped families dealing with probate, abandoned projects, or bankruptcy linked properties The figures over the last year remain constant with 51 properties occupied	
17	Invest North Norfolk	Develop and maintain engagement and dialogue with and between the district's business community, with a series of regular business briefing events to be staged throughout the year under the Inspiring North Norfolk branding. (Retained as an action from the 2025/26 AAP)	Stuart Quick	Investing in our Local Economy and Infrastructure - An environment for business to thrive in - Providing support to allow rural businesses to thrive, recognising that many of our larger employers operate outside of our main towns.	In Progress	Green	Invest North Norfolk – the Council's business facing brand and portal continues to develop and expand over time, serving as a valuable resource to support businesses with fulfilling their growth aspirations. Over 500 businesses have now already signed up to receive the monthly 'INN the Know' bulletin which helps to keep businesses abreast of the latest support information. Working in collaboration with partners, a range of workshops, networking and events will be delivered. The Annual Business Forum 2027 and Inspiring North Norfolk 2027 event are presently in development.	12/08/2026

18	Bacton Energy Hub	Take forward co-ordinated actions on behalf of key partners and stakeholders to raise the profile of the Bacton Energy Hub site as one of the UK's principal locations for carbon capture and storage and hydrogen production in support of the UK's energy transition to Net Zero realising the employment, supply chain and wider economic benefits for North Norfolk, Norfolk and the wider East of England region. Ongoing from now throughout the period of the Corporate Plan. (Retained and carried forward as an amended action from the 2025/26 AAP).	Steve Blatch	Investing in our Local Economy and Infrastructure - Infrastructure to support growth - Seeking to maximise the potential from the local implications of the transition towards hydrogen and carbon capture, use and storage (CCUS) at the Bacton Gas site	In Progress	Green	We are continuing to discuss issues and opportunities at the Bacton Energy Hub with a range of stakeholders and partners. Briefing prepared on energy issues including the Bacton Energy Hub for the Norfolk Leaders to be delivered in September.	10/08/2026
19	Banking and post offices services	Work with LINK, Cash Access UK and local partners in the district's market and coastal towns to retain banking and post office services in locations across the district. Banking Hubs were opened in Holt and Cromer during 2025 and a similar facility is currently under development in North Walsham; with ongoing conversations with key partners about providing such facilities in other locations across the district.	Stuart Quick	Investing in our Local Economy and Infrastructure - An environment for business to thrive in - Working with our Market and Resort Towns to reinforce their roles as local service centres, centres of employment, financial services and business activity, served by public transport	In Progress	Green	Banking and post office services remain an important issue for residents, businesses and visitors, particularly in rural and coastal communities where access to cash, counter services and face-to-face support can be limited. We now have banking hubs operating in Holt, Cromer and North Walsham which has seen personal and small business banking services re-provided in these locations generating additional footfall for these three towns. During this quarter, the Council has continued to monitor local provision and to engage with relevant partners where service	11/08/2026

		(Retained and carried forward as an amended action from the 2025/26 AAP.)					changes or gaps are identified. This includes keeping under review the impact of banking closures, changes to post office provision and the availability of alternative services such as mobile banking, community banking facilities, cash access points and digital support. The Council will continue to advocate for accessible local services, particularly where reductions in provision may affect vulnerable residents, small businesses, market towns and visitor destinations.	
20	Promote North Norfolk	Continue to support and work with Visit North Norfolk to promote North Norfolk as a key visitor destination with a diverse visitor offer. (Retained and carried forward as an amended action from the 2025/26 AAP).	Robert Young	Investing in our Local Economy and Infrastructure - An environment for business to thrive in - Continuing to promote North Norfolk's diverse tourism and visitor offer	In Progress	Green	The partnership with Visit North Norfolk (VNN) remains strong and effective with imaginative marketing campaigns continuing to be produced that promote the destination to visitors. VNN has led on the installation of interactive digital information points at key locations, that help inform and orientate visitors as well as promoting local attractions. Many parts of North Norfolk have featured strongly in national publications due to the efforts of VNN, spreading the reach of its campaigns.	12/08/2026

21	Serviced employment land	Based on previously commissioned surveys, develop pipeline project proposals which seek to increase the supply of serviced land or advance factory premises and can be delivered at pace if external funding can be secured for such an investment.	Stuart Quick	Investing in our Local Economy and Infrastructure - Infrastructure to support growth - Ensuring an adequate supply of serviced employment land and premises to support local business growth and inward investment	In Progress	Green	A number of sizable investments have been developed over the last 12 months and several prominent applications are pending planning determination. Presently there is a planning application being considered for a Lidl store (Class E discount foodstore) with associated car parking, landscaping, engineering and drainage works on Nightjar Road in Holt which predicts 40FTE jobs. There is also a planning application being for a Aldi store (erection of a Class E foodstore with associated car parking, access, substation, landscaping and associated works) on Old Station Way in Holt. A planning application for a Premier Inn in North Walsham has also been submitted.	11/08/2026

22	English Devolution and Mayoral Strategic Authority	With partners continue to seek and secure new powers, functions and budgets for Norfolk as part of the Government's English Devolution White Paper through the establishment of a Foundation Strategic Authority for Norfolk and Suffolk in the short term and as a Mayoral Combined Authority from May 2028. (Retained and carried forward as an amended action from the 2025/26 AAP).	Steve Blatch	A Strong, Responsible and Accountable Council - Effective and efficient delivery - Exploring opportunities to work further with stakeholders and partner organisations	In Progress	Green	Norfolk and Suffolk County Councils (as the responsible upper tier authorities) formally agreed to establish Mayoral Combined Authority in October 2025. Government announced in December that the Mayoral election scheduled for May 2026 would now be postponed until May 2028. Further discussions with Government are taking place to establish a Foundation Strategic Authority to cover the period up until the May 2028 Mayoral election. This issue is now likely to be given renewed priority following Andy Burnham's appointment as Prime Minister given his strong belief in regional mayoralties and devolved arrangements for driving regional growth.	13/08/2026

23	LGA Corporate Peer Challenge Action Plan	Continue the Council's improvement journey through taking forward the recommendations made by the LGA Corporate Peer Challenge and as necessary amending agreed actions (such as the People Strategy) to reflect LGR so that our staff continue to provide good quality services to our residents, businesses and communities and are well-equipped to realise new opportunities presented by local government reorganisation. (Retained and carried forward as an amended action from the 2025/26 AAP).	Steve Blatch	A Strong, Responsible and Accountable Council - Effective and efficient delivery - Continuing a service improvement programme to ensure our services are delivered efficiently	Completed	Green	With the adoption of the new workforce and learning and development strategy by Full Council in March, all of the key recommendations of the LGA Corporate Peer Challenge are now considered to be complete; with strategic management and leadership capacity now being redirected towards supporting Local Government Reorganisation.	10/08/2026

24	Service reviews	Continue to monitor progress towards the objectives detailed in the new Medium-Term Financial Strategy through continuously reviewing service delivery arrangements so as to realise efficiencies and ensure value for money service provision in meeting the needs of our residents, businesses and visitors. (Retained and carried forward as an amended action from the 2025/26 AAP).	Daniel King	A Strong, Responsible and Accountable Council - Effective and efficient delivery - Delivering services that are value for money and meet the needs of our residents	In Progress	Amber	Formal service reviews have been delayed, in part due to the uncertainty surrounding the Government's decision on the preferred model for Local Government Reorganisation (LGR). The subsequent "minded to" announcement has now provided greater clarity in this respect. However, the progression of the LGR agenda has placed additional demands on staff resources, reducing capacity to undertake formal service reviews in the manner originally envisaged. However, the budget setting process provides an opportunity to challenge robustly. Service managers are required to justify budget proposals, which are subject to review and challenge by Finance. This includes year-on-year analysis of income and expenditure budgets to identify trends, variances and areas where adjustments may be required to ensure budgets remain appropriate and aligned to service requirements.	10/08/2026

25	Cromer Pier Pavilion Theatre auditorium refurbishment	Continue to seek external funding to support the refurbishment of the auditorium of the Cromer Pier Pavilion Theatre so as to place the theatre in the best possible position in the context of anticipated local government reorganisation, recognising the Pier and theatre's key role in the cultural and tourism appeal of North Norfolk and marking its 125th anniversary in 2026. (Retained and carried forward as an amended action from the 2025/26 AAP).	Daniel King	A Strong, Responsible and Accountable Council - Culture - Continuing to support cultural assets across the District to provide cultural opportunities for all	In Progress	Green	Refurbishment works have been added to the capital programme. Additional funding sources will be sought if the opportunities arise.	10/08/2026
26	Tourism infrastructure assets safeguarding	Consider the implications of LGR on the future management and maintenance of tourism infrastructure assets and explore how these might be best safeguarded in the longer term, recognising their importance in the context of the tourism appeal of the district and continued pressure on discretionary services in any new unitary council. (Retained and carried forward as an amended action from the 2025/26 AAP).	Cara Jordan	A Strong, Responsible and Accountable Council - Culture - Continuing to support cultural assets across the District to provide cultural opportunities for all	In Progress	Green	The system remains in place following joint working by the Assets and Legal Team to develop a process which identifies and proposes assets which may be suitable for transfer. A form has been developed to gain information to record how an acquiring body proposes to maintain the asset and recording reasons for transfer by the transferring authority.	11/08/2026

27	Review and maximise the Council’s approach to asset commercialisation	Continue to review and maximise the Council’s approach to Asset Commercialisation to realise new and emerging opportunities around the use of the Council’s land and property assets. (Retained and carried forward as an amended action from the 2025/26 AAP).	Renata Garfoot	A Strong, Responsible and Accountable Council - Maximising opportunity - Investing in projects which deliver financial returns and/or contribute to our wider objectives around Net Zero, business and jobs, community facilities and infrastructure	In Progress	Green	The lease for the former North Norfolk Visitor Centre has completed. Lease renewals are in progress and subject to rental values increasing will see further income generation. 2 easements have been agreed and with solicitors to which will generate a financial payment. Notice for staircasing has been issued by 2 leaseholders which is expected to generate a capital receipt for the Council when they complete. The beach hut and chalet rent review will start in the next quarter that may see an increase in rent. A review of fees and charges is expected to see an increase for next financial year.	04/08/2026
28	Custodianship of property assets in preparation for Local Government Reorganisation	Develop, as part of our preparations for Local Government Reorganisation, a framework for transferring the custodianship of some property assets such as Surveyors Allotments to community organisations with the objective of improved conservation and biodiversity aims. (New action for 2026/27)	Renata Garfoot	Our Greener Future	In Progress	Green	An application form has been completed that requests information such as evidence of capacity and financial resources. It also requests justification of social, economic or environmental benefits. This is sent to organisations and groups who have expressed an interest in community assets. The Council has existing policies such as the Asset Management Plan and Disposal Policy and current legislation that officers will follow. This includes undertaking an independent valuation to ensure best value is obtained.	13/08/2026

29	Playground Investment	Following recent completion of the “new” playground at The Leas in Sheringham, using the Council’s own funds and seeking to secure sources of matchfunding, continue to invest in play areas owned by the District Council. (New action for 2026/27)	Colin Brown	Developing our Communities	In Progress	Green	A grant was obtained from the Hornsea 3 Legacy Fund towards a Community Indoor/Outdoor Eco-Learning Space including outdoor gym equipment, which opened earlier this summer. This is an example of the kind of funding that can be obtained by looking differently at what play spaces comprise and the different kinds of funding that are available. Leveraging external funding as a match to help improve and invest in play space provision requires innovative approaches and matching that to the needs of local communities.	13/08/2026
30	Develop Local Member Fund allocation framwork	Develop a framework to support the allocation of funds through the new Local Members Fund, as agreed by Full Council as part of the Council’s 2026/27 budget. (New action for 2026/27).	Daniel King	Developing our Communities	In Progress	Green	The framework for the Councillor Community Grants Fund was approved at Cabinet on 1st June 2026, together with the terms of reference for a Member Oversight Panel to review and approve applications. The Councillor Community Grants Fund Panel held its first meeting on 27th July and approved three applications. The Panel will meet monthly to consider applications	11/08/2026

31	LGR Delivery	Work with local government partners (County and District Councils in Norfolk) to successfully deliver Local Government Reorganisation following Government's Minded To decision expected in spring 2026.	Steve Blatch	A Strong, Responsible and Accountable Council	In Progress	Green	The Government announced its Minded To decision for 3 new unitary councils in Norfolk on the 25th March 2026, since which time all 8 councils in the County have continued to develop partnership, governance and workstream structures to support the transition to the new authorities over the period to April 2028. Inner Circle Consulting appointed as strategic partner/advisor. A strong programme governance framework has been agreed with voluntary joint committees being established for the three new unitary councils providing political oversight of implementation arrangements being progressed by chief officers across all eight existing authorities and a series of workstreams set up to take forward this major change programme over the period to the new authorities being established in April 2028.	13/08/2026
32	Norfolk Market Town Ambition programme	Continue to engage and work with partners to develop and support initiatives which strengthen the vitality and viability of the district's market and coastal towns through the Norfolk Market Town Ambition programme.	Robert Young	Investing in our Local Economy and Infrastructure	In Progress	Green	Following the success of North Norfolk District Council's town centre support activities through the previous UKSPF programme, an extension of these initiatives is being implemented in collaboration with Norfolk County Council, utilising locally sourced funds. The first round of projects have been considered and further expressions of interest are in the pipeline, coupled with a varied programme of business support.	12/08/2026

This page is intentionally left blank

BUDGET MONITORING Period 4 2026/27	
Executive Summary	This report provides the first update on the Council's financial performance and projected full year outturn position for 2026/27 for the revenue account, capital programme, reserve statement as at the end of July 2026. As at 31 July 2026, the General Fund Forecast Outturn position for 2026/27 is a surplus of £0.367m. This is after adjusting for all known variations and full year forecasting by service managers.
Options considered	This is an update report on the Council's financial position and so no other options were considered.
Consultation(s)	This is an update report on the Council's financial position, and no other consultations were considered.
Recommendations	**Members are asked to consider the report and recommend the following to full Council:** a) Note the contents of the report and the current forecast year end position. b) Seek approval of Full Council to include a new 2026/27 capital budget for Building Control Software of £60,500. This is following the award of a £60,500 capital grant to the Council to fund Building Control capital schemes from MHCLG c) Seek approval to transfer £2.0m from the General Reserve to the New Burdens Reserve.
Reasons for recommendations	To update members on the current budget monitoring position for the Council.
Background papers	Budget report, Budget Monitoring reports

Wards affected	All
Cabinet member(s)	Cllr Lucy Shires
Contact Officer	Daniel King Assistant Director Finance & Assets Daniel.king@north-norfolk.gov.uk 01263 516167

Links to key documents:	
Corporate Plan:	Financial Sustainability and Growth
Medium Term Financial Strategy (MTFS)	Budget Process in line with the MTFS
Council Policies & Strategies	Service budgets set in line with the council policies and strategies

Corporate Governance:	
Is this a key decision	No
Has the public interest test been applied	N/A
Details of any previous decision(s) on this matter	N/A

1. Introduction

1.1 This report updates members of the forecast outturn position for 2026/27 against the updated budget. The updated budget reflects the base budget approved by Full Council on the 18 February 2026 updated to reflect approved budget movements. The position is calculated based on information as at the end of July 2026 and includes revenue, capital and reserves.

1.2 Commentary on the more significant forecast variances by expenditure type (subjective) are included within the report with further supporting information provided within the detailed appendices.

1.3 Where there are predicted savings related to reserve funded expenditure items, the reserve position has been updated to reflect this.

2. Summary Financial Forecast P4 2026/27

2.1 The General Fund position for the year shows a forecast year-end surplus of (£0.367m). This is after allowing for adjustments to/(from) Earmarked Reserves.

2.2 Appendix A The General Fund Summary, shows the overall revenue position including notional charges; however, to assist reporting and explaining 'real cash' variances, Table 1 below provides a summary of the General Fund position excluding these charges.

2.3 Accounting standards require several notional charges to be made to service accounts e.g., capital charges, revenue expenditure funded from capital under statute (REFCUS) and pension costs, and whilst they don't have an impact on the surplus or deficit for the year, they are included for reporting purposes.

2.4 **Table 1**

2026/27 Revenue Account Excluding Notional Charges	Updated Budget £'000	Forecast P4 2026/27 £'000	Variance £'000
Service Area:			
Corporate	4,476	4,388	(88)
Resources	5,585	6,881	1,296
Service Delivery	10,958	10,668	(290)
Net Cost of Services	**21,019**	**21,937**	**918**
Parish Precepts	4,318	4,318	0
Net Interest Receivable/Payable	(1,104)	(1,821)	(717)
Minimum Revenue Provision (MRP)	624	624	0
Capital Financing	279	1,354	1,075
Contribution to/(from) Earmarked Reserves	551	(1,092)	(1,643)
Contribution to/(from) General Reserve	251	251	0
Net Service Expenditure/Income to be met from Government Grant and Taxpayers	25,938	25,571	(367)
Government Grants and Council Tax	(25,938)	(25,938)	0
Net (Surplus)/Deficit for the Year	**-**	**(367)**	**(367)**

2.5 **Net Cost of Service –** the position shows a net deficit of £0.918m across the Councils main service areas. This position is explained further within section 3 below and also within appendix B.

2.6 **Non-Service expenditure –** Relates to income and expenditure not directly related to providing specific Council services.

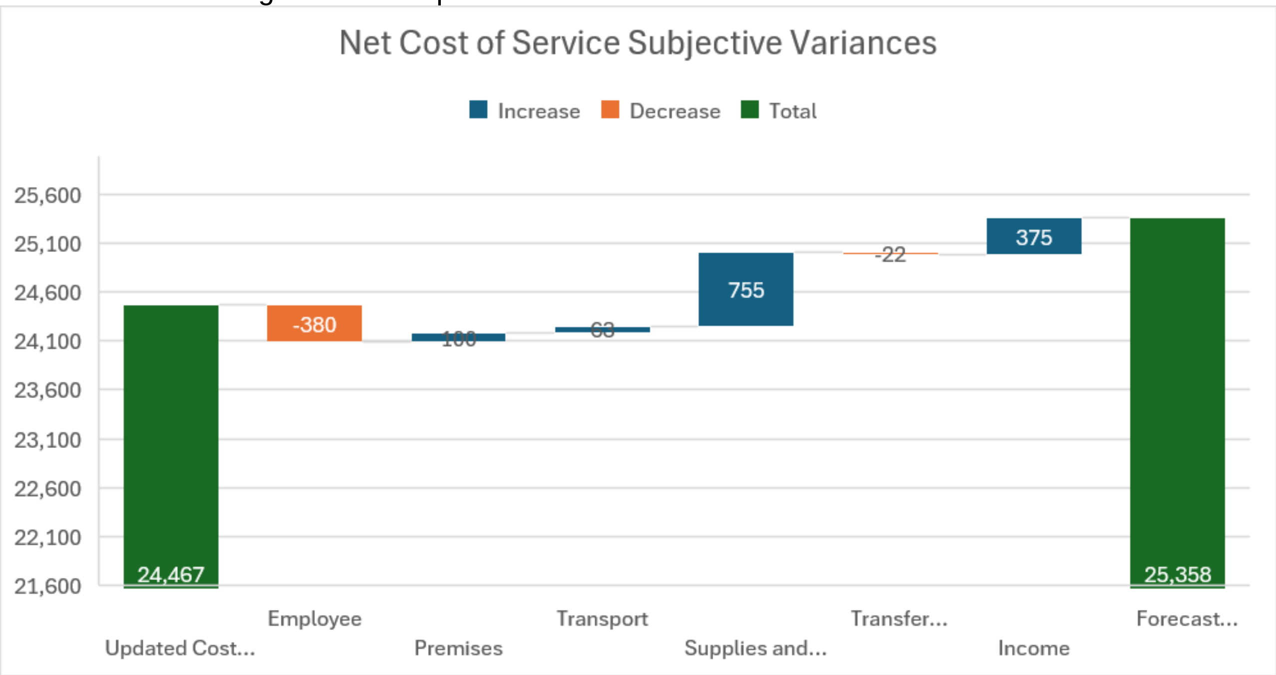
- **Net Interest Receivable/Payable –** relates to the Council's balances invested to provide revenue, along with the cost of external borrowing. The position shows that there is forecast to be a net surplus of (£0.717) m at the end of the year. This movement relates to interest receivable which is forecast to be greater than predicted due to higher balances available to invest. Another factor is the councils reduced external borrowing requirement. This is explained further within paragraphs 3.10 to 3.15.

- **Minimum Revenue Provision (MRP) –** is the provision that the Council is charging against the revenue for the repayment of debt, this is measured by the amount of borrowing required to fund the Capital Programme. This position fluctuates with capital programme spend. The current position has not been updated at this point but will continue to be monitored.
- **Capital Financing –** this expenditure line relates to revenue financing allocated to the council's capital programme. The period 4 forecast has been updated to reflect the programme slippage from 2025/26 highlighted in the outturn report. Further information is provided within the capital monitoring found at section 4 below and at appendix C.
- **Contributions to/(from) Reserves –** As part of this forecast position the earmarked reserve statement has been updated to reflect planned movements in reserves. Further information on the councils reserves movements can be found at section 5 below and within Appendix D.
- **Income from Government Grants and Taxation –** There has not been an updated position calculated at P4 2026/27

3. Net Cost of Services – Commentary by Expenditure Heading for Period 4 2026/27

3.1 The net cost of services shows a year-end deficit of £0.918m. This position includes notional charges and is before any transfers to/from earmarked reserves.

3.2 Graph 1 below shows the main variances across the standard expenditure headings which comprise the Net Cost of Services.



3.3 The significant variances categorised under each expenditure heading are outlined in the following section. Further information on these variances can be found at detailed service level within appendix B.

3.4 **Employee Costs – Current forecast underspend of £0.380m**

Direct Employee Expenses – surplus (£0.394m)

- Additional cost of providing maternity cover £0.025m not included in the base budget.
- (£0.431m) There have been a number of vacant posts during the first few months of 2026/27 – the main service areas include Benefits, Legal, Coast protection, Customer Services, and Property and Estates. Some of these savings are offset by reduced funding or additional costs incurred due to the need to employ temporary agency staff, these are outlined in the sections below.
- £0.057m Additional temporary posts funded from reserves including Revenues apprentices and a support for Local Government Reorganisation (LGR).

Indirect Employee Expenses – Deficit £0.014m

- (£0.008m) Training, associated with generic and professional training.
- £0.011m Redundancy payments, funded from the invest to save and restructuring reserve.
- £0.016m Recruitment costs which are not separately budgeted for and are funded from staff turnover.
- (£0.005m) Employee related insurance premiums.

3.5 **Premises Costs – Net Overspend of £0.101m**

- £0.047m Repairs and Maintenance works including the main items relate to £0.010m Pier works for 125 years celebration and £0.021m Amenity Lighting funded from the Asset Management reserve.
- £0.003m Grounds Maintenance – Tree safety works
- £0.015m Business rates on the Councils assets – Increase of £0.035m Car parks, partially offset by a reduction of (£0.022m) Admin Buildings.
- £0.035m Utilities - £0.014m Additional electricity costs provision of additional 18 EV charging points installed. Increased costs at sites including Public Conveniences and Amenity lighting.

3.6 **Transport Related costs – Overspend £0.063m**

- £0.055m Vehicle lease payments including – £0.044m electric vehicles and £0.011m new property van.
- £0.008m Leisure Diesel costs for equipment, generator for Holt Country Park.

3.7 **Supplies and Services – Overspend £0.755m**

- £0.129m Agency costs required to cover vacant posts including Legal and Finance. This variance also includes placement costs of permanent recruitment. These costs are offset by staff turnover savings.
- £0.007m Bank charges, new service fees offset by a reduction in borrowing brokerage charges.
- Additional Audit fees 0.023m, signing off Housing Benefit subsidy from 2021/22.

- £0.030m Additional Computer software licence costs including Open Revenues.
- £0.576m Additional contributions including £0.500m Local Government Organisation, £0.039m North Norfolk railway contribution for the provision of toilets.
- £0.027m Contribution to the Football Foundation (3G pitch replacement) recovered from the sports hall.
- £0.045m Estates professional Fees offset by vacant post.
- (£0.012m) Waste and Recycling - Commercial disposal; reduced tonnage fees.

3.8 **Transfer payments – Underspend £0.021m**

This relates to NNDC service charges, NNDC retained overheads for main administrative building at Cromer and the public convenience. This movement includes any changes to tenancies and floor area adjustments.

3.9 **Income – Net shortfall of £0.374m**

Government Grants – Forecast overspend of £0.325m

- (£0.075m) New Burdens grant was received in respect of Internal drainage board costs; this funding is to offset additional pressures relating to this service.

- Housing Benefit Subsidy - Based on the mid-year subsidy claim for 2026/27 submitted to the Department for Works and Pensions (DWP) there is an anticipated shortfall of £0.787m. This is largely due to the placement of Homeless clients in Bed and Breakfast accommodation. Not all these costs can be reclaimed as there is an expenditure cap dependant on the location of the property. This forecast shortfall is partially mitigated by the recovery of prior year overpaid subsidy; this is estimated to reduce the overall shortfall to £0.400m. This funding shortfall could be mitigated by the Second Homes Premium Reserve, although this transfer is not included as part of this forecast.

- The external audit of the 2021/22 Housing Benefit subsidy has now been finalised, there is a small claw back of subsidy of £0.011m, this will be funded from the benefits reserve.

Other Grants and Reimbursement – Shortfall £0.018m

- (£0.027m) Income from sports centre to cover Football Federation contributions.
- £0.045m – Match funding for a post that is currently vacant.

Rents – Shortfall £0.011m

- (£0.005m) Industrial estates rents and services charges (at Hornbeam)
- (£0.025m) Admin Buildings Rents and service charges
- £0.049m RNLI not back in the Rocket house so rents and service charges cannot be charged.
- £0.009m Old NNIC building reduction in rents forecast for 2026/27
- (£0.017m) Rents other lettings

Customer and Client Receipts – Shortfall £0.012m

- £0.043m – Building Control fee income, lower applications.
- (£0.052m) – Development Management, planning fee income due to a larger number of applications.
- £0.008m – Fees from Markets.
- £0.088m – Carparks, £0.076m Fee income, £0.021m Season tickets offset by (£0.010m) Penalty notices.
- (£0.065m) – Land Charge fee income due to higher applications, this is offset by a planned contribution to the earmarked reserve.
- (£0.010m) Legal income

Non-Service Income and Expenditure

Investment Income

3.10 The 2026/27 investment interest budget is £1.645m. This budget was calculated based on the economic and forecasted cashflow positions as at November 2025 (5% average interest rates and an anticipated average cash balance for investing of £34.716m). Since then, the Monetary Policy Committee (of the Bank of England) have held interest rates to achieve their purpose of preventing high levels of inflation. As at the time of writing this report, the base rate was 3.75% and has been at this rate since the start of the financial year.

3.11 At period 4, the Council earned £785k in investment interest, which is a favourable variance of £327k compared to the period 4 budget of £458k. This was with an average rate of 5.66% on an average Principal of £40.544m.

3.12 The revised year-end forecast indicates a projected surplus of £0.464m, with total investment interest expected to reach £2.109m, exceeding the original budget of £1.645m. While this represents a favourable variance, it should be noted that the position remains greatly subject to change due to fluctuations in daily investment balances and potential shifts in market conditions until the year-end. This forecast is also only based on the first four months of the financial year, making forecasting subject to changes later on in the year. Compared to the position from budget there are two favourable points to note:

- Additional short-term cash balances have been available for investment from grants awarded towards capital projects (£5.858m higher actual average compared to budgeted average), contributing to the improved investment return.

- It was forecasted that the interest rate (set by the Monetary Policy Committee of the Bank of England) would fall in Q1 to 3.5%. This fall has not happened at the rate has stayed at the higher rate of 3.75%, contributing to the improved investment return.

Borrowing Interest

3.13 The Council has previously authorised borrowing to support the delivery of certain capital projects. At the start of the 2026/27 financial year, the Council's Capital Financing Requirement (CFR) stood at £17.798m. The CFR represents the underlying need for the authority to borrow in order to finance historic capital expenditure that has not yet been funded through capital or revenue contributions. To address this requirement, the Council makes an annual Minimum Revenue Provision (MRP), a statutory charge against revenue budgets intended to ensure that sufficient funds are set aside to repay the principal element of borrowing over time. A significant increase in capital projects financed through borrowing will result in a higher CFR and, consequently, increased MRP obligations, thereby placing additional pressure on the Council's revenue budget in future years

3.14 As of Period 4, the year-end Capital Financing Requirement (CFR) is projected to be £17.356m, following a confirmed Minimum Revenue Provision (MRP) contribution of £600k from revenue. The final CFR position may be lower if capital projects funded by borrowing are not fully delivered or are cancelled within the current financial year.

3.15 The Council has a borrowing budget of £272k for interest payable in 2026/27. This was calculated in November of the prior financial year and was calculated as prudent to cover any potential borrowing expenses. As at period 4, actual borrowing expenses of £19k have been made. At the current time there is a favourable variance of £253k against the borrowing budget at year-end. This gain is from the Council's having generated additional cash which has led to the repayment of the £5m PWLB loan without needing to renew any loan Principal.

4. Capital

4.1 This section of the report presents the capital programme 2026/27 position as at the end of period 4, together with an updated capital programme for the financial years 2027/28 to 2031/32. Appendix C provides the details of the current position.

4.2 Total Capital expenditure for 2026/27 as in period 4 was £5.384m compared to an updated full year capital budget of £42.395m. This gives remaining forecasted 2026/27 capital spend of £37.011m.

4.3 The large amount of budget is attributed to the Council having multiple high-value projects in its capital programme in the current financial year. The current programme is primarily funded by external grants and contributions, with the remainder funded from the Council's internal funding resources (capital receipts and reserves). The remaining projects with no alternative funding available must be funded from borrowing. The current expected amount of capital projects during 2026/27 expected to be funded by internal/external borrowing is £9.793m.

4.4 The following adjustments will be made to the capital programme, subject to approval by Full Council. This addition has been reflected in Appendix C as detailed below:

4.5 Seek approval of Full Council to include a new 2026/27 capital budget for Building Control Software of £60,500. This is following the award of a

£60,500 capital grant to the Council to fund Building Control capital schemes from MHCLG. This is following the central government implementation of The Building Safety Levy on new residential buildings starting from the 1st of October 2026, where levies are collected from developers by Council's and MHCLG distributes the levies as grants to local authorities.

5. Reserves

5.1 The Councils current reserve position is provided at Appendix D. This position has been updated as part of preparing the updated forecast for 2026/27.

5.2 The updated base budget assumed net contributions into reserves of £0.802m the current forecast is a net contribution out of reserves of £0.841m, the more significant movements are outlined below.

5.3 (£0.538m) Use of the Local Government Organisation (LGR) reserve, Contribution to the countywide project along with additional fixed term staffing.

5.4 (£0.422m) Delivery Plan reserve, slippage in the 2025/26 capital programme.

5.5 (£0.309m) Capital Projects reserve, slippage in the 2025/26 capital programme.

5.6 The Forecast General Reserve balance on 31 March 2027 is £4.518 million which is above the recommended balance of £2.1million.

6. Medium Term Financial Strategy

6.1 The content of this report includes details of budgets which will support the medium-term financial strategy through the revised capital programme and movements in reserves.

7. Proposals and Options

This is a factual report that outlines the Forecast financial position at the year-end for the year 2026/27. There are proposed recommendations for Cabinet to make to full Council on 23 September 2026. The approval of these recommendations will enable the Council to maintain its strong financial position in the coming years.

8. Corporate Priorities

Delivering services within budgets enables the Council to maintain its strong financial position and maintain a robust level of reserves that may be required to address future unforeseen events.

9. Financial and Resource Implications

9.1 This report is of a financial nature, and the financial implications are included within the report content**.**

10. Legal Implications

10.1 There are no legal implications as a direct consequence of this report.

11. Risks

11.1 Financial risks are identified within the report content.

12. Net Zero Target

This report does not raise any issues relating to the achieving the net zero target.

13. Equality, Diversity & Inclusion

This report does not raise any issues relating to Equality, Diversity, and Inclusion.

14. Community Safety issues

This report does not raise any issues relating to the community safety issues.

15. Conclusion and Recommendations

15.1 Members are asked to consider the report and recommend the following to Full Council:

a) The Updated Forecast position at P4 2026/27 for the General Fund revenue account (See Appendix A);

b) Seek approval of Full Council to include a new 2026/27 capital budget for Building Control Software of £60,500. This is following the award of a £60,500 capital grant to the Council to fund Building Control capital schemes from MHCLG

c) Seek approval to transfer £2.0m from the General Reserve to the New Burdens Reserve.

S151 Officer
The Period 4 position as presented in this report shows that the updated forecast for 2026/27 is a year-end surplus of £0.367m. The Finance team and service managers will continue to monitor the revenue and capital budgets and provide detailed information as part of the P6 monitoring position for 2026/27.

Monitoring Officer
In accordance with the CIPFA requirements, this report provides financial information to Members around the 2026/27 provisional outturn position for the year and matters as detailed in the recommendations.

General Fund Summary Forecast at P4 2026/27

Service Area	2026/27 Base Budget £	2026/27 Updated Budget £	Full Year Forecast Period 4 2026/27 £	Variance £
Corporate Leadership/ Executive Support	4,587,873	4,585,873	4,498,089	(87,784)
Resources	7,300,279	7,302,279	8,598,758	1,296,479
Service Delivery	12,618,062	12,578,674	12,288,223	(290,451)
Net Cost of Services	24,506,214	24,466,826	25,385,070	918,244
Parish Precepts	4,318,242	4,318,242	4,318,242	0
Capital Charges	(2,962,374)	(2,962,374)	(2,962,374)	0
Refcus	(761,647)	(761,647)	(761,647)	0
Interest Receivable	(1,375,700)	(1,375,700)	(1,839,700)	(464,000)
External Interest Paid	271,700	271,700	19,000	(252,700)
Revenue Financing for Capital:	278,600	278,600	1,353,540	1,074,940
Minimum Revenue Provision	624,090	624,090	624,090	0
IAS 19 Pension Adjustment	276,280	276,280	276,280	0
Net Operating Expenditure	**25,175,405**	**25,136,017**	**26,412,501**	**1,276,484**
Collection Fund – Parishes	(4,318,242)	(4,318,242)	(4,318,242)	0
Collection Fund – District	(8,285,376)	(8,285,376)	(8,285,376)	0
Retained Business Rates	(5,424,962)	(5,424,962)	(5,424,962)	0
Revenue Support Grant	(6,322,463)	(6,322,463)	(6,322,463)	0
Recovery Grant	(194,584)	(194,584)	(194,584)	0
Extended Responsibility Grant	(1,312,840)	(1,312,840)	(1,312,840)	0
Damping Grant	(79,801)	(79,801)	(79,801)	0
Income from Government Grant and Taxpayers	**(25,938,268)**	**(25,938,268)**	**(25,938,268)**	**0**
Contributions to/(from) Earmarked reserves	762,863	802,251	(841,173)	(1,643,424)
(Surplus)/Deficit	**0**	**0**	**(366,940)**	**(366,940)**

This page is intentionally left blank

Corporate Directorate Budget Monitoring Period 4 2026/27

	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn P4 2026/27 £	Movement £	Movement Explanation
AD Corporate Services					
Employee Costs	137,189	137,189	137,189	0	No Major Variances.
Transport Related	1,694	1,694	1,694	0	No Major Variances.
Supplies and Services	250	250	250	0	No Major Variances.
	139,133	**139,133**	**139,133**	**0**	
Communications					
Employee Costs	196,965	196,965	209,335	12,370	Fixed term extension.
Transport Related	2,238	2,238	2,238	0	No Major Variances.
Supplies and Services	79,180	84,180	84,180	0	No Major Variances.
Capital Financing	55,954	55,954	55,954	0	No Major Variances.
Income	0	(5,000)	(5,000)	0	No Major Variances.
	334,337	**334,337**	**346,707**	**12,370**	
Programme & Project Management					
Employee Costs	122,531	122,531	149,870	27,339	Additional resource.
Transport Related	600	600	600	0	No Major Variances.
Supplies and Services	340	340	340	0	No Major Variances.
	123,471	**123,471**	**150,810**	**27,339**	
Corporate Leadership Team					
Employee Costs	657,509	657,509	617,721	(39,788)	Vacant post.
Transport Related	7,832	7,832	7,832	0	No Major Variances.
Supplies and Services	14,820	14,820	14,820	0	No Major Variances.
	680,161	**680,161**	**640,373**	**(39,788)**	
Customer Services - Corporate					
Employee Costs	897,831	897,831	821,937	(75,894)	Vacant posts.
Transport Related	1,500	1,500	1,500	0	No Major Variances.
Supplies and Services	48,616	46,616	46,616	0	No Major Variances.
Capital Financing	54,056	54,056	54,056	0	No Major Variances.
Income	(25,020)	(25,020)	(25,020)	0	No Major Variances.
	976,983	**974,983**	**899,089**	**(75,894)**	
Human Resources & Payroll					
Employee Costs	369,031	369,031	395,117	26,086	LGR post funded from reserves.
Transport Related	500	500	500	0	No Major Variances.
Supplies and Services	24,400	24,400	24,400	0	No Major Variances.
Income	(1,000)	(1,000)	(1,000)	0	No Major Variances.
	392,931	**392,931**	**419,017**	**26,086**	
Reprographics					
Employee Costs	52,117	52,117	52,117	0	No Major Variances.
Transport Related	250	250	250	0	No Major Variances.
Supplies and Services	35,290	35,290	35,290	0	No Major Variances.
Income	(4,000)	(4,000)	(4,000)	0	No Major Variances.
	83,657	**83,657**	**83,657**	**0**	
Corporate H&S					
Employee	93,468	93,468	86,418	(7,050)	Vacant post.
Transport	600	600	600	0	No Major Variances.
Supplies and Services	2,250	2,250	2,250	0	No Major Variances.
Income	(9,000)	(9,000)	(9,000)	0	No Major Variances.
	87,318	**87,318**	**80,268**	**(7,050)**	
Total Corporate	**2,817,991**	**2,815,991**	**2,759,054**	**(56,937)**	

Corporate Directorate Budget Monitoring Period 4 2026/27

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn P4 2026/27 £	Movement £	Movement Explanation
Ad Legal and Governance					
Employee Costs	106,547	106,547	106,547	0	No Major Variances.
Transport Related	2,194	2,194	2,194	0	No Major Variances.
Supplies and Services	600	600	600	0	No Major Variances.
	109,341	**109,341**	**109,341**	**0**	
Legal Services					
Employee Costs	595,528	595,528	536,813	(58,715)	Vacant posts.
Transport Related	2,644	2,644	2,644	0	No Major Variances.
Supplies and Services	79,810	79,810	122,950	43,140	£49,140 Agency staff. (£6,000) Disbursement fees.
Income	(50,000)	(50,000)	(60,000)	(10,000)	Higher fee income.
	627,982	**627,982**	**602,407**	**(25,575)**	
Members Services					
Employee Costs	226,891	226,891	231,336	4,445	Maternity cover.
Transport Related	7,981	7,981	7,981	0	No Major Variances.
Supplies and Services	570,860	570,860	561,143	(9,717)	Members allowances.
	805,732	**805,732**	**800,460**	**(5,272)**	
Registration Services					
Employee Costs	160,088	160,088	160,088	0	No Major Variances.
Premises Costs	2,600	2,600	2,600	0	No Major Variances.
Transport Related	450	450	450	0	No Major Variances.
Supplies and Services	65,189	65,189	65,189	0	No Major Variances.
Income	(1,500)	(1,500)	(1,500)	0	No Major Variances.
	226,827	**226,827**	**226,827**	**0**	
Total Legal and Governance	**1,769,882**	**1,769,882**	**1,739,035**	**(30,847)**	
Total Corporate	**4,587,873**	**4,585,873**	**4,498,089**	**(87,784)**	

Resources Directorate Budget Monitoring Period 4 2026/27

Assistant Director Finance Assets and Revenues

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn 2026/27 £	Movement £	Movement Explanation
Ad Finance, Assets and Revenues					
Employee Costs	97,299	97,299	97,875	576	No Major Variances.
Transport Related	300	300	300	0	No Major Variances.
Supplies and Services	100	100	100	0	No Major Variances.
	97,699	**97,699**	**98,275**	**576**	
Admin Buildings					
Premises Costs	528,762	528,762	505,918	(22,844)	Business Rates mainly in relation to Cromer Office.
Supplies and Services	43,480	43,480	34,044	(9,436)	(£4,700) Health & Safety, (£4,000) Telephone Costs.
Transfer Payments	204,033	204,033	170,520	(33,513)	Decreased service charge costs for NNDC share of admin buildings.
Capital Financing	30,487	30,487	30,487	0	No Major Variances.
Income	(407,206)	(407,206)	(427,440)	(20,234)	See **Note A** Below:
	399,556	**399,556**	**313,529**	**(86,027)**	

Note A: (£25,475) Rental Income and additional (£23,865) Service Charge Income due to unbudgeted tenancy arrangements. £31,156 Decrease in service charge cost for NNDC share of admin building.

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn 2026/27 £	Movement £	Movement Explanation
Amenity Lighting					
Premises Costs	34,033	34,033	59,700	25,667	£20,700 Emergency lighting repairs at Cromer Promenade which will be funded by Asset Management Reserve. £4,967 Electricity.
	34,033	**34,033**	**59,700**	**25,667**	
Benefits Subsidy					
Transfer Payments	15,674,027	15,674,027	15,674,027	0	No Major Variances.
Income	(15,674,027)	(15,674,027)	(15,674,027)	0	No Major Variances.
	0	**0**	**0**	**0**	
Car Parking					
Premises Costs	770,550	770,550	828,499	57,949	£35,773 Business Rates, £13,723 Electricity costs due to instalation of 18 additional EV charging points, £9,351 Flowbird contract. £3,000 Tree works. (£3,900) Repairs and Maintenance.
Transport	0	0	44,000	44,000	Enterprise electric vehicle fleet lease payment.
Supplies and Services	412,752	412,752	416,405	3,653	BCKLWN Management Fee.
Capital Financing	55,829	55,829	55,829	0	No Major Variances.
Income	(4,033,050)	(4,033,050)	(3,946,796)	86,254	£74,462 Car parking income. £21,348 Season Ticket Income. (£10,000) PCN Income.
Internal Income	(10,000)	(10,000)	(8,000)	2,000	Income in relation to use of car park for Markets.
	(2,803,919)	**(2,803,919)**	**(2,610,063)**	**193,856**	
Central Costs					
Employee Costs	35,500	35,500	35,500	0	No Major Variances.
Supplies and Services	15,500	15,500	15,500	0	No Major Variances.
	51,000	**51,000**	**51,000**	**0**	
Chalets/Beach Huts					
Premises Costs	30,854	30,854	31,805	951	No Major Variances.
Supplies and Services	15,230	15,230	22,700	7,470	Other Professional Fees - Moving Beach Huts to/from storage.
Capital Financing	4,530	4,530	4,530	0	No Major Variances.
Income	(364,840)	(364,840)	(364,840)	0	No Major Variances.
	(314,226)	**(314,226)**	**(305,805)**	**8,421**	
Community Centres					
Premises Costs	11,730	11,730	11,057	(673)	No Major Variances.
Capital Financing	1,460	1,460	1,460	0	No Major Variances.
	13,190	**13,190**	**12,517**	**(673)**	
Corporate & Democratic Core					
Employee Costs	437	437	437	0	No Major Variances.
Transport Related	100	100	100	0	No Major Variances.
Supplies and Services	408,465	408,465	942,733	534,268	£500,000 LGR Implementation Fund to be funded from LGR Reserve. £10,000 Bank Charges. £23,400 Audit Fee 2021/2022.
	409,002	**409,002**	**943,270**	**534,268**	

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn 2026/27 £	Movement £	Movement Explanation
Corporate Finance					
Employee Costs	590,308	590,308	603,948	13,640	£19,040 Maternity Cover with effect from October offset slightly by Chief Technical Accountant vacancy during April and May. (£5,400) training.
Transport Related	100	100	100	0	No Major Variances.
Supplies and Services	38,510	38,510	124,889	86,379	£79,854 Placement fees for Chief Technical Accountant and weekly Agency Fees for Temporary Capital / Collection Fund Accountant. £3,875 Computer Software.
Capital Financing	13,631	13,631	13,631	0	No Major Variances.
	642,549	**642,549**	**742,568**	**100,019**	
Cromer Pier					
Employee Costs	0	0	60	60	Insurance claim payable.
Premises Costs	157,060	157,060	167,048	9,988	Additional works due to 125 Pier Anniversary alongside decking repairs and safety works.
Supplies and Services	23,000	23,000	23,000	0	No Major Variances.
Capital Financing	72,849	72,849	72,849	0	No Major Variances.
Income	0	0	(200)	(200)	Donation income.
	252,909	**252,909**	**262,757**	**9,988**	
Estates					
Employee Costs	251,146	251,146	230,512	(20,634)	Vacant Surveyor and Admin Assistant posts, recruitment due from October onwards.
Premises Costs	6,280	6,280	6,169	(111)	No Major Variances.
Transport Related	2,000	2,000	2,000	0	No Major Variances.
Supplies and Services	24,850	24,850	69,850	45,000	NPS and Solicitor costs covering legal work in relation to various leases due to vacant surveyor post.
Income	(3,020)	(3,020)	(4,520)	(1,500)	Admin Fee income.
Capital Salaries	(1,800)	(1,800)	(1,800)	0	No Major Variances.
	279,456	**279,456**	**302,211**	**22,755**	
Industrial Estates					
Premises Costs	46,467	46,467	48,452	1,985	£4,116 Premises Insurance. (£2,392) Business Rates.
Capital Financing	24,189	24,189	24,189	0	No Major Variances.
Income	(237,936)	(237,936)	(243,096)	(5,160)	Additional income in relation to recovery of insurance premiums.
	(167,280)	**(167,280)**	**(170,455)**	**(3,175)**	
It - Support Services					
Employee Costs	1,164,412	1,164,412	1,146,490	(17,922)	Vacant Senior Support Analysis post which has been filled from mid August.
Transport Related	1,020	1,020	1,120	100	No Major Variances.
Supplies and Services	1,065,265	1,067,265	1,093,689	26,424	£7,331 software costs above budget, mainly in relation to Concerto. £19,093 unbudgeted software.
Capital Financing	206,587	206,587	206,587	0	No Major Variances.
	2,437,284	**2,439,284**	**2,447,886**	**8,602**	
Insurance & Risk Management					
Employee Costs	60,320	60,320	55,173	(5,147)	Fidelity Guarantee.
Transport Related	11,880	11,880	12,299	419	No Major Variances.
Supplies and Services	154,740	154,740	156,247	1,507	(£3,138) Public Liability offset by £4,619 Theft of Contents.
	0	0	(11)	(11)	No Major Variances.
	226,940	**226,940**	**223,708**	**(3,232)**	
Internal Audit					
Supplies and Services	81,000	81,000	80,513	(487)	No Major Variances.
	81,000	**81,000**	**80,513**	**(487)**	
Investment Properties					
Premises Costs	255,034	255,034	265,555	10,521	£9,183 Business Rates. £5,964 Repairs and Maintenance. (£3,644) Insurance Premiums.
Supplies and Services	2,500	2,500	2,486	(14)	No Major Variances.
Capital Financing	114,347	114,347	114,347	0	No Major Variances.
Income	(298,893)	(298,893)	(249,423)	49,470	See **Note A** Below:
	72,988	**72,988**	**132,965**	**59,977**	

Note A: £53,179 Rental and Service Charge Income, mainly in relation to Rocket House as RNLI element still unoccupied and 26 Louden Road vacant for first quarter. £9,280 Other recoverable income, linked to recovering costs of insurance premiums through recharging. (£11,989) Increased internal service charge between Rocket House and Public Conveniences.

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn 2026/27 £	Movement £	Movement Explanation
Non Distributed Costs					
Employee Costs	276,280	276,280	276,280	0	No Major Variances.
IAS 19 Adjustment	(276,280)	(276,280)	(276,280)	0	No Major Variances.
	0	**0**	**0**	**0**	
Playgrounds					
Premises Costs	32,450	32,450	32,514	64	No Major Variances.
Supplies and Services	63,492	63,492	63,492	0	No Major Variances.
	95,942	**95,942**	**96,006**	**64**	
Poppyfields					
Premises Costs	2,925	2,925	2,925	0	No Major Variances.
Supplies and Services	19,700	19,700	19,000	(700)	Telephone budget not needed.
	22,625	**22,625**	**21,925**	**(700)**	
Property Services					
Employee Costs	604,981	604,981	583,878	(21,103)	Asset Management Officer vacant post May to August.
Premises Costs	227,180	227,180	229,101	1,921	Repairs and Maintenance.
Transport Related	23,908	23,908	34,823	10,915	Assets and Property Programme Manager van.
Supplies and Services	44,731	44,731	44,731	0	No Major Variances.
Capital Financing	16,354	16,354	16,354	0	No Major Variances.
Income	0	0	(1,883)	(1,883)	Event income.
	917,154	**917,154**	**907,004**	**(10,150)**	
Public Conveniences					
Premises Costs	781,408	781,408	795,708	14,300	Utilities and Insurance Premiums.
Supplies and Services	42,540	42,540	79,537	36,997	Contribution to North Norfolk Railway for the provision of Public Convenience facilities.
Transfer Payments	15,613	15,613	27,602	11,989	Increased internal service charge between Rocket House and Public Conveniences.
Capital Financing	139,989	139,989	139,989	0	No Major Variances.
	979,550	**979,550**	**1,042,836**	**63,286**	
Revenue Services					
Employee Costs	1,032,922	1,032,922	1,036,778	3,856	Employee costs.
Transport Related	2,344	2,344	3,444	1,100	No Major Variances.
Supplies and Services	178,991	178,991	187,491	8,500	£6,000 Annual Billing. £2,500 Hybrid Mail.
Income	(473,000)	(473,000)	(473,000)	0	No Major Variances.
	741,257	**741,257**	**754,713**	**13,456**	
Surveyors Allotments					
Premises Costs	6,650	6,650	6,650	0	No Major Variances.
Income	(50)	(50)	(50)	0	No Major Variances.
	6,600	**6,600**	**6,600**	**0**	
Total Finance, Assets and Revenues	**4,475,309**	**4,477,309**	**5,413,660**	**936,491**	

Resources Directorate Budget Monitoring Period 4 2026/27

Assistant Director - Sustainable Growth

Service	Base Budget 2026/27	Updated Budget 2026/27	Forecast Outturn 2026/27	Movement	Movement Explanation
	£	£	£	£	
Ad Sustainable Growth					
Employee Costs	95,581	95,581	95,581	0	No Major Variances.
Transport Related	1,944	1,944	1,944	0	No Major Variances.
Supplies and Services	200	200	200	0	No Major Variances.
	97,725	**97,725**	**97,725**	**0**	
Business Growth Staffing					
Employee Costs	237,501	237,501	267,255	29,754	Unbudget post.
Transport Related	4,432	4,432	4,657	225	No Major Variances.
Supplies and Services	100	100	100	0	No Major Variances.
	242,033	**242,033**	**272,012**	**29,979**	
Coast Protection					
Employee Costs	320,421	320,421	320,421	0	No Major Variances.
Premises Costs	288,078	288,078	288,078	0	No Major Variances.
Transport Related	944	944	944	0	No Major Variances.
Supplies and Services	32,500	32,500	32,500	0	No Major Variances.
Capital Financing	503,880	503,880	503,880	0	No Major Variances.
Capital Salaries	(303,524)	(303,524)	(303,524)	0	No Major Variances.
	842,299	**842,299**	**842,299**	**0**	
Coastal Management					
Employee Costs	324,245	324,245	237,863	(86,382)	Vacant posts.
Transport Related	9,720	9,720	8,658	(1,062)	No Major Variances.
Supplies and Services	33,870	33,870	33,870	0	No Major Variances.
Income	(45,143)	(45,143)	0	45,143	Externally funded vacant post.
	322,692	**322,692**	**280,391**	**(42,301)**	
Economic Growth					
Employee Costs	700	700	700	0	No Major Variances.
Premises Costs	5,677	5,677	5,677	0	No Major Variances.
Supplies and Services	49,500	49,500	49,500	0	No Major Variances.
Capital Financing	47,792	47,792	47,792	0	No Major Variances.
	103,669	**103,669**	**103,669**	**0**	
Environmental Strategy					
Employee Costs	130,407	130,407	132,182	1,775	No Major Variances.
Transport Related	910	910	910	0	No Major Variances.
Supplies and Services	51,050	51,050	51,050	0	No Major Variances.
	182,367	**182,367**	**184,142**	**1,775**	
Housing Strategy					
Employee Costs	138,869	138,869	109,544	(29,325)	Vacant post.
Transport Related	1,644	1,644	1,644	0	No Major Variances.
Supplies and Services	11,000	11,000	11,000	0	No Major Variances.
Capital Financing	761,647	761,647	761,647	0	No Major Variances.
	913,160	**913,160**	**883,835**	**(29,325)**	

Tourism					
Supplies and Services	121,025	121,025	121,025	0	No Major Variances.
	121,025	**121,025**	**121,025**	**0**	
Total Economic Growth	**2,824,970**	**2,824,970**	**2,785,098**	**(39,872)**	
Total Resources	**7,300,279**	**7,302,279**	**8,198,758**	896,479	

This page is intentionally left blank

Service Delivery Directorate Budget Monitoring Period 4 2026/27

Assistant Director Environment & Leisure Services

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn P4 2026/27 £	Movement £	Movement Explanation
Ad Environmental & Leisure Svs					
Employee Costs	95,681	95,681	95,681	0	No Major Variances.
Transport Related	1,744	1,744	1,744	0	No Major Variances.
Supplies and Services	100	100	100	0	No Major Variances.
	97,525	**97,525**	**97,525**	**0**	
Beach Safety					
Premises Costs	2,750	2,750	2,750	0	No Major Variances.
Supplies and Services	389,221	389,221	389,221	0	No Major Variances.
Income	0	0	(546)	(546)	Grant - Bathing Water regulations.
	391,971	**391,971**	**391,425**	**(546)**	
Civil Contingencies					
Employee Costs	90,085	90,085	90,085	0	No Major Variances.
Transport Related	944	944	944	0	No Major Variances.
Supplies and Services	5,490	5,490	5,490	0	No Major Variances.
	96,519	**96,519**	**96,519**	**0**	
Cleansing					
Supplies and Services	1,130,950	1,130,950	1,130,950	0	No Major Variances.
Income	(108,000)	(108,000)	(108,000)	0	No Major Variances.
	1,022,950	**1,022,950**	**1,022,950**	**0**	
Community Safety					
Employee Costs	8,512	8,512	8,512	0	No Major Variances.
Transport Related	500	500	500	0	No Major Variances.
Supplies and Services	5,000	5,000	5,000	0	No Major Variances.
	14,012	**14,012**	**14,012**	**0**	
Environmental Contracts					
Employee Costs	402,427	402,427	402,427	0	No Major Variances.
Transport Related	12,444	12,444	12,444	0	No Major Variances.
Supplies and Services	1,675	1,675	1,675	0	No Major Variances.
	416,546	**416,546**	**416,546**	**0**	
Environmental Protection					
Employee Costs	620,533	620,533	620,533	0	No Major Variances.
Transport Related	20,040	20,040	20,040	0	No Major Variances.
Supplies and Services	75,050	75,050	75,050	0	No Major Variances.
Capital Financing	37,620	37,620	37,620	0	No Major Variances.
Income	(41,500)	(41,500)	(41,500)	0	No Major Variances.
	711,743	**711,743**	**711,743**	**0**	
Foreshore					
Employee Costs	17,669	17,669	17,669	0	No Major Variances.
Premises Costs	49,032	49,032	49,032	0	No Major Variances.
Transport Related	700	700	700	0	No Major Variances.
Supplies and Services	2,300	2,300	2,300	0	No Major Variances.
	69,701	**69,701**	**69,701**	**0**	
Internal Drainage Board Levies					
Premises Costs	637,937	637,937	637,937	0	No Major Variances.
Income	0	0	(75,000)	(75,000)	Grant - IDB levy.
	637,937	**637,937**	**562,937**	**(75,000)**	
Leisure					
Employee Costs	184,173	184,173	174,695	(9,478)	Vacant post.
Transport Related	5,332	5,332	5,190	(142)	Vacant post.
Supplies and Services	27,550	27,550	27,550	0	No Major Variances.
	217,055	**217,055**	**207,435**	**(9,620)**	

Service Delivery Directorate Budget Monitoring Period 4 2026/27

Assistant Director Environment & Leisure Services

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn P4 2026/27 £	Movement £	Movement Explanation
Leisure Complexes					
Premises Costs	230,175	230,175	233,175	3,000	To occupy car park at Fakenham Rugby Club for customer parking at the sports centre.
Supplies and Services	19,610	19,610	49,810	30,200	£27,000 - Contribution to Football Foundation. £3,200 Professional fees for surveys and drainage works at Cabbell Park.
Capital Financing	587,211	587,211	587,211	0	No Major Variances.
Income	(160,874)	(160,874)	(187,874)	(27,000)	Income from Everyone Active towards contributions to the Football Foundation.
	676,122	**676,122**	**682,322**	**6,200**	
Licensing					
Employee Costs	271,016	271,016	271,016	0	No Major Variances.
Transport Related	3,388	3,388	3,388	0	No Major Variances.
Supplies and Services	30,460	30,460	30,460	0	No Major Variances.
Income	(254,358)	(254,358)	(254,358)	0	No Major Variances.
	50,506	**50,506**	**50,506**	**0**	
Markets					
Employee Costs	4,325	4,325	4,325	0	No Major Variances.
Premises Costs	22,501	22,501	20,501	(2,000)	Reduction in rental costs to Car Parks.
Supplies and Services	4,200	4,200	4,200	0	No Major Variances.
Income	(40,000)	(40,000)	(32,000)	8,000	Reduced income from market traders.
	(8,974)	**(8,974)**	**(2,974)**	**6,000**	
Other Sports					
Premises Costs	11,780	11,780	11,780	0	No Major Variances.
Supplies and Services	32,800	32,800	32,800	0	No Major Variances.
Income	(9,000)	(9,000)	(9,000)	0	No Major Variances.
	35,580	**35,580**	**35,580**	**0**	
Parks & Open Spaces					
Premises Costs	282,863	282,863	282,863	0	No Major Variances.
Supplies and Services	68,200	68,200	68,200	0	No Major Variances.
Capital Financing	1,368	1,368	1,368	0	No Major Variances.
Income	(8,250)	(8,250)	(8,250)	0	No Major Variances.
	344,181	**344,181**	**344,181**	**0**	
Pier Pavilion					
Premises Costs	3,000	3,000	3,000	0	No Major Variances.
Capital Financing	20,286	20,286	20,286	0	No Major Variances.
Income	(10,000)	(10,000)	(10,000)	0	No Major Variances.
	13,286	**13,286**	**13,286**	**0**	
Public Protection					
Employee Costs	350,488	350,488	350,488	0	No Major Variances.
Transport Related	8,720	8,720	8,720	0	No Major Variances.
Supplies and Services	14,200	14,200	14,200	0	No Major Variances.
Income	(1,000)	(1,000)	(1,000)	0	No Major Variances.
	372,408	**372,408**	**372,408**	**0**	
Recreation Grounds					
Premises Costs	7,450	7,450	7,450	0	No Major Variances.
Supplies and Services	7,550	7,550	7,550	0	No Major Variances.
Capital Financing	6,046	6,046	6,046	0	No Major Variances.
Income	(1,000)	(1,000)	(1,000)	0	No Major Variances.
	20,046	**20,046**	**20,046**	**0**	
Street Signage					
Supplies and Services	10,000	10,000	10,000	0	No Major Variances.
	10,000	**10,000**	**10,000**	**0**	

Service Delivery Directorate Budget Monitoring Period 4 2026/27

Assistant Director Environment & Leisure Services

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn P4 2026/27 £	Movement £	Movement Explanation
Travellers					
Premises Costs	7,108	7,108	7,108	0	No Major Variances.
Supplies and Services	60,476	60,476	60,476	0	No Major Variances.
Capital Financing	6,104	6,104	6,104	0	No Major Variances.
Income	(1,000)	(1,000)	(1,000)	0	No Major Variances.
	72,688	**72,688**	**72,688**	**0**	
Waste Collection And Disposal					
Supplies and Services	7,712,285	7,712,285	7,700,509	(11,776)	Lower tonnage rate to be paid.
Capital Financing	764,192	764,192	764,192	0	No Major Variances.
Income	(5,322,195)	(5,322,195)	(5,323,519)	(1,324)	Income from developers for installation of bins at new builds and sales of scrap bins.
	3,154,282	**3,154,282**	**3,141,182**	**(13,100)**	
Woodlands Management					
Employee Costs	200,304	200,304	166,100	(34,204)	Vacant post.
Premises Costs	54,408	54,408	54,408	0	No Major Variances.
Transport Related	25,668	25,668	33,888	8,220	Diesel costs for machinery at Holt Country Park.
Supplies and Services	10,450	10,450	10,450	0	No Major Variances.
Capital Financing	5,449	5,449	5,449	0	No Major Variances.
Income	(60,000)	(60,000)	(60,000)	0	No Major Variances.
	236,279	**236,279**	**210,295**	**(25,984)**	
Total Environment and Leisure	**8,652,363**	**8,652,363**	**8,540,313**	**(112,050)**	

Appendix B

Service Delivery Directorate Budget Monitoring Period 4 2026/27

Assistant Director - Planning

Service	Base Budget 2026/27	Updated Budget 2026/27	Forecast Outturn P4 2026/27	Movement	Movement Explanation
AD Planning	**£**	**£**	**£**	**£**	
Employee Costs	122,981	122,981	114,981	(8,000)	Planning service training budget
Transport Related	1,325	1,325	1,325	0	No Major Variances.
Income	(10,000)	(10,000)	(10,000)	0	No Major Variances.
	114,306	**114,306**	**106,306**	**(8,000)**	
Building Control					
Employee Costs	515,142	515,142	515,142	0	No Major Variances.
Transport Related	19,328	19,328	19,328	0	No Major Variances.
Supplies and Services	8,777	8,777	8,777	0	No Major Variances.
Income	(517,642)	(517,642)	(474,240)	43,402	Reduced fee income.
	25,605	**25,605**	**69,007**	**43,402**	
Conservation, Design & Landscape					
Employee Costs	338,417	338,417	332,897	(5,520)	Vacant post.
Transport Related	7,910	7,910	7,910	0	No Major Variances.
Supplies and Services	34,850	34,850	24,850	(10,000)	Non payable contribution.
	381,177	**381,177**	**365,657**	**(15,520)**	
Development Management					
Employee Costs	1,450,502	1,450,502	1,452,072	1,570	No Major Variances.
Transport Related	24,880	24,880	24,880	0	No Major Variances.
Supplies and Services	55,050	55,050	75,481	20,431	S106 funding adjustment.
Capital Financing	76,501	76,501	76,501	0	No Major Variances.
Income	(1,087,500)	(1,087,500)	(1,139,500)	(52,000)	Additional fee income.
	519,433	**519,433**	**489,434**	**(29,999)**	
Planning Enforcement Team					
Employee Costs	256,016	256,016	256,016	0	No Major Variances.
Transport Related	8,220	8,220	8,220	0	No Major Variances.
Supplies and Services	5,050	5,050	5,050	0	No Major Variances.
	269,286	**269,286**	**269,286**	**0**	
Planning Policy					
Employee Costs	402,146	402,146	384,957	(17,189)	Vacant posts.
Transport Related	6,164	6,164	6,164	0	No Major Variances.
Supplies and Services	72,200	72,200	52,200	(20,000)	Professional fees.
	480,510	**480,510**	**443,321**	**(37,189)**	
Property Information					
Employee Costs	134,211	134,211	114,707	(19,504)	Vacant post.
Transport Related	100	100	100	0	No Major Variances.
Supplies and Services	47,880	47,880	47,880	0	No Major Variances.
Income	(100,950)	(100,950)	(165,950)	(65,000)	Additional fee income.
	81,241	**81,241**	**(3,263)**	**(84,504)**	
Total Planning	**1,871,558**	**1,871,558**	**1,739,748**	**(131,810)**	

Service Delivery Directorate Budget Monitoring Period 4 2026/27

Assistant Director People Services

Service	Base Budget 2026/27 £	Updated Budget 2026/27 £	Forecast Outturn P4 2026/27 £	Movement £	Movement Explanation
Ad People Services					
Employee Costs	94,926	94,926	79,825	(15,101)	Change in personnel.
Transport Related	1,194	1,194	250	(944)	Change in personnel.
Supplies and Services	100	100	100	0	No Major Variances.
	96,220	**96,220**	**80,175**	**(16,045)**	
Benefits Administration					
Employee Costs	1,042,550	1,042,550	1,012,004	(30,546)	Vacant post.
Transport Related	3,388	3,388	3,388	0	No Major Variances.
Supplies and Services	56,100	56,100	56,100	0	No Major Variances.
Capital Financing	31,700	31,700	31,700	0	No Major Variances.
Income	(261,366)	(261,366)	(261,366)	0	No Major Variances.
	872,372	**872,372**	**841,826**	**(30,546)**	
Community					
Employee Costs	689,851	1,070,698	1,070,698	0	No Major Variances.
Transport Related	12,392	18,534	18,534	0	No Major Variances.
Supplies and Services	103,395	178,395	178,395	0	No Major Variances.
Income	0	(172,909)	(172,909)	0	No Major Variances.
Internal Income (Capital Salaries)	(251,856)	(251,856)	(251,856)	0	No Major Variances.
	553,782	**842,862**	**842,862**	**0**	
Homelessness					
Premises Costs	129,778	129,778	129,778	0	No Major Variances.
Supplies and Services	1,064,000	1,096,526	1,096,526	0	No Major Variances.
Capital Financing	83,963	83,963	83,963	0	No Major Variances.
Income	(1,201,453)	(1,868,441)	(1,868,441)	0	No Major Variances.
	76,288	**(558,174)**	**(558,174)**	**0**	
Housing Options					
Employee Costs	486,850	812,562	812,562	0	No Major Variances.
Transport Related	4,629	7,776	7,776	0	No Major Variances.
Supplies and Services	4,000	4,000	4,000	0	No Major Variances.
Income	0	(22,865)	(22,865)	0	No Major Variances.
	495,479	**801,473**	**801,473**	**0**	
Total People Services	**2,094,141**	**2,054,753**	**2,008,162**	**(46,591)**	
Total Service Delivery	**12,618,062**	**12,578,674**	**12,288,223**	**(290,451)**	

This page is intentionally left blank

Capital Programme - Budget Monitoring 2026/27

Scheme	Scheme Total Approval	Pre 2026/27 Expenditure	Updated Budget	Actual Expenditure	Remaining Budget (Forecasted YE spend)	Budget	Budget	Budget	Budget	Budget
			2026/27	2026/27	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	£	£	£	£	£	£	£	£	£	£
Our Greener Future										
Coastal Erosion Assistance (Grants)	**90,000**	76,664	**13,336**	0	**13,336**	0	0	0	0	0
Mundesley Coastal Management Scheme	**8,558,409**	8,277,069	**281,340**	333	**281,007**	0	0	0	0	0
Coastal Management Fund	**950,000**	119,480	**830,520**	1,040	**829,480**	0	0	0	0	0
Coastwise	**14,609,914**	3,062,674	**11,547,240**	635,223	**10,912,017**	0	0	0	0	0
Purchase of Bins	**600,000**	222,483	**227,517**	180,061	**47,455**	150,000	0	0	0	0
Electric Vehicle Charging Points	**248,600**	215,283	**33,317**	0	**33,317**	0	0	0	0	0
The Reef Solar Carport	**596,000**	530,820	**65,180**	0	**65,180**	0	0	0	0	0
Holt Country Park Electricity Improvements	**400,000**	165,582	**234,418**	6,132	**228,286**	0	0	0	0	0
Public Conveniences Energy Efficiencies	**150,000**	6,555	**143,445**	989	**142,456**	0	0	0	0	0
Coastal Defences	**600,000**	251,876	**198,124**	99,143	**98,981**	150,000	0	0	0	0
Fakenham Sports Centre Decarbonisation	**514,300**	50,000	**464,300**	0	**464,300**	0	0	0	0	0
Waste Vehicles & Food Waste Bins	**1,972,750**	16,750	**1,956,000**	0	**1,956,000**	0	0	0	0	0
Overstrand Seawall Works	**1,280,000**	55,800	**1,224,200**	377,734	**846,466**	0	0	0	0	0
Environmental Services Infrastructure Upgrade	**760,000**	0	**760,000**	0	**760,000**	0	0	0	0	0
NNDC Cromer Office Solar Panels	**60,000**	0	**60,000**	0	**60,000**	0	0	0	0	0
Property Services Electric Vehicles (lease)	**26,834**	0	**9,551**	199	**9,352**	5,458	5,458	5,458	910	0
			18,048,487	**1,300,854**	**16,747,634**	**305,458**	**5,458**	**5,458**	**910**	**0**

Capital Programme - Budget Monitoring 2026/27

Scheme	Scheme Total Approval	Pre 2026/27 Expenditure	Updated Budget	Actual Expenditure	Remaining Budget (Forecasted YE spend)	Budget	Budget	Budget	Budget	Budget
			2026/27	2026/27	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	£	£	£	£	£	£	£	£	£	£
Developing Our Communities										
Public Conveniences - Albert Street, Holt	**370,000**	352,318	**17,682**	7,057	**10,625**	0	0	0	0	0
Cromer Pier Substructure Works	**5,054,000**	1,270,511	**583,489**	126,602	**456,887**	1,030,000	2,170,000	0	0	0
Fakenham 3G Facilities	**860,000**	12,432	**847,568**	0	**847,568**	0	0	0	0	0
Cromer 3G Football Facility	**717,673**	707,673	**10,000**	3,425	**6,575**	0	0	0	0	0
The Reef Leisure Centre	**12,861,000**	12,705,493	**155,507**	11,581	**143,926**	0	0	0	0	0
Green Road Football Facility (North Walsham)	**60,000**	9,777	**50,223**	0	**50,223**	0	0	0	0	0
Fakenham Leisure and Sports Hub (FLASH)	**11,630,000**	3,418,423	**8,211,577**	2,477,447	**5,734,130**	0	0	0	0	0
Cromer Church Wall	**50,000**	4,955	**45,045**	4,800	**40,245**	0	0	0	0	0
Cabbell Park Clubhouse	**237,000**	0	**237,000**	1,148	**235,852**	0	0	0	0	0
Itteringham Shop Roof Renovation	**50,000**	0	**50,000**	0	**50,000**	0	0	0	0	0
Holt Country Park Septic Tank	**30,000**	0	**30,000**	0	**30,000**	0	0	0	0	0
Public Conveniences Renovation, Holt Country Park	**50,000**	6,505	**43,495**	48,475	**(4,980)**	0	0	0	0	0
Holt Country Park Eco Learning Space	**140,000**	134,866	**5,134**	2,601	**2,532**	0	0	0	0	0
Holt Country Park Play Equipment	**85,000**	0	**85,000**	0	**85,000**	0	0	0	0	0
Play Area Equipment	**120,000**	0	**120,000**	27,664	**92,336**	0	0	0	0	0
Cromer Pier Fire Service, Dry Riser	**100,000**	0	**100,000**	0	**100,000**	0	0	0	0	0
Melbourne Slope, Cromer Public Realm & Shelter	**30,000**	0	**30,000**	0	**30,000**	0	0	0	0	0
Newgate Lane, Wells, Public Conveniences	**40,000**	0	**40,000**	39,965	**35**	0	0	0	0	0
Fakenham Play Area	**188,539**	0	**188,539**	0	**188,539**	0	0	0	0	0
Pavillion Theatre Refurbishment, Cromer Pier	**2,400,000**	0	**2,400,000**	5,791	**2,394,209**	0	0	0	0	0
			13,250,258	**2,756,558**	**10,493,701**	**1,030,000**	**2,170,000**	**0**	**0**	**0**

Capital Programme - Budget Monitoring 2026/27

Scheme	Scheme Total Approval	Pre 2026/27 Expenditure	Updated Budget	Actual Expenditure	Remaining Budget (Forecasted YE spend)	Budget	Budget	Budget	Budget	Budget
			2026/27	2026/27	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	£	£	£	£	£	£	£	£	£	£
Meeting Our Housing Needs										
Disabled Facilities Grants	**Annual Programme**	Annual Programme	**1,680,858**	307,666	**1,373,192**	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
Compulsory Purchase of Long-Term Empty Properties	**930,000**	546,165	**383,835**	0	**383,835**	0	0	0	0	0
Community Housing Fund (Grants to Housing Providers)	**2,634,373**	1,945,212	**689,161**	0	**689,161**	0	0	0	0	0
Council Owned Temporary Accommodation	**11,586,584**	5,760,612	**2,825,972**	684,687	**2,141,285**	1,000,000	1,000,000	1,000,000	0	0
Housing S106 Enabling	**2,500,000**	1,511,000	**989,000**	175,000	**814,000**	0	0	0	0	0
Loans to Housing Providers	**600,000**	460,000	**140,000**	0	**140,000**	0	0	0	0	0
			6,708,826	**1,167,353**	**5,541,473**	**2,600,000**	**2,600,000**	**2,600,000**	**1,600,000**	**1,600,000**

Capital Programme - Budget Monitoring 2026/27

Scheme	Scheme Total Approval	Pre 2026/27 Expenditure	Updated Budget 2026/27	Actual Expenditure 2026/27	Remaining Budget (Forecasted YE spend) 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32
	£	£	£	£	£	£	£	£	£	£
Investing In Our Local Economy And Infrastructure										
Rocket House	**1,077,085**	431,138	**645,947**	0	**645,947**	0	0	0	0	0
Property Acquisitions	**710,000**	12,133	**697,868**	0	**697,868**	0	0	0	0	0
Chalet Refurbishment	**125,000**	18,740	**106,260**	71,478	**34,782**	0	0	0	0	0
Marrams Building Renovation	**50,000**	3,487	**46,513**	0	**46,513**	0	0	0	0	0
Car Parks Refurbishment	**926,000**	155,478	**770,522**	1,500	**769,022**	0	0	0	0	0
Marrams Footpath and Lighting	**290,000**	154,466	**135,534**	0	**135,534**	0	0	0	0	0
Asset Roof Replacements (Art Deco Block, Red Lion Retail Unit, Sheringham Chalet's)	**165,351**	151,336	**14,015**	0	**14,015**	0	0	0	0	0
UK Shared Prosperity Fund	**476,903**	454,403	**22,500**	0	**22,500**	0	0	0	0	0
Rural England Prosperity Fund	**1,895,110**	1,874,088	**21,022**	21,022	**0**	0	0	0	0	0
West Prom Sheringham, Lighting & Cliff Railings	**55,000**	25,113	**29,887**	1,068	**28,820**	0	0	0	0	0
Sunken Gardens Improvements, Marrams, Cromer	**150,000**	2,818	**147,183**	0	**147,183**	0	0	0	0	0
Weybourne Car Park Improvements	**20,000**	15,000	**5,000**	0	**5,000**	0	0	0	0	0
Cornish Way Industrial Units Roof Renovations	**500,000**	0	**500,000**	11,524	**488,476**	0	0	0	0	0
Fakenham Connect Roof and Fire Doors	**100,000**	2,000	**98,000**	0	**98,000**	0	0	0	0	0
The Watch House, Cliff Stablisation Works	**400,000**	0	**400,000**	3,765	**396,235**	0	0	0	0	0
North Lodge Car Park	**250,000**	1,352	**248,648**	13,032	**235,616**	0	0	0	0	0
The Cedars Renovations	**240,000**	0	**240,000**	0	**240,000**	0	0	0	0	0
Drs Steps, Cromer	**70,000**	1,000	**69,000**	0	**69,000**	0	0	0	0	0
			4,197,898	**123,388**	**4,074,510**	**0**	**0**	**0**	**0**	**0**

Capital Programme - Budget Monitoring 2026/27

Scheme	Scheme Total Approval	Pre 2026/27 Expenditure	Updated Budget	Actual Expenditure	Remaining Budget (Forecasted YE spend)	Budget	Budget	Budget	Budget	Budget
			2026/27	2026/27	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	£	£	£	£	£	£	£	£	£	£
A Strong, Responsible And Accountable Council										
User IT Hardware Refresh	**300,000**	212,912	**87,088**	33,029	**54,059**	0	0	0	0	0
Property Services Asset Management Database	**30,000**	13,800	**16,200**	2,400	**13,800**	0	0	0	0	0
Replacement of Uninterruptible Power Supply	**40,000**	29,304	**10,696**	0	**10,696**	0	0	0	0	0
Reprographics Guillotine	**15,000**	0	**15,000**	0	**15,000**	0	0	0	0	0
Building Control Software	**60,500**	0	**60,500**	0	**60,500**	0	0	0	0	0
			189,484	**35,429**	**154,055**	**0**	**0**	**0**	**0**	**0**
Totals			**42,394,954**	**5,383,581**	**37,011,372**	**3,935,458**	**4,775,458**	**2,605,458**	**1,600,910**	**1,600,000**

2025/26 Capital Programme Financing Table	Budget 2026/27	Actual Expenditure 2026/27	Remaining Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32
Grants	26,829,339	4,456,578	22,372,761	2,600,000	2,600,000	2,600,000	1,600,000	1,600,000
Other Contributions	2,015,673	211,057	1,804,616	0	0	0	0	0
Reserves	1,353,540	4,999	1,348,541	5,458	5,458	5,458	910	0
Revenue Contribution to Capital (RCCO)	5,000	0	5,000	0	0	0	0	0
Capital Receipts	2,398,851	485,377	1,913,474	300,000	0	0	0	0
Borrowing	9,792,551	225,571	9,566,980	1,030,000	2,170,000	0	0	0
Total	**42,394,954**	**5,383,581**	**37,011,372**	**3,935,458**	**4,775,458**	**2,605,458**	**1,600,910**	**1,600,000**

This page is intentionally left blank

Reserves Statement Monitoring 2026-27

Reserve	Purpose and Use of Reserve	Balance 01/04/26 £	Updated Budgeted Movement 2026/27 £	Forecast Movement P4 2026/27 £	Forecast Balance 01/04/27 £	Budgeted Movement 2027/28 £	Balance 01/04/28 £	Budgeted Movement 2028/29 £	Balance 01/04/29 £	Budgeted Movement 2029/30 £	Balance 01/04/30 £
General Fund - General Reserve	A working balance and contingency, current recommended balance is £2.1 million.	**4,266,626**	251,276	251,276	**4,517,902**	0	**4,517,902**	0	**4,517,902**	0	**4,517,902**
Earmarked Reserves:											
Capital Projects	To provide funding for capital developments and purchase of major assets.	**390,867**	0	(390,867)	**0**	0	**0**	0	**0**	0	**0**
Asset Management	To support improvements to our existing assets as identified through the Asset Management Plan.	**318,970**	275,000	168,236	**487,206**	0	**487,206**	0	**487,206**	0	**487,206**
Benefits	To be used to mitigate any claw back by the Department of Works and Pensions following final subsidy determination. Timing of the use will depend on audited subsidy claims. Also included in this allocation are service specific grants for service improvements that have not yet been offset by expenditure.	**727,822**	0	0	**727,822**	0	**727,822**	0	**727,822**	0	**727,822**
Building Control	Building Control surplus ring-fenced to cover any future deficits in the service.	**85,573**	0	0	**85,573**	0	**85,573**	0	**85,573**	0	**85,573**
Business Rates	To be used for the support of local businesses and to mitigate impact of final claims and appeals in relation to business rates retention scheme.	**1,683,890**	(18,000)	(18,000)	**1,665,890**	(18,000)	**1,647,890**	(18,000)	**1,629,890**	0	**1,629,890**
Coast Protection	To support the ongoing coast protection maintenance programme ands carry forward funding between financial years.	**257,228**	0	0	**257,228**	0	**257,228**	0	**257,228**	0	**257,228**
Communities	To support projects that communities identify where they will make a difference to the economic and social wellbeing of the area.	**168,941**	(160,000)	(160,000)	**8,941**	0	**8,941**	0	**8,941**	0	**8,941**
Delivery Plan	To help achieve the outputs from the Corporate Plan and Delivery Plan.	**1,064,589**	(50,000)	(472,402)	**592,187**	0	**592,187**	0	**592,187**	0	**592,187**
Economic Development and Regeneration	Earmarked from previous underspends within Economic Development and Regeneration Budgets.	**148,079**	0	0	**148,079**	0	**148,079**	0	**148,079**	0	**148,079**
Election Reserve	Established to meet costs associated with district council elections, to smooth the impact between financial years.	**183,000**	0	0	**183,000**	0	**183,000**	0	**183,000**	0	**183,000**
Enforcement Works	Established to meet costs associated with district council enforcement works including buildings at risk .	**39,884**	0	0	**39,884**	0	**39,884**	0	**39,884**	0	**39,884**
Environmental Health	Earmarking of previous underspends and additional income to meet Environmental Health initiatives.	**788,414**	0	0	**788,414**	0	**788,414**	0	**788,414**	0	**788,414**
Environment Reserve	To fund expenditure relating to the Council's Green Agenda.	**150,000**	0	0	**150,000**	0	**150,000**	0	**150,000**	0	**150,000**

Reserves Statement Monitoring 2026-27

Reserve	Purpose and Use of Reserve	Balance 01/04/26 £	Updated Budgeted Movement 2026/27 £	Forecast Movement P4 2026/27 £	Forecast Balance 01/04/27 £	Budgeted Movement 2027/28 £	Balance 01/04/28 £	Budgeted Movement 2028/29 £	Balance 01/04/29 £	Budgeted Movement 2029/30 £	Balance 01/04/30 £
Extended Responsibility Producer	Earmarking of money to be received in relation to packaging, waste collection and disposal costs.	**162,613**	0	0	**162,613**	0	**162,613**	0	**162,613**	0	**162,613**
Grants	Revenue Grants received and due to timing issues not used in the year.	**2,511,016**	(83,854)	(152,531)	**2,358,485**	(19,720)	**2,338,765**	(20,020)	**2,318,745**	0	**2,318,745**
Housing	Previously earmarked for stock condition survey and housing needs assessment. Also now contains the balance of the Housing Community Grant funding received in 2016/17.	**1,411,571**	(219,959)	(329,120)	**1,082,451**	(59,513)	**1,022,938**	0	**1,022,938**	0	**1,022,938**
Innovation Fund	Contract default payments earmarked to fund service improvement projects.	**696,749**	0	0	**696,749**	0	**696,749**	0	**696,749**	0	**696,749**
Land Charges	To mitigate the impact of potential income reductions.	**318,338**	0	69,504	**387,842**	0	**387,842**	0	**387,842**	0	**387,842**
Legal	One off funding for Compulsory Purchase Order (CPO) work and East Law Surplus.	**52,914**	0		**52,914**	0	**52,914**	0	**52,914**	0	**52,914**
Local Government Reorganisation	To provide for costs associated with the implementation of Local Government Reorgansiation.	**0**	750,000	212,229	**212,229**	0	**212,229**	0	**212,229**	0	**212,229**
Major Repairs Reserve	To provide provison for the repair and maintenance of the councils asset portfolio.	**451,372**	0	(45,045)	**406,327**	0	**406,327**	0	**406,327**	0	**406,327**
Net Zero Initiatives	to support the Councils Net Zero programme	**351,285**	(278,600)	(300,000)	**51,285**	0	**51,285**	0	**51,285**	0	**51,285**
New Burdens	Funding set aside to meet the costs associated with new statutory duties and government policy requirements placed on the Council.	**354,245**	0	0	**354,245**	0	**354,245**	0	**354,245**	0	**354,245**
New Homes Bonus (NHB)	Established for supporting communities with future growth and development and Plan review*	**92,329**	0	0	**92,329**	0	**92,329**	0	**92,329**	0	**92,329**
Organisational Development	To provide funding for organisation development to create capacity within the organisation, including the provision and support for apprenticeships and internships.	**98,881**	0	0	**98,881**	0	**98,881**	0	**98,881**	0	**98,881**
Pathfinder	To help Coastal Communities adapt to coastal changes.	**89,566**	0	0	**89,566**	0	**89,566**	0	**89,566**	0	**89,566**
Planning	Additional Planning income earmarked for Planning initiatives including Plan Review.	**328,433**	12,000	12,000	**340,433**	50,000	**390,433**	50,000	**440,433**	50,000	**490,433**
Restructuring & Invest to Save Proposals	To fund one-off redundancy and pension strain costs and invest to save initiatives. Transfers from this reserve will be allocated against business cases as they are approved. Timing of the use of this reserve will depend on when business cases are approved.	**710,503**	39,388	28,548	**739,051**	0	**739,051**	0	**739,051**	0	**739,051**
Second Home Premium	To earmark the additional income delivered from the introduction of second Home premium council tax, to be used for affordable housing and homelessness prevention initiatives.	**115,337**	285,000	285,000	**400,337**	400,000	**800,337**	400,000	**1,200,337**	400,000	**1,600,337**
Treasury	To smooth impacts on the Revenue account of movement in fair value changes of the Councils holdings in Pooled Funds	**300,000**	0	0	**300,000**	0	**300,000**	0	**300,000**	0	**300,000**
Total Reserves		**18,319,037**	**802,251**	**(841,172)**	**17,477,865**	**352,767**	**17,830,632**	**411,980**	**18,242,612**	**450,000**	**18,692,612**

Treasury Management Q1 Report 2026/27	
Executive Summary	This report sets out the Treasury Management activities undertaken during the first quarter of the 2026/27 Financial Year. This is to give members a regular update on treasury management activities.
Options considered	This report must be prepared to ensure the Council is compliant with the CIPFA Treasury Management and Prudential Codes.
Consultation(s)	Cabinet Member Section 151 Officer This report has been prepared with the assistance of MUFG Treasury Services, the Council's Treasury advisors.
Recommendations	To recommend to Full Council that the Treasury Q1 Report 2026/27 is noted.
Reasons for recommendations	Updating Members demonstrates compliance with the Prudential Code to ensure adequate monitoring treasury management activity.
Background papers	The Council's Treasury Management Strategy 2026/27. Treasury Outturn report 2025/26.

Wards affected	All
Cabinet member(s)	Cllr. Lucy Shires
Contact Officer	James Moore/Vincent Crouch/Daniel King

Links to key documents:	
Corporate Plan:	This report is required to ensure the Council can demonstrate it is in a sound financial position and able to deliver the projects in the Capital Programme which support the Corporate Plan Objectives.
Medium Term Financial Strategy (MTFS)	This report supports the MTFS in confirming adequate financing is in place to deliver the Council's Capital Programme.
Council Policies & Strategies	The Council's Treasury Management Strategy 2026/27

Corporate Governance:	
Is this a key decision	No
Has the public interest test been applied	Not an exempt item.
Details of any previous decision(s) on this matter	N/A

1. Purpose of the report

Approval of this report by Full Council demonstrates compliance with the Prudential Code to ensure adequate monitoring of the treasury management activity and capital expenditure plans for 2026/27.

It is also a requirement that any proposed changes to the 2026/27 prudential indicators are reported and approved by Full Council.

2. Introduction & Background

2.1 This report sets out the Treasury Management activities undertaken during the first quarter of the 2026/27 Financial Year compared with the Treasury Management Strategy.

3. Proposals and Options

3.1 Appendix A shows the Council's full Treasury Management Q1 Report 2026/27.

4. Corporate Priorities

4.1 Ensuring there is adequate funding in place is essential to delivering the Council's Capital Programme which supports the Corporate Plan and MTFS.

5. Financial and Resource Implications

5.1 This report is financial in nature and financial implications are included within the content of the report.

Comments from the S151 Officer:

This report provides members with an update on treasury management activity for the current financial year – this update is provided up to 30 June 2026, including borrowing, investment performance, and compliance with approved prudential indicators.

6. Legal Implications

6.1 None as a direct consequence of this report.

Comments from the Monitoring Officer

The CIPFA (Chartered Institute of Public Finance and Accountancy) Code of Practice for Treasury Management 2021 recommends that members be updated on treasury management activities at least quarterly.

7. Risks

7.1 The interest and borrowing positions of the Council are outlined in Appendix A. Any significant amounts of unplanned expenditure or shortfalls in income related to the delivery of the Capital Programme could lead to decreased overall treasury income/increased overall treasury expenditure at year-end.

8. Net Zero Target

8.1 None as a direct consequence of this report.

9. Equality, Diversity & Inclusion

9.1 None as a direct consequence of this report.

10. Community Safety issues

10.1 None as a direct consequence of this report.

11. Conclusion and Recommendations

11.1 The Council's cash flow position shall be monitored throughout the financial year. Any concerns that may lead to borrowing costs that cannot be financed by current treasury operations will be immediately flagged to the Director of Resources/S151 Officer, alternative funding options will then be considered to finance any long-term debt.

This page is intentionally left blank

North Norfolk District Council - Treasury Management Q1 Report - 2026/27

Contents

Treasury Management Update

Quarter Ended 30th June 2026

The CIPFA (Chartered Institute of Public Finance and Accountancy) Code of Practice for Treasury Management 2021 recommends that members be updated on treasury management activities at least quarterly. This report, therefore, ensures this Council is implementing best practice in accordance with the Code.

1. Economics update

- The first quarter of 2026/27 (April to June) saw:
    - The first sign that the economy is starting to falter with a 0.1% m/m fall in real GDP in April.
    - The 3myy rate of average earnings growth excluding bonuses stagnate at 3.4% in April.
    - CPI inflation stuck at 2.8% in May, with a rise in core CPI inflation from 2.5% to 2.6%.
    - The Bank of England leave interest rates unchanged at 3.75%.
    - The 10-year gilt yield fluctuate between 5.18% and 4.69%, ending the quarter at 4.76%.
- The economy performed well in the early stages of the energy shock, with GDP rising by a strong 0.6% q/q between January and March. But that will likely be the high point of the year. Indeed, the 0.1% m/m fall in real GDP in April was the first decline since August 2025.
- Services output contracted by 0.2% m/m in April and activity fell in eight of the 14 services sub-sectors, suggesting the sector is bearing the brunt of the Iran war fallout. Consumer-facing services recorded the biggest monthly fall in output since May 2025, causing the %3m/3m growth rate to ease from 0.9% in March to 0.6% in April, as households cut back on non-energy spending.
- Despite a weak headline number, there were some signs of strength. Manufacturing output rose by 0.4% m/m in part due to a temporary prop from precautionary stock building. Looking ahead, Capital Economics expect elevated prices to erode the real spending power of households and businesses, leaving growth to stagnate in Q2 and Q3 this year.
- The fall in the composite Purchasing Manager Index (PMI) from 49.7 in May to a 14-month low of 49.4 in June was entirely driven by services activity. Indeed, the services activity PMI fell from 49.3 to a 41-month low of 48.7 due to rising costs and political uncertainty weighing on consumer confidence. That weakness was partly offset by a rise in the manufacturing output for a third consecutive month but that was due to fears of shortages causing businesses to build stocks. Overall, the composite PMI suggests the strong start to the year will be followed by tepid growth at best. Various prices balances have edged lower more recently as falling oil prices feed through to an easing in cost pressures. While these prices remain too high for the Bank of England, it is clear the upward pressure on prices is easing.
- With most of the 1.2% m/m rise in retail sales volumes in May driven by promotions and unusually warm weather, this surprisingly strong month is unlikely to be the start of a sustained upturn. Admittedly, the recent fall in oil prices should boost fuel sales as drivers become less cost sensitive, but the GfK measure of consumer confidence in June still points to total sales volumes falling by about 2.0% m/m in June. Moreover, while the war could be over, the expected further rises in inflation and unemployment yet to come through seem consistent with the annual growth rate of retail sales volumes easing from +3.2% in May to about -1.0 this year.
- Public sector net borrowing of £23.3bn in May was above the OBR's forecast of £17.7bn and £5.4bn above May's figure last year. The weak performance in May was mainly due to the strength of government spending, as the rise in Retail Prices Index inflation in March meant debt interest payments were £4.1bn higher than in May 2025, £3.3bn higher than the OBR

anticipated in March and the highest in any May on record. Tax receipts of £85.5bn were also below OBR predictions.

- The weak performance in May has come before the full impact from the energy price shock hits. The combination of further energy price support, higher inflation and the weakening economy may cause borrowing to rise from 4.2% of GDP in 2025/2026 to 4.4% in 2026/2027, above the OBR's March forecast of 3.6%. If Chancellor Reeves is replaced, there is scope for borrowing to be even higher.
- The first quarter of 2026 saw significant weakening of the labour market. While the latest PAYE employment figure for May saw a 2,000 rise, that barely offset the big 53,000 drop in April and meant employment was still 64,000 (0.2%) lower than before the start of the Iran war and 0.4% lower than a year ago. Moreover, the number of job vacancies on the single-month measure fell for the fourth month in a row in May and the claimant count saw the largest monthly rise since July 2024.
- In addition to some signs of stabilisation in the labour market figures, the recent easing in pay growth appears to have stalled. Despite some further easing in the private sector pay below the 3.25% that the Bank of England considers consistent with CPI inflation falling to target, the 3myy growth rate of average earnings stayed at 4.4% in April. Excluding bonuses, it stayed at 3.4% whilst regular public sector pay growth accelerated from 4.8% 3myy to 5.1% 3myy.
- Like wage growth, CPI inflation held steady in May at 2.8%. There wasn't much support to inflation from energy effects. The 0.3% m/m fall in fuel prices was smaller than the 1.6% m/m drop last May and meant fuel inflation rose only a bit from 23.0% to 24.6%. After rising to 129.6%, heating oil inflation eased to 95.6%. And the 13.5% rise in the Ofgem utility price cap, which will add 0.6 percentage points (ppts) to CPI inflation, doesn't take effect until 1st July. With food & drink inflation easing to its lowest rate since late 2024, higher energy costs do not seem to be boosting other items of the CPI just yet.
- The delayed rise in utility prices and the lagged indirect energy effect will lift CPI inflation over the next nine months, perhaps to around 3.6%. Even so, the weak labour market and soft economic backdrop will prevent second-round effects, allowing inflation to fall to 2.0% next year.
- There were two monetary policy committee (MPC) meetings in Q2 2026 where Bank rate was yet again left unchanged at 3.75%. Even so, the tone in recent meetings has been increasingly hawkish, with two MPC members voting for a rate hike in June compared to just one in April. While energy prices may be falling, the MPC won't want to unwind some of the tightening in financial conditions priced into the markets. And while there is quite a difference between this energy shock and the one following the Russia-Ukraine war in 2022, the Bank of England will want to steer clear of allegations of taking too long to act. Nevertheless, we suspect a weak labour market, and soft activity will keep rates at 3.75% this year, with cuts thereafter leaving Bank rate at 3.5% by the end of next year and 3.25% by the spring of 2028.
- April to June brought more volatility for 10-year Gilt yields. After ending March at 4.92%, the 10-year Gilt shot up to 5.18% in mid-May, its highest level since 2008. While that largely reflects the surge in energy prices, sticky domestic inflation concerns and a rising UK political risk premium also put some upward pressure on the yield at the margin.
- Since, positive developments in the US-Iran conflict has led to a fall in oil and gas prices. The 10-year Gilt yield has generally traced that move, falling back to 4.7% in June. This rally in Gilts has also been supported by the Bank of England keeping rates on hold. Indeed, while financial markets had been pricing in around four policy rate hikes over the next year or so, they are now pricing in just one rate hike over the coming year. While the full inflationary impact of the war in Iran is yet to be felt, we still think a weaker labour market and subdued growth will prevent second-round effects.

- The FTSE 100 has been slowly gaining back some of the losses of the previous quarter. While the index dropped from an all-time high of around 10,900 in late February to 10,176 by the end of March as the ongoing war weighed on sentiment, the FTSE 100 regained some ground by the end of June. Indeed, the index has increased by around 3.3% over the quarter, rising from 10,176 to 10,516 and volatility has returned to historical norms.
- Nonetheless, with stocks in the energy sector generally providing negative returns amid falling energy prices, the large weighting of the sector in the FTSE 100 has led the index to underperform most peers in common currency terms. But returns from stocks in other sectors, particularly financials, helped to offset some of this weakness. Looking ahead, Capital Economics expect tech sectors to outperform as enthusiasm for AI builds, potentially pushing the FTSE 100 index up above 11,000 before a bursting of the AI bubble causes the index to fall back to 10,500 in 2027.

MPC meetings: 30th April & 18th June 2026

- There were two Monetary Policy Committee (MPC) meetings this quarter. The first, on 30th April, saw Bank Rate stay at 3.75% with an 8-1 split vote in favour of that decision. One member dissented and voted for a 0.25% increase to 4%, citing inflation concerns, something generally noted as a primary concern within the minutes and reflecting heightened caution due to potential energy supply shocks caused by the Middle East conflict.
- By the time the MPC next met on 18th June, the hawkish split widened, with two members voting to raise rates to 4%. However, with headline CPI inflation sticking at 2.8%, the market's sentiment that there may, but only may, be a need for a single rate increase over the next few months seems to be aligned to the way the MPC is thinking and is also similar to our own view of rates staying at 3.75% but with upside risk.

2. Interest rate forecasts

The Council has appointed MUFG Corporate Markets as its treasury advisors and part of their service is to assist the Council to formulate a view on interest rates. The PWLB rate forecasts below are based on the Certainty Rate (the standard rate minus 20 bps) which has been accessible to most authorities since 1st November 2012. For Housing Revenue Account authorities, the lower Housing Revenue Account (HRA) PWLB rate has also been available since 15 June 2023 (standard rate minus 60 bps) but is available for HRA borrowing only.

The latest forecast was updated on 25th March 2026:

MUFG Corporate Markets Interest Rate View 25.03.26	Jun-26	Sep-26	Dec-26	Mar-27	Jun-27	Sep-27	Dec-27	Mar-28	Jun-28	Sep-28	Dec-28	Mar-29
BANK RATE	3.75	3.75	3.75	3.75	3.75	3.50	3.50	3.25	3.25	3.25	3.25	3.25
3 month ave earnings	4.00	3.90	3.80	3.80	3.70	3.50	3.50	3.30	3.30	3.30	3.30	3.30
6 month ave earnings	4.20	4.10	4.00	3.90	3.90	3.70	3.70	3.50	3.50	3.50	3.50	3.50
12 month ave earnings	4.60	4.50	4.40	4.20	4.20	4.00	4.00	3.80	3.80	3.80	3.80	3.80
5 yr PWLB	5.00	5.00	4.90	4.80	4.60	4.40	4.20	4.20	4.10	4.10	4.10	4.10
10 yr PWLB	5.50	5.50	5.40	5.30	5.10	4.90	4.70	4.70	4.60	4.60	4.60	4.60
25 yr PWLB	6.00	6.00	5.90	5.80	5.60	5.40	5.20	5.20	5.20	5.20	5.10	5.10
50 yr PWLB	5.80	5.80	5.70	5.50	5.40	5.20	5.00	5.00	5.00	5.00	4.90	4.90

- Money market yield forecasts are based on expected average earnings by local authorities for 3 to 12 months.
- The MUFG Corporate Markets forecast for average earnings are averages i.e., rates offered by individual banks may differ significantly from these averages, reflecting their different needs for borrowing short-term cash at any one point in time.

The forecast has proved robust over the period since the end of March, setting out a central view that short and long-dated interest rates will start to fall once it is evident that the Bank of England will not have to contend with second-round inflationary effects emanating from the conflict in the Middle East. Nonetheless, the longer dated part of the forecast also reflects the poor state of the public finances and the uncertainty pertaining to the likely Prime Ministership of Andy Burnham from 20th July.

Overall, our central view is that monetary policy is sufficiently tight for the likely uptick in CPI inflation through the remainder of 2026 if growth remains tepid. We forecast the next reduction in Bank Rate to be made in H2 2027, with Bank Rate falling to a low of 3.25% by the start of 2028.

3. Annual Investment Strategy

The Treasury Management Strategy Statement (TMSS) for 2026/27, which includes the Annual Investment Strategy, was approved by the Council on the 18th of February 2026. In accordance with the CIPFA Treasury Management Code of Practice, it sets out the Council's investment priorities as being:

- Security of capital
- Liquidity
- Yield

The Council will aim to achieve the optimum return (yield) on its investments commensurate with proper levels of security and liquidity, aligned with the Council's risk appetite. In the current economic climate, over and above keeping investments short-term to cover cash flow needs, there is a benefit to seeking out value available in periods up to 12 months with high credit rated financial institutions, using the MUFG Corporate Markets suggested creditworthiness approach, including a minimum sovereign credit rating and Credit Default Swap (CDS) overlay information.

As shown by the charts below and the interest rate forecasts in section 2, investment rates have remained elevated during the first quarter of 2026/27 and are only expected to fall back once it is clear that inflation will not take a strong foothold in H2 2026. A peak in CPI inflation of 3.6% is currently forecast by Capital Economics.

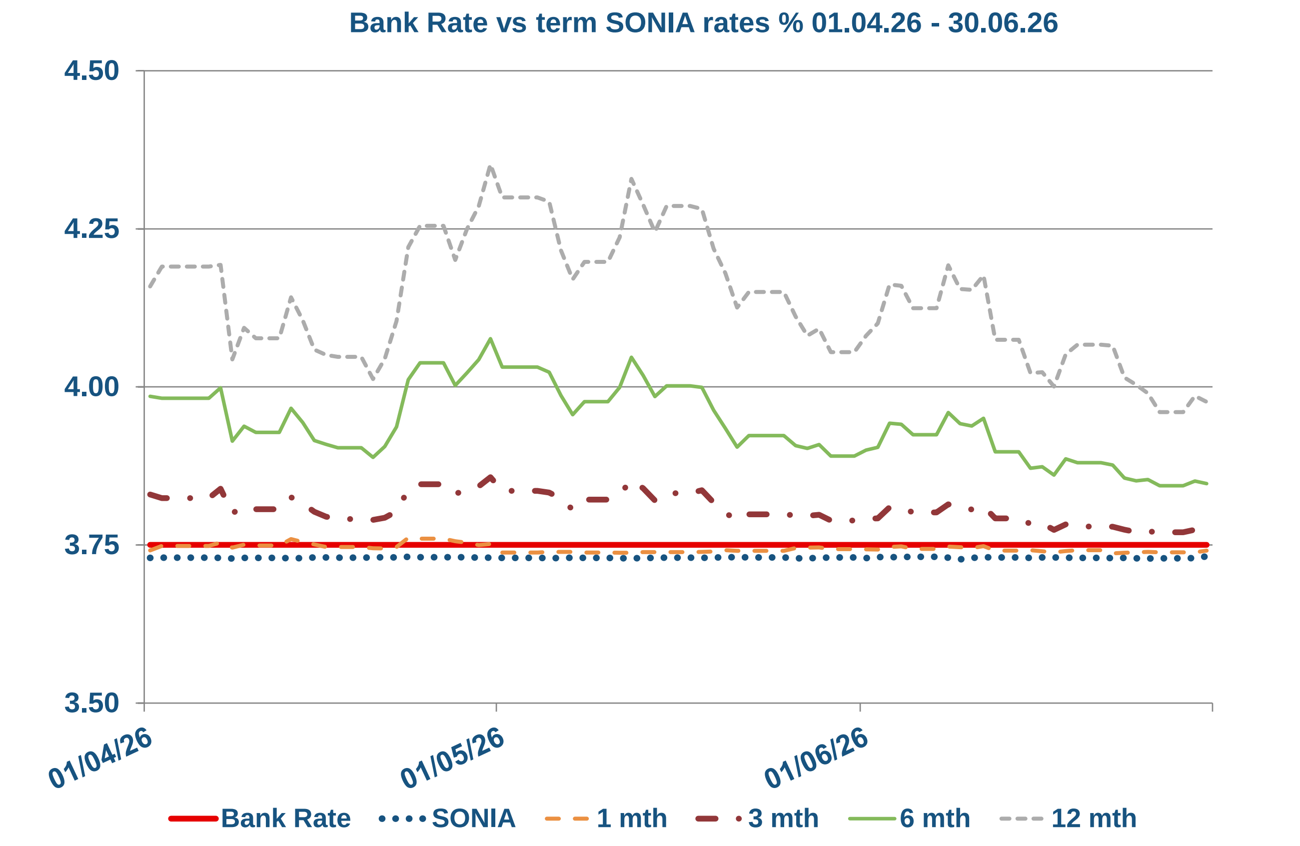
Creditworthiness.
There have been few changes to credit ratings over the quarter under review. However, officers continue to closely monitor these, and other measures of creditworthiness to ensure that only appropriate counterparties are considered for investment purposes.

Investment counterparty criteria
The current investment counterparty criteria selection approved in the TMSS is meeting the requirement of the treasury management function.

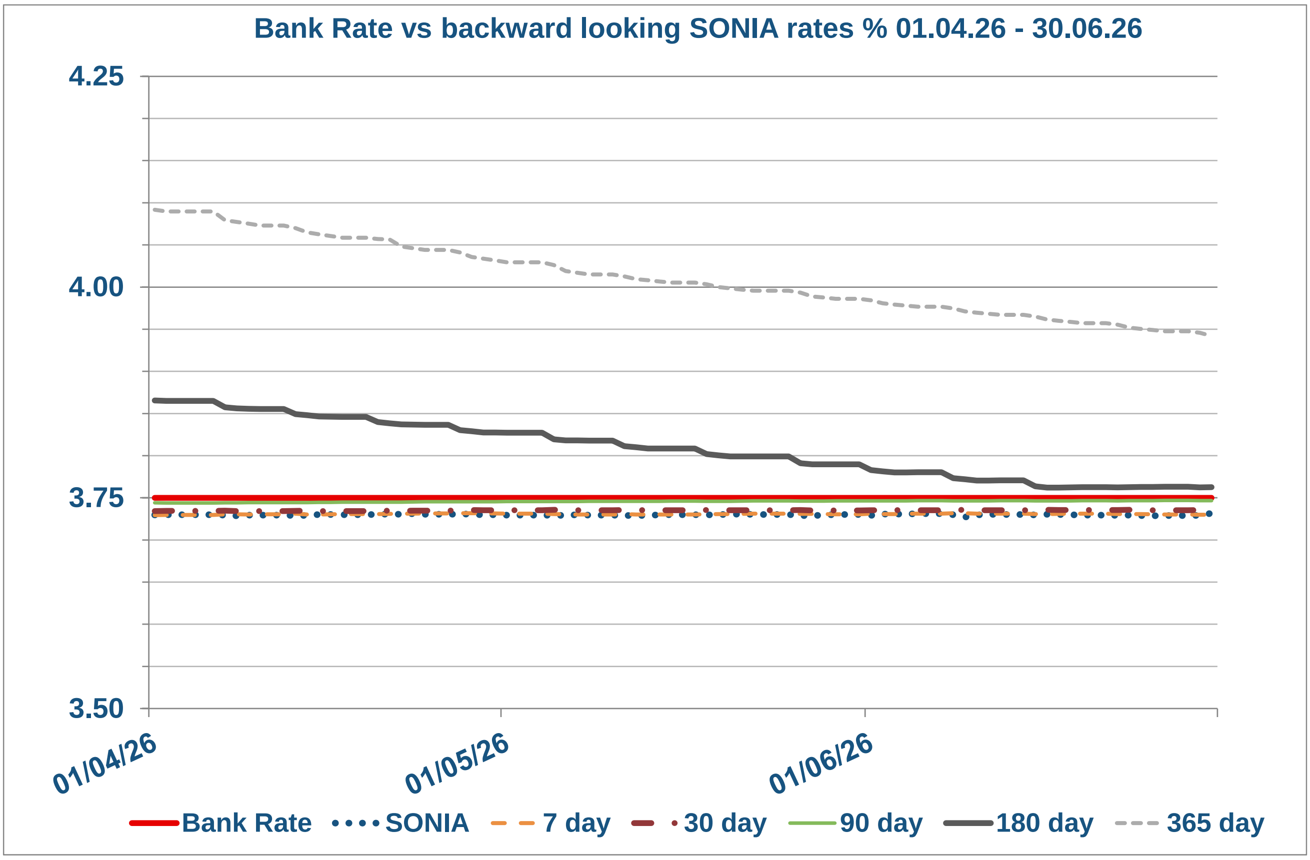
CDS prices
For UK and international banks, these have remained low, and prices are not misaligned with other creditworthiness indicators, such as credit ratings. Nevertheless, it remains important to undertake continual monitoring of all aspects of risk and return.

Investment balances
The average level of funds available for investment purposes during the quarter was £14.328m. These funds were available on a temporary basis, and the level of funds available was mainly dependent on the timing of precept payments, receipt of grants and progress on the capital programme. The Council has investments totalling £37.153m as at the end of June 2026.

Investment performance year to date as of end-June 2026



FINANCIAL YEAR TO QUARTER ENDED 30/06/2026						
	Bank Rate	SONIA	1 mth	3 mth	6 mth	12 mth
High	3.75	3.73	3.76	3.86	4.08	4.35
High Date	01/04/2026	30/06/2026	23/04/2026	30/04/2026	30/04/2026	30/04/2026
Low	3.75	3.73	3.74	3.77	3.84	3.96
Low Date	01/04/2026	09/06/2026	22/06/2026	26/06/2026	26/06/2026	26/06/2026
Average	3.75	3.73	3.74	3.81	3.94	4.14
Spread	0.00	0.00	0.02	0.09	0.23	0.39



FINANCIAL YEAR TO QUARTER ENDED 30/06/2026							
	Bank Rate	SONIA	7 day	30 day	90 day	180 day	365 day
High	3.75	3.73	3.73	3.74	3.75	3.87	4.09
High Date	01/04/2026	30/06/2026	09/06/2026	06/05/2026	26/06/2026	01/04/2026	01/04/2026
Low	3.75	3.73	3.73	3.73	3.74	3.76	3.94
Low Date	01/04/2026	09/06/2026	01/04/2026	01/04/2026	02/04/2026	16/06/2026	30/06/2026
Average	3.75	3.73	3.73	3.74	3.75	3.81	4.01
Spread	0.00	0.00	0.00	0.00	0.00	0.10	0.15

As illustrated, the Council outperformed the average benchmark of **3.75 bps** with an average interest rate achieved across the portfolio of 5.10%. The Council's budgeted investment return for 2026/27 is **£1.645m**, and performance for the year to date is favourable against the budget (£182k favourable variance from Q3 budget).

Fund investments

- Money Market Funds (MMFs)
- Pooled Funds
- Housing Association Loans

As at the end of Q1, the Treasury is forecasting to be on budget for interest receivable at the 2026/27-year end. Currently a small favourable variance of £34k is anticipated (forecasted income of £1.679m against budget of £1.645m.

All Councils are subject to IFRS9, where a treasury reserve must be held equal to the value of any unrealised losses in the capital of Pooled Fund investments (unrealised losses compared to original amount invested). Currently a statutory override is in place, this override is that for any pooled fund investments made before the 1st of April 2024, no reserve balance is required to be made for unrealised losses until 31st of March 2029.

This means that the Council is not required to hold any reserve at the current time, although the Treasury is happy to report that with the current Pooled Fund portfolio, there are no unrealised losses (net gain position).

Approved limits
Officers can confirm that the approved limits within the Annual Investment Strategy were not breached during the quarter ended 30th June 2026.

4. Borrowing

In 2026/27, the Council has not been required to undertake any external borrowing for capital purposes (the CFR – Capital Financing Requirement). The Council has repaid it's existing £5m PWLB loan in May 2026 as the Council's cashflow anticipated no borrowing need until Winter 2026 at the earliest. The cashflow position is monitored daily by the Council's treasury, and if it is assessed the Council has a future long-term debt, a new PWLB loan will be taken. This will lead to a favourable variance against the Council's borrowing budget at year-end.

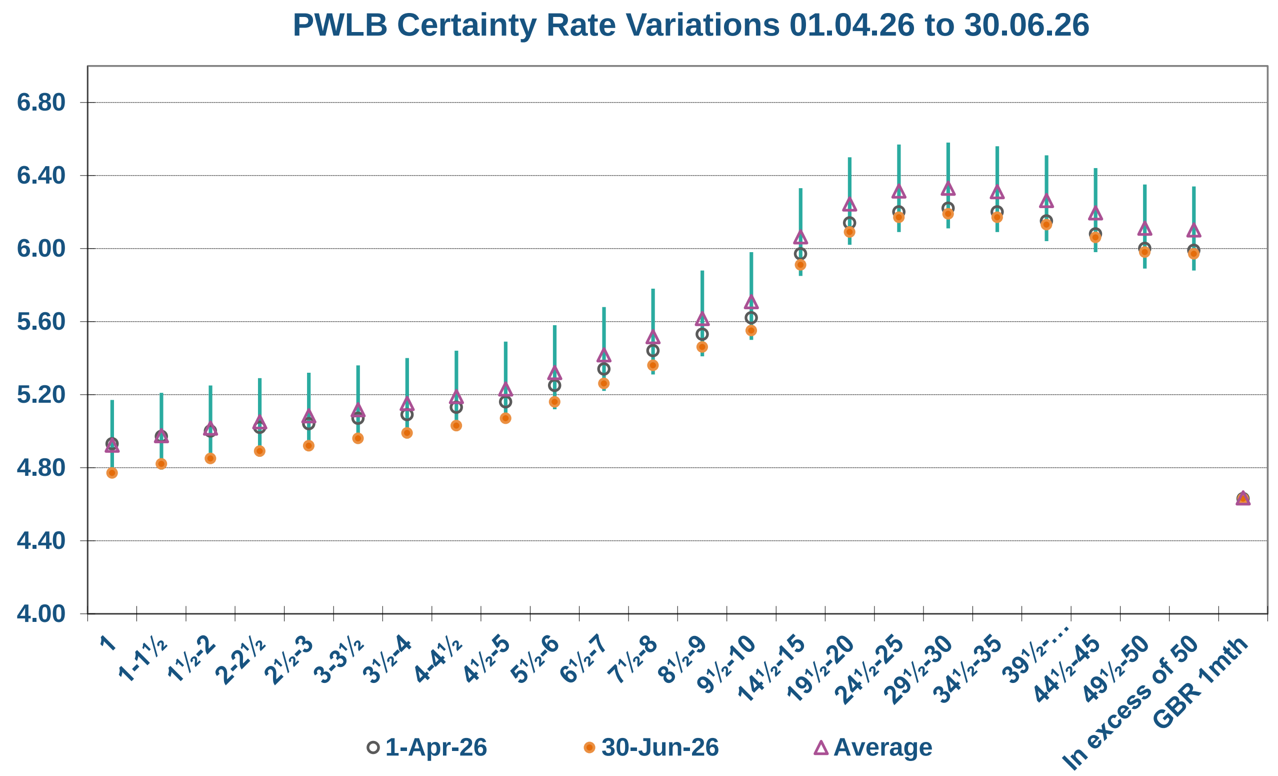
PWLB maturity Certainty Rates 1st April to 30th June 2026

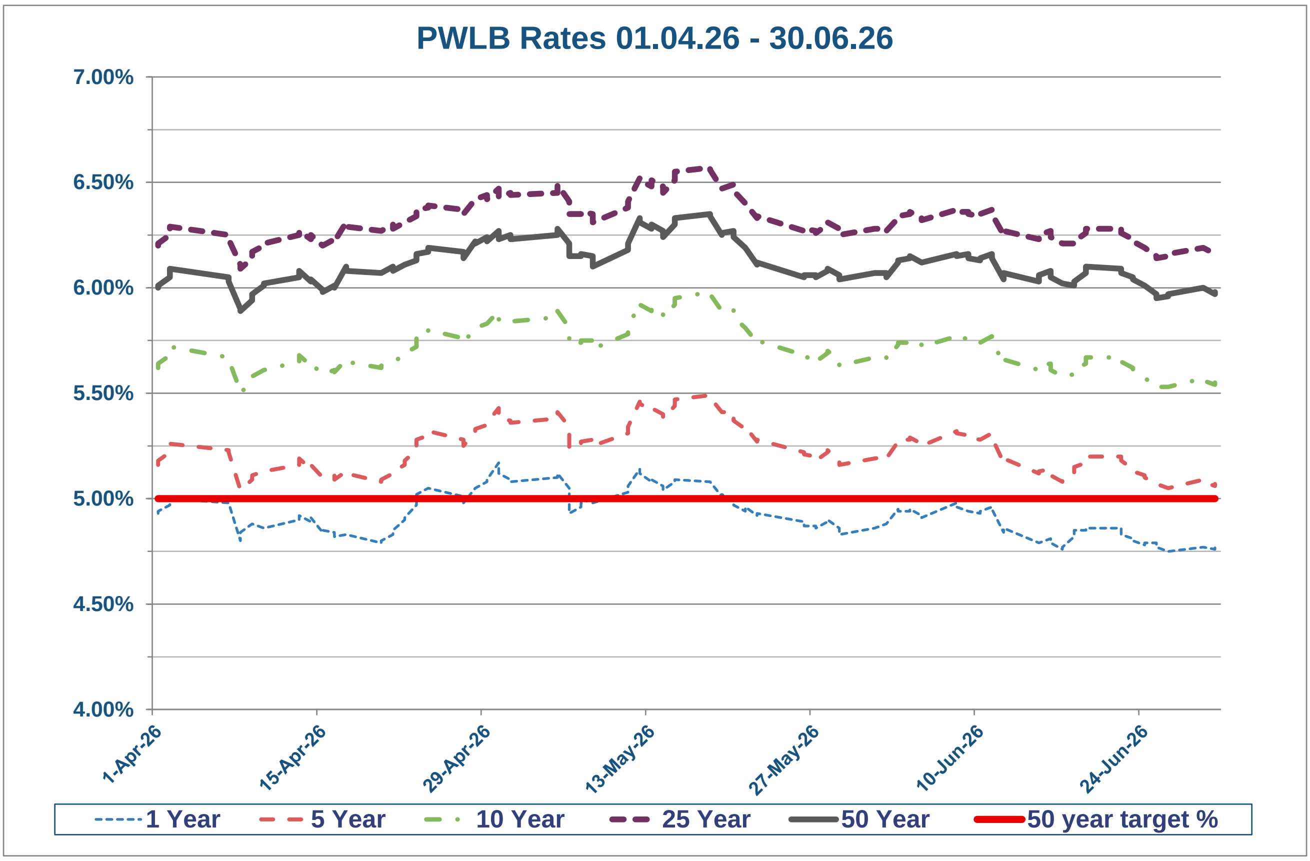
Heading into the second quarter of 2026/27, markets seem to have settled down to a view that Bank Rate may increase by 25 basis points to 4% later in 2026, or early in 2027, if the Bank of England's Monetary Policy Committee deems it prudent to keep any secondary round effects of inflation from flaring up. On balance, however, MUFG Corporate Markets believes that Bank Rate will remain unchanged at 3.75% for the remainder of 2026, and that the next movement will be downwards if the CPI measure of inflation gets no higher than a peak of c3.5% before trending lower towards the 2% inflation target rate. Consequently, where market sentiment has gradually moved towards that view, the chart below has captured the degree to which rates across the whole curve - having risen at the start of the quarter – have finished the quarter at a similar level to which they started.

Of course, there have been both international geo-political and domestic factors holding sway over the past three months, sometimes separately and sometimes jointly. Initially, markets focussed on the inflationary threat from a large spike upwards in fuel and energy costs emanating from the conflict in the Middle East and, more precisely, the shutting of the Strait of Hormuz to cargo ships transporting oil. Heading into July, however, there has been an outbreak – albeit tentative – of optimism that the US and Iran can reach an agreement that will either end, or at least restrict, the worst of the hostilities. As oil prices have dropped back, inflation concerns have become more muted, although gilt yields are still historically high and monetary policy tighter than it was before the start of the conflict.

Referencing the charts below, we continue to think that borrowers will achieve the most value by focussing on the shorter part of the curve. Medium and long-dated rates continue to prove expensive.

PWLB RATES 01.04.26 - 30.06.26





HIGH/LOW/AVERAGE PWLB RATES FOR 01.04.26 – 30.06.26

	1 Year	5 Year	10 Year	25 Year	50 Year
01/04/2026	4.93%	5.16%	5.62%	6.20%	6.00%
30/06/2026	4.77%	5.07%	5.55%	6.17%	5.98%
Low	4.75%	5.04%	5.50%	6.09%	5.89%
Low date	26/06/2026	08/04/2026	08/04/2026	08/04/2026	08/04/2026
High	5.17%	5.49%	5.98%	6.57%	6.35%
High date	30/04/2026	18/05/2026	18/05/2026	18/05/2026	18/05/2026
Average	4.92%	5.23%	5.71%	6.31%	6.11%
Spread	0.42%	0.45%	0.48%	0.48%	0.46%

5. Compliance with Treasury and Prudential Limits

The prudential and treasury Indicators are shown in Appendix 1.

It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. During the *quarter ended* 30th June 2026, the Council has operated within the treasury and prudential indicators set out in the Council's Treasury Management Strategy Statement for 2026/27. No difficulties are envisaged for the current or future years in complying with these indicators.

All treasury management operations have also been conducted in full compliance with the Council's Treasury Management Practices.

1. Changes in risk appetite
The 2021 CIPFA Codes and guidance notes have placed enhanced importance on risk management. Where an authority changes its risk appetite e.g., for moving surplus cash into or out of certain types of investment funds or other types of investment instruments, this change in risk appetite and policy should be brought to members' attention in treasury management update reports.

2. Sovereign limits
The Council maintains a minimum sovereign rating of AA- for any investment.

3. Sources of borrowing
The Council will borrow short-term through the local authority brokerage market (borrowing from other government bodies only to prevent default). For any long-term borrowing, the central government PWLB or other local authorities will be used.

Recommendations

***The Scrutiny/Audit Committee* is asked to recommend the following to the full Council:**

- Note the report and approve the treasury activity to date as outlined in this report.

APPENDIX 1: Prudential and Treasury Indicators for 2026-27 as of 30th June 2026

Treasury Indicators	2026/27 Budget £m	31.06.26 Actual £m
Authorised limit for external debt	43.000	43.000
Operational boundary for external debt	32.000	32.000
Gross external debt	0.000	0.000
Investments	34.716	37.153
Net borrowing	0.000	0.000

Prudential Indicators	2026/27 Budget £m	31.06.26 Actual £m
Capital expenditure	42.395	2.819
Capital Financing Requirement (CFR)	27.175	17.356
Annual change in CFR	9.978	-0.440

Interest rate exposures for borrowing.

The Council will use its cash flow forecast to determine whether borrowing is short-term (less than one year, i.e. a few months) or long-term (over one year). If borrowing need is assessed to be long-term (even if fluctuating on and off) then the Council will look to secure long-term borrowing from the PWLB/local authorities to limit the chance of adverse interest rate exposure in the longer-term of finding short-term borrowing. If borrowing is assessed to be short-term, then borrowing from another local authority will be the default preference.

APPENDIX 2: Investment Portfolio

Investments held as of 30th June 2026 compared to our counterparty list:

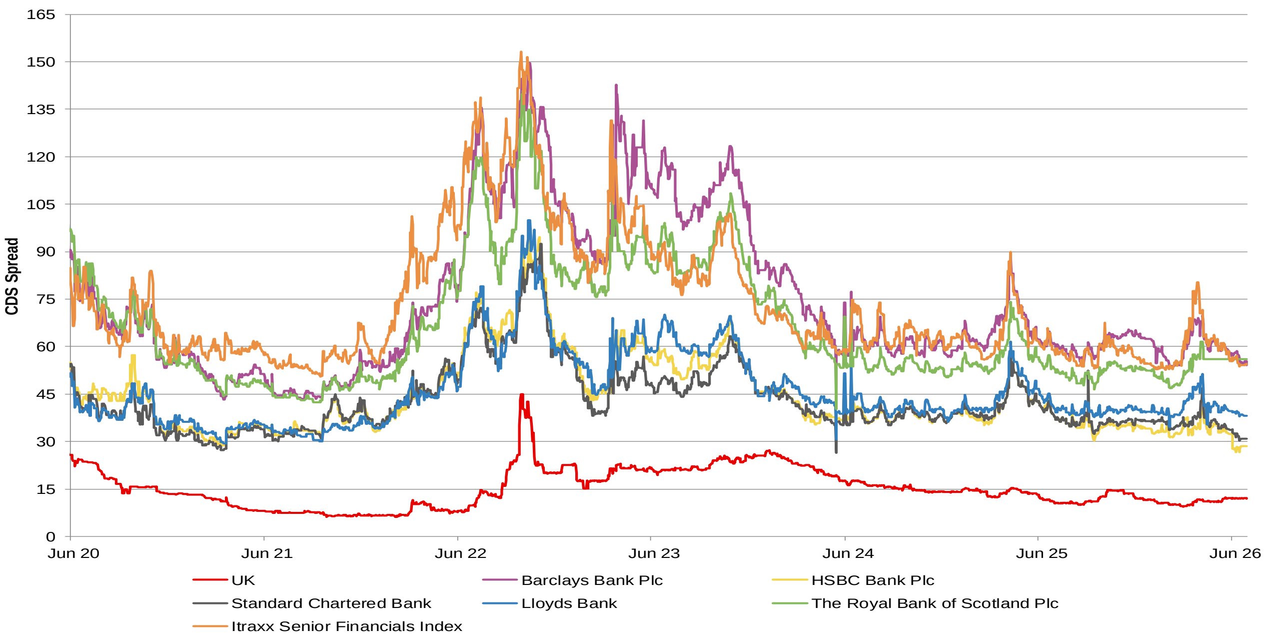
North Norfolk District Council

Current Investment List

Borrower	Principal (£)	Interest Rate	Start Date	Maturity Date	Lowest LT / Fund Rating	Historic Risk of Default	Expected Credit Loss (£)
MMF Aberdeen Standard Investments	3,800,000	3.85%		MMF	AAAm		
MMF BlackRock	3,447,143	3.81%		MMF	AAAm		
MMF Federated Investors (UK)	3,800,000	3.90%		MMF	AAAm		
MMF Goldman Sachs	1,230,000	3.79%		MMF	AAAm		
MMF Invesco	3,800,000	3.84%		MMF	AAAm		
Borrower - Funds	**Principal (£)**	**Interest Rate**	**Start Date**	**Maturity Date**			
CCLA -The Local Authorities Property Fund	5,000,000	4.70%	31/03/2013				
M&G Securities - UK Income Distribution Fund (Extra Inc	2,000,000	19.94%	24/02/2017				
Ninety One - Diversified Income Fund (Multi Asset)	3,000,000	6.55%	01/03/2017				
Schroder - Income Maximiser Fund (Equity)	2,000,000	12.58%	27/02/2017				
Threadneedle - Strategic Bond Fund	3,000,000	3.38%	15/03/2017				
M&G Securities - Strategic Corporate Bond Fund	2,000,000	4.34%	10/08/2017				
Aegon Asset Management - Diversified Income Fund	3,000,000	17.27%	30/11/2018				
Total Investments	**£36,077,143**	**6.67%**					
Total Investments - excluding Funds	**£16,077,143**	**3.85%**				-	-
Total Investments - Funds Only	**£20,000,000**	**8.94%**					

UK Banks 5 Year Senior Debt CDS Spreads as of 30th June 2026

This is an optional graph which shows the assessment of creditworthiness risk of key banks. The cost of insuring against default is shown in basis points down the left- hand axis. Credit risk has reduced markedly in recent weeks. The cost of insuring against the prospect of default is still low in historic terms. (The chart below shows the cost in basis points of ensuring against the prospect of default on 5 year “paper” issued by major UK banks v the ITRAXX Senior Financials Index.)



APPENDIX 3: Approved countries for investments as of 30th June 2026

Based on lowest available rating:

AAA
- Australia
- Denmark
- Germany
- Netherlands
- Norway
- Singapore
- Sweden
- Switzerland

AA+
- Canada
- U.S.A.

AA
- Abu Dhabi (UAE)
- Finland
- Qatar

AA-
- **U.K.**

A+
- Belgium
- France

This page is intentionally left blank

Proposed Increasing Fly-tipping & Waste Crime Fixed Penalty Notices	
Executive Summary	The report is being brought forward following a Member Motion at Full Council regarding increasing of fees and charges. No separate public consultation has been undertaken because this report concerns the operational level at which statutory fixed penalties are set.
Options considered	Option 1: retain the current FPN levels at the present time. Option 2: increase the FPNs to the statutory maximums.
Consultation(s)	The report is being brought forward following a Member Motion at Full Council regarding increasing of fees and charges. No separate public consultation has been undertaken because this report concerns the operational level at which statutory fixed penalties are set.
Recommendations	To increase the Fly-tipping & Waste Crime Penalty Notices (FPNs) to the statutory maximums.
Reasons for recommendations	The recommendations are intended to deter the perpetrating of environmental waste crime, maintain a proportionate and effective enforcement framework for lower-level environmental offences, support consistency in the Council's approach, avoid creating unnecessary incentives for cases to proceed to court.
Background papers	North Norfolk District Council Corporate Plan 2023 to 2027. Environmental Enforcement Policy.

Wards affected	All wards. The report relates to environmental enforcement powers and fixed penalty levels that may be applied across the district.
Cabinet member(s)	Cllr Callum Ringer, Portfolio Holder for IT, Environmental & Waste Services.
Contact Officer	David Addy, Environmental Protection Team Leader.

Links to key documents:	
Corporate Plan:	This report links principally to the following priorities in the North Norfolk District Council Corporate Plan 2023 to 2027: Our Greener Future; Developing Our Communities; and A Strong, Responsible & Accountable Council. These priorities support action to protect the environment, maintain clean and safe public spaces, work with communities, and ensure that the Council uses proportionate and effective regulatory powers.

Medium Term Financial Strategy (MTFS)	The recommendations are within existing policy and budget provision. Any change in income arising from amendment to FPN levels is expected to be minimal and can be managed through normal budget monitoring. No intention to use preprinted FPN books, and hence no cost.
Council Policies & Strategies	North Norfolk District Council Corporate Plan 2023 to 2027; Environmental Enforcement Policy; Waste & Environmental Services service planning arrangements; the Council's Risk Management Strategy; and the statutory framework governing environmental fixed penalties.

Corporate Governance:	
Is this a key decision	No
Has the public interest test been applied	Yes
Details of any previous decision(s) on this matter	None known, or referred to.

1. Purpose of the report

The purpose of this report is to propose increasing the level of Fixed Penalty Notices (FPNs) used by Environmental Enforcement Officers, to the statutory maximums, following a Member Motion at Full Council regarding increasing of fees and charges.

Current position

The Council has a range of statutory powers to issue Fixed Penalty Notices for environmental offences, the law has changed, allowing much higher FPN levels.

2. Introduction & Background

The Environmental Protection Officers currently issue Fixed Penalty Notices for a range of environmental offences. During the annual fees and charges process, Members requested that a separate report be brought forward so that the current levels could be considered in greater detail.

Role of Fixed Penalty Notices
Fixed Penalty Notices are intended to provide a proportionate means of dealing with lower-level offences. In setting the level of any penalty, a balance is required between deterrence, fairness and the practical aim of securing an early resolution without the need for prosecution.

Enforcement activity
The available evidence demonstrates that the Council continues to use a range of enforcement tools, including formal notices and, where appropriate, prosecution. The history of prosecutions and FPN issue levels also reflects the staffing resource available to the service and the need to target activity effectively.

3. Proposals and Options

The in accordance with the Full Council Motion, the proposed, current, and statutory maximum FPN levels are outlined below, along with the options.

Proposed, current, and statutory maximum FPN levels:

Offence	Proposed FPN maximum (and reduced fee)	Current FPN maximum (and reduced fee)	Statutory Maximum
Depositing Litter	£500 (£350)	£80 (£60)	£500
Fly-tipping	£1,000 (£750)	£300 (£200)	£1,000
Household Waste duty of care	£600 (£450)	£200 (£150)	£600

Option 1: retain the current FPN levels at the present time.

Option 2: increase the FPNs to the statutory maximums.

Preferred approach

On balance, officers consider that increasing the FPNs to the statutory maximums would send out a strong message to deter the perpetration of environmental waste crime in North Norfolk, by maintaining a proportionate and effective enforcement framework for lower-level environmental offences, supporting consistency in the Council's approach, and avoiding creating unnecessary incentives for cases to proceed to court.

4. Corporate Priorities

The recommendations in this report support the Council's Corporate Plan priorities by helping to protect and enhance the local environment, support clean and safe communities, and ensure that the Council applies its regulatory powers in a responsible, proportionate and accountable manner.

Our Greener Future
An effective environmental enforcement framework helps deter fly tipping, littering and related offences that harm the appearance and quality of the district. In this way, the report supports the Corporate Plan priority of delivering a cleaner, greener future for North Norfolk.

Developing Our Communities
Clean and well-managed public spaces contribute to confident, resilient and inclusive communities. Timely and proportionate enforcement action supports residents and communities by addressing behaviour that undermines local amenity.

A Strong, Responsible & Accountable Council

The report also supports the objective of maintaining a strong, responsible and accountable council by ensuring that statutory enforcement powers are exercised consistently, transparently and with due regard to value for money and good governance.

5. Financial and Resource Implications

The financial and resource implications arising from this report are limited. Given the relatively small number of FPNs issued, any change to the level of a penalty is expected to have only a minimal impact on income and can be managed through the usual budget monitoring process.

Income and expenditure
Any variation in income associated with revised FPN levels is expected to be relatively minor, and have a neutral to beneficial impact on Officer time, if the proposed increased FPNs are a deterrent.

Comments from the S151 Officer:

The financial implications of the proposal are expected to be limited. Given the relatively low number of Fixed Penalty Notices issued, any additional income arising from the revised penalty levels is not expected to be material and should not be relied upon for budget-setting purposes. Any variation in income or officer time arising from implementation can be managed through the Council's normal budget monitoring arrangements.

6. Legal Implications

A number of legal implications arise from the use of environmental Fixed Penalty Notices. These relate both to the statutory thresholds that apply to each offence and to the circumstances in which an FPN is, or is not, the appropriate enforcement response.

Statutory framework

The maximum level of each FPN is prescribed by legislation. The Council may exercise discretion within the applicable statutory range but cannot set a penalty above the legislative maximum.

Purpose and effect of an FPN

An FPN provides an opportunity to dispose of a lower-level offence without prosecution, provided that the notice is paid. There is no statutory right of appeal against an FPN.

Relationship with prosecution

Where an FPN is not paid, prosecution may follow. Equally, where an incident is considered too serious, repeated or otherwise unsuitable for disposal by FPN, officers may proceed directly to preparing a prosecution case.

Comments from the Monitoring Officer

The council can exercise discretion as to amount payable for Fixed Penalty Notices, up to a maximum amount, permitted in legislation. The table in paragraph 3 reflects the statutory maximums set out in the Environmental Protection Act 1990 and related legislation. A reduced fee is proposed (in *brackets, para 3) and having discussed with the report writer this would be in circumstances where payment is made within 10 days.*

7. Risks

No significant risks are anticipated in accepting the report recommendations. The statutory powers for such FPNs have been in operation for several decades, without any significant issue or reputational impact on the Council. It is proposed that there is a greater risk in terms of reputation, or increase waste crime within the district (perhaps being seen as a less expensive FPN risk by potential perpetrators), and if the Council did not increase the FPN levels following the legislative changes.

8. Net ZeroTarget

These proposals have been assessed and tested for consistency against the Net Zero 2030 Strategy & Climate Action Plan. This has been summarised and scored in the output table for the tool below.

Project Brief

Ensure all fixed penalty notices for littering, fly-tipping, and environmental waste crime are increased to the legal maxima, or as appropriate.

Criteria	Score	Justification	Mitigation
GHGs	4	The project should encourage less illegal uncontrolled deposition of waste, and instead increase more sustainable legal waste management, such as re-use, recycling and enegy recovery.	Co-ordination and data-sharing with other LAs to avoid unintended consequences of moving the problems to other districts.
GHGs 2045	4	Lasting behavioural changes towards waste treatment, and less decomposing illegal, uncontrolled waste tipped in the environment, contributing to GHSs emissions.	Public communications work. Co-ordination and data-sharing with other LAs to avoid unintended consequences of moving the problems to other districts.
Air quality	2	The project should encourage more/continued use of local beaches and green spaces, instead of travelling by vehicles, due to reduced concern about uncontrolled dogs and faeces. The signage and resources are already in existence, and so minimal resources will be required.	Public communications work. Co-ordination and data-sharing with other LAs to avoid unintended consequences of moving the problems to other districts.
Sustainable Transport	0	N/A	N/A
Land use change	0	N/A	N/A
Biodiversity	4	Sustained reduction of the indirect impacts of litter, fly-tipping and rubbish deposited on land.	Public communications work. Co-ordination and data-sharing with other LAs to avoid unintended

			consequences of moving the problems to other districts.
Soil and waterway health	8	Sustained reduction of the direct and indirect impacts of litter, fly-tipping and rubbish deposited on land, and run-off/deposition into waterways.	Public communications work. Co-ordination and data-sharing with other LAs to avoid unintended consequences of moving the problems to other districts.
Climate Change Adaptation	4	Awareness raising of the risks from fires littering e.g. glass and metal igniting fields, or fly-tipped waste, due to climate change.	Awareness raising of the risks from fires littering e.g. glass and metal igniting fields, or fly-tipped waste, due to climate change.
Energy Use	4	Due to using correct and legal waste streams, waste will be transported and processed more efficiently and with less energy use, than ad hoc illegal disposal.	Public communications work. Co-ordination and data-sharing with other LAs to avoid unintended consequences of moving the problems to other districts.
Energy Use 2045	4	Due to using correct and legal waste streams, waste will be transported and processed more efficiently and with less energy use, than ad hoc illegal disposal.	Public communications work. Co-ordination and data-sharing with other LAs to avoid unintended consequences of moving the problems to other districts.
Sustainable Materials	0	This is a policy and legal change to existing enforcement activities, utilising Council resources that are already in existence, and so minimal resources or changes will be required.	Identify the Council's appropriate approved suppliers who have less impacts.
Waste	8	The financial consequences of non-compliance with waste legislation, should encourage and facilitate the use of legal waste re-use, treatment, recycling, recovery and disposal mechanisms.	Coordinate with other districts in sharing intelligence on environmental crime, to ensure that our enforcement activities do not displace fly-tipping and other waste crime into other districts.

As outlined in the above table, this project is projected to have a slight net positive effect on energy use with respect to the Council’s 2030 and/or 2045 Net Zero targets

9. Equality, Diversity & Inclusion

The proposals have been examined regarding the Councils Equality, Diversity and Inclusion Strategy, and appears to be consistent principles set out in this document.

10. Community Safety issues

The proposals are unlikely to impact upon community safety issues.

Conclusion and Recommendations

This is a resolution for Cabinet to make. We are asking Cabinet to agree to adopt the following recommendations:

Increase the FPNs to the statutory maximums.

The recommendations are intended to deter the perpetrating of environmental waste crime, maintain a proportionate and effective enforcement framework for lower-level environmental offences, support consistency in the Council's approach, avoid creating unnecessary incentives for cases to proceed to court.

Cabinet – 7th September 2026

NORTH LODGE PARK	
Executive Summary	This report outlines a procedural issue whereby the Council needs to declare the hard-surfaced area of North Lodge Park, Cromer as no longer required for its existing purpose, thereby allowing it to be advertised for alternative use – i.e. for a small Pay and Display public car park. This is a legal process separate to the need to obtain planning consent for the proposed use.
Options considered	During 2025 the District Council undertook a process of public consultation inviting comments on the future use of the hard-surfaced area of North Lodge Park, Cromer. Uses considered included commercial and community uses or re-purposing the space as a small Pay and Display public car park. No viable commercial or community use was established through the consultation process and the Council has therefore developed proposals for a small (44 space) public car park on the area of land.
Consultation(s)	Approval of the recommendation will allow a formal process of public advertisement / consultation to be undertaken whereby members of the public and local stakeholders can formally comment on the proposed release of the small area of land within North Lodge Park for alternative use, as a public car park.
Recommendations	**That Cabinet agrees that:-** **i) the hard-surfaced area (former tennis courts and children's play area) to the east of the main drive in North Lodge Park, Cromer is no longer required for its historic purpose as recreational land, under section 164 of the Public Health Act 1875.** **ii) the proposed alternative purpose of the hard-surfaced area should be the provision of a small Pay and Display public car park, and shall be advertised as such** **iii) in accordance with section 122(2A), the Council shall:** **1. publish notice of its intention in a local newspaper for two consecutive weeks; and** **2. consider any objections received.** **iv) That authority is delegated to the Chief Executive to:-** **1. Publish the statutory notice;** **2. Receive and analyse objections; and** **3. Report back to Cabinet for the appropriation decision.**
Reasons for recommendations	To put a long-time vacant and unsightly area within North Lodge Park to beneficial use – strengthening the vitality and vibrancy of the Park through increased footfall and providing much needed additional public parking to the eastern side of the town, generating additional income for

	the Council, a proportion of which will be ring-fenced for further investment in the Park.
Background papers	2023 – 2027 Corporate Plan

Wards affected	Suffield Park
Cabinet member(s)	Cllr Lucy Shires, Deputy Leader of the Council and Cabinet portfolio holder for Finance and Assets
Contact Officer	Steve Blatch, Chief Executive Email:- steve.blatch@north-norfolk.gov.uk Tel:- 01263 516232

Links to key documents:	
Corporate Plan:	This report supports the Council's Corporate Plan theme of Investing in our Local Economy and Infrastructure through creating an environment for businesses to thrive in and supporting investment in infrastructure to support future growth.
Medium Term Financial Strategy (MTFS)	This report supports the objectives of the Council's Medium-Term Financial Strategy through making good / best use of the Council's assets.
Council Policies & Strategies	See comment under Corporate Plan heading above

Corporate Governance:	
Is this a key decision	No
Has the public interest test been applied	No
Details of any previous decision(s) on this matter	No formal decision taken in recent times. Previous decision in 2015/16 resulting in submission and withdrawal of planning application by the Council for a similar Pay and Display car park proposal on the unused surfaced area of the Park. 2023 – advertisement for Expressions of Interest in the area of unused hardstanding from commercial and community uses; decision taken to support proposal for pop up market by Friends of North Lodge Park and Cromer Town Council – interest subsequently withdrawn as Town Council resolved unable to support proposal. Summer 2025 – public consultation process on future uses of the land – again inviting comments on commercial, community or car park uses.

1. Purpose of the report

1.1 This report outlines a procedural issue whereby the Council needs to declare the hard-surfaced area of North Lodge Park, Cromer as no longer required for its existing purpose, thereby allowing it to be advertised for alternative use – i.e. for a small Pay and Display public car park. This is a legal process separate to the need to obtain planning consent for the proposed use.

2. Introduction & Background

2.1 North Lodge Park is situated to the east of Cromer town centre, off the Overstrand Road. The Park lies within the Cromer Conservation Area and comprises areas of open lawns with views over the beach and sea and westwards to Cromer Pier; shelters, some structural planting of hedges and trees, a rose garden, sheltered lawn area to the south of the North Lodge building, sunken gardens, former bowling green, bistro and tea-room premises, ice-cream concession, boating pond and a redundant hard-surfaced area previously used as tennis courts and as an area for children's play. In recent years an inclusive footbridge and play equipment has been provided by the Friends of North Lodge Park on the lawned area in the east of North Lodge Park with fundraising and external matchfunding.

2.2 Over recent years budget constraints have meant that it has not been possible for the District Council to maintain the lawned areas for putting and bowling and seasonal planting to the standards which might be expected for a high amenity public open space in the heart of Cromer. In this context, the District Council has been pleased to work with the Friends of North Lodge Park who, prior to the pandemic operated the tea-room as the basis for fund-raising activities to support future investment in the Park. However, whilst the Council recognises the Friends' achievements in funding the replacement accessible footbridge linking two parts of the Park, provision of the children's play area and maintenance of some of the planted areas of the Park, and hopes that this positive relationship can be developed further; it recognises that, as a voluntary organisation, the Friends do not have the capacity, either financially or in terms of volunteer time and numbers, to manage the whole of North Lodge Park.

2.3 The Council has therefore stated that it will be necessary to adopt a more commercial approach in respect of the future management of North Lodge Park. This has seen the Council lease the former Seaview Nursery building and tea-room to local charity About with Friends under a commercial lease to operate a bistro and tearoom, and the letting of the Collectors Cabin structure to an ice-cream and drinks concession – both of which have added to the appeal of the Park. However, footfall in the Park remains at a much lower level than in the public gardens to the west of the town centre and the Council has therefore given thought to how it can raise further the profile of North Lodge Park as a destination to the point that new opportunities to revive the Park through the introduction of new events and attractions might be realised.

2.4 During the spring and summer of 2025 the District Council conducted a consultation exercise inviting public comments on possible future uses for the vacant hard-surfaced area (former tennis courts and children's play area) to the east of the main drive of North Lodge Park – as shown in the Plan attached to this report. This area of the Park has been unused for more than 20 years and contributes nothing to the Park in terms of visual attraction, amenity or biodiversity. Public comments were therefore invited on potential uses for this area of the Park including commercial and community uses or development as a small (44 space) Pay and Display Public car park.

2.5 The consultation process looked to build upon earlier advertisement of this space for commercial and community uses whereby the District Council had resolved to support a proposal by the Friends of North Lodge Park and Cromer Town Council promoting use of the space for pop-up events, artisan markets etc. However, the Town Council subsequently decided not to proceed with the project and it has not been taken forward. Some commercial interest had also been shown in the space for a number of possible leisure uses / activities, all of which would have involved development of structures within the space which were therefore dismissed as being incompatible with the character and setting of the Park and potential impact on neighbouring properties.

2.6 Whilst the spring 2025 consultation process again asked for public comments on whether the land could or should be promoted for future community or commercial purposes, the District Council also asked for views on whether the area of land should be developed to provide a small (44 space) Pay & Display public car park. This proposal revisited a previous proposal for a car park on the land in 2016, which, at that time, saw significant public objection and was not pursued. Ten years on and the hard-surfaced area (former tennis courts and children's play area) remains vacant and the Park faces the same issues in terms of needing investment in the maintenance of lawns, areas of planting, shelters, railings, lighting and benches etc so that it can fulfil its purpose of being an attractive area of public open space which complements Cromer's beach and promenade offer, loved by local residents and visitors. At the same time there remains a need for additional public parking to the east of Cromer town centre, where there is limited off-street parking and increasing issues of on-street parking on residential streets.

2.7 The spring 2025 consultation process conducted online and through a hand-delivered mailing to residents within close proximity to the Park asked the question – *"What is your preferred choice for the unused space in North Lodge Park?"*

788 responses were received to the consultation process with:-

- 348 (44.2%) expressing clear support for use as a public car park, with a minority expressing the view that the space could fulfil more than one use in addition to parking, for instance, markets or community uses.

- 314 (39.8%) clearly expressed support for community activity – but no comment was made in respect of how such uses could be funded.

- 111 (14.1%) expressed support for a commercial activity, concession, or business, either by selecting preference or in free text – 69 as a stated preference, a further 42 in free text.

- 4 (0.5%) expressed a balanced view between commercial and community proposals, expressing no clear preference.

- 11 (1.4%) submitted unclear submissions,
- In addition, 15 clearly expressed their secondary preference was for a car park, whilst 9 clearly expressed their secondary preference was for

a commercial activity/concession, and 5 clearly expressed their view that a community activity would be their second preference. These secondary preferences were made in the free text box.

Further, a number of people expressing support for the principle of a community use recognised that attempts had been made by the District Council to support proposals for such a use previously and that these hadn't been seen as deliverable and therefore indicated qualified support for the car park proposal, subject to any such proposal only being accommodated within the area of the hardstanding and not any incursion into the wider area of the Park.

3. Legal position and process - Appropriation of Open Space Held under Public Health Act 1875

3.1 North Norfolk District Council holds the land at North Lodge Park, Cromer for the purposes of public recreation pursuant to section 164 of the Public Health Act 1875 – the land passing to the District Council at local government reorganisation in 1974 from the predecessor authority of Cromer Urban District Council.

3.2 The consequence of this is the land is held as a statutory trust and cannot lawfully be used for any other purpose whilst that trust remains in place. To release that trust, the Council must go through a legal process to change the statutory use of the land from the existing (open space) use to another authorised use. This process also serves to free the land from the statutory trust. This process – referred to as 'appropriation' - is set out in section 122 of the Local Government Act 1972, more specifically subsections (1), (2A) and (2B):-

- Section 122(1) of the Local Government Act 1972 enables the Council to appropriate the land where it is no longer required for the purpose for which it is currently held to another authorised purpose.

- Section 122(2A) provides that where land consists of open space (which land subject to section 164 of the Public Health Act 1875 is) the Council must, *before* appropriating the land, advertise its intention for two consecutive weeks in a local newspaper circulating in the area in which the land is situated and consider any objections.

- Section 122(2B) provides that where land held for Public Health Act 1875 purposes is appropriated following compliance with section 122(2A), the land is freed from the statutory trust arising from those provisions.

3.3 Case law requires that, to properly comply with section 122(1), the Council must make a conscious and deliberate decision that the land is no longer required for recreational purposes. The purpose of this report is to provide information and details to enable Cabinet to determine whether or not the land in question is still required for recreational purposes. It also deals with what the proposed alternative use should be.

3.4 For the avoidance of doubt, Cabinet is not required, at this time, to decide whether a formal appropriation should or should not take place – such a decision can only be taken once the Council has consulted in accordance with section 122(2A) of the Local Government Act 1972. The decision for Cabinet at this time is therefore to decide whether or not the land continues to be required for recreational purposes and, if it is not, what the proposed alternative use should be.

4. Current position

4.1 The hard-surfaced former tennis courts and children's play area has been unused for more than twenty years. Originally grass, and then surfaced, tennis courts, the development of good quality tennis facilities at the Cromer Lawn Tennis and Squash Association site off Norwich Road, saw the hard-surfaced area used during the 1980s and 1990s as a children's play area where pedal cars, tractors and bicycles could be hired as an attraction within the Park, which at the time had no traditional play equipment – the Park at that time being maintained as a high amenity area with putting on large areas of lawns, bowling and a small model boating pond. During the late 1990s with alternative putting available on the Runton Road gardens and The Meadow let as concessions and opportunities for bowling at the Marrams and Suffield Park bowls clubs in the town, the District Council in response to budget pressures withdrew from the provision of those activities and the children's pedal car attraction at North Lodge Park. Since that time the hard surfaced area of North Lodge Park has been largely unused and has contributed little to the Park's character or amenities.

4.2 In this context, and continued pressure on the Council's budgets and the need for investment in the wider Park – particularly railings, lighting columns, shelters and maintenance of areas of planting all of which are showing significant signs of age and need of repair and maintenance, it is appropriate for the District Council to consider what role and purpose the Park, and particularly the long-term unused hard-surfaced area of the Park, should play in the future.

4.3 As noted elsewhere in this report, the Friends of North Lodge Park financed the provision of an inclusive footbridge and new play equipment, providing a new facility / attraction in the Park; and there is continued demand for additional car parking spaces / facilities to the east of the town centre and these issues are considered relevant to the authority considering an alternative use for the vacant hard-surfaced area of the Park.

4.4 The "loss" of the hard-surfaced area of the Park for an alternative use is not considered to be significant in the context of the overall Park from an open space perspective – the area contributes nothing to the wider Park offer and has been unused for more than twenty years. Declaring the area as being no longer required for open space and re-purposing the space for use as a public car park would support the wider regeneration and revitalisation of the Park through increasing footfall and in supporting community events staged in the Park. The hard-surfaced area has very clear boundaries and is screened from the wider Park by established hedging, shrub and tree planting, which could be strengthened further through additional planting to minimise the visual impact of a car park use.

4.5 It would therefore be proposed to declare the hard-surfaced area of the Park as no longer required for public open space use and instead, subject to the consideration of comments following advertisement, propose that the land be used for the provision of off-street parking' pursuant to section 32(1)(a) of the Road Traffic Regulations Act 1984, which empowers the Council to provide off-street parking.

5. Corporate Priorities

5.1 This report supports the Council's Corporate Plan priorities of Investing in our Local Economy and Infrastructure through creating an environment for businesses to thrive in and supporting investment in infrastructure to support future growth and attracting new visitors and investment to the District.

6. Financial and Resource Implications

6.1 At the present time the District Council has limited resources to spend maintaining North Lodge Park, Cromer to a standard which might reasonably be expected as an area of high amenity public gardens in the heart of a much-loved resort town. The Council has, unsuccessfully, bid for external funding to support a major investment in the Park as has been seen in other East Coast resorts and so now needs to develop a strategy, including taking a more commercial approach, to the use of vacant areas of the Park.

6.2 The Council has therefore proposed the re-purposing of the long-term unused hard-surfaced area of the Park for use as a small Pay and Display car park, with some of the income earned being ring-fenced specifically for future investment in the Park rather than being taken into the Council's main revenue budget.

6.3 The Director of Resources (Section 151 Officer) has provided the following comments in advising on the preparation of this report:-

Comments from the S151 Officer

Any decision taken to appropriate the small hard-surfaced area of North Lodge Park following advertisement would not have financial implications in itself. Should the Council be minded to, following review of responses to advertising its intent, accept the proposal to change the use of the parcel of land to a small car park, then sufficient resources are available within the capital programme.

7. Legal Implications

7.1 The Council's Deputy Monitoring Officer has provided advice in the preparation of this report and the processes which the Council will need to follow if it concludes that the hard-surfaced area of the Park is no longer required for recreational use and should therefore be appropriated for an alternative use – i.e. as a public car park; and that an advert detailing the Council's intentions and inviting public comment be placed in a local paper, with comments received reported back to a future meeting of Cabinet, allowing a final decision to be taken as to the future use of the land.

Comments by the Monitoring Officer

This report sets out the process to be considered around the Council's consideration of whether land is still required for original purpose and the process to be followed if considering appropriation for a different purpose.

8. Risks

8.1 There are a number of potential risks associated with the council taking forward this proposal and these will be managed and mitigated through a risk register moving forward.

9. Net Zero Target

9.1 None as a direct consequence of this report – although if plans to provide a small public car park on the land were to be progressed and supported through a planning application, plans for the car park facility would include the provision of some spaces with electric vehicle charging infrastructure.

10. Equality, Diversity & Inclusion

10.1 None as a direct consequence of this report.

11. Community Safety issues

11.1 None as a direct consequence of this report

12. Conclusion and Recommendations

That Cabinet agrees that:-

i) **the hard-surfaced area (former tennis courts and children's play area) to the east of the main drive in North Lodge Park, Cromer is no longer required for its historic purpose as recreational land, under section 164 of the Public Health Act 1875.**

ii) **the proposed alternative purpose of the hard-surfaced area should be the provision of a small Pay and Display public car park, and shall be advertised as such**

iii) **in accordance with section 122(2A), the Council shall:**

1. **publish notice of its intention in a local newspaper for two consecutive weeks; and**
2. **consider any objections received.**

iv) **That authority is delegated to the Chief Executive to:-**

1. **Publish the statutory notice;**
2. **Receive and analyse objections; and**
3. **Report back to Cabinet for the appropriation decision.**

<u>Plan of North Lodge Park edged in red as owned by NNDC and subject to the 1875 Act - excluding the cross-hatched areas of the North Lodge building (Cromer Town Council) and The Watch House (in private ownership) with the area of land recommended to be declared surplus by Cabinet and advertised for appropriation for proposed use as a Pay and Display public car park</u>

This page is intentionally left blank