

Council



Please contact: Emma Denny

Please email: Emma.Denny@north-norfolk.gov.uk

Please Direct Dial on: 01263 516010

08 December 2020

A meeting of the **Council** of North Norfolk District Council will be held in the remotely via Zoom on **Wednesday, 16 December 2020 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

PUBLIC ATTENDANCE AND PUBLIC SPEAKING – COVID-19

Please note that due to the Covid-19 restrictions, meetings of cabinet will be held remotely via Zoom video conferencing and live streamed on YouTube.

Public speaking: If you wish to speak on an agenda item, please email emma.denny@northnorfolk.gov.uk no later than 5.00 pm on the Thursday before the meeting and include a copy of your statement. You will have the opportunity to make your statement by video link but in the event that this is not possible, or if you would prefer, your statement will be read out by an officer.

This meeting will be broadcast live to YouTube and will be capable of repeated viewing. The entirety of the meeting will be filmed except for confidential or exempt items. If you attend the meeting and make a representation you will be deemed to have consented to being filmed and that the images and sound recordings could be used for webcasting/ training purposes.

Emma Denny
Democratic Services Manager

To: Mr T Adams, Mr D Baker, Ms P Bevan Jones, Mr D Birch, Mr H Blathwayt, Mr A Brown, Dr P Bütikofer, Mrs S Bütikofer, Mr C Cushing, Mr N Dixon, Mr P Fisher, Mrs A Fitch-Tillett, Mr T FitzPatrick, Mr V FitzPatrick, Mrs W Fredericks, Ms V Gay, Mrs P Grove-Jones, Mr G Hayman, Mr C Heinink, Mr P Heinrich, Mr N Housden, Mr R Kershaw, Mr N Lloyd, Mr G Mancini-Boyle, Mrs M Millership, Mr N Pearce, Mr S Penfold, Mrs G Perry-Warnes, Mr J Punchard, Mr J Rest, Mr E Seward, Miss L Shires, Mrs E Spagnola, Mrs J Stenton, Dr C Stockton, Mr J Toye, Mr A Varley, Ms K Ward, Ms L Withington and Mr A Yiasimi

Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch

Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005

Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. CHAIRMAN'S COMMUNICATIONS

To receive the Chairman's communications, if any.

2. LEADER'S ANNOUNCEMENTS

To receive any announcements from the Leader.

3. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

4. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

5. MINUTES

1 - 18

To confirm the minutes of the meeting of the Council held on 18 November 2020.

6. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

7. PUBLIC QUESTIONS/STATEMENTS

To consider any questions or statements received from members of the public.

8. APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES & PANELS

To approve any appointments to committees, sub committees, working parties and panels, as notified by the Group Leaders

9. PORTFOLIO REPORTS

19 - 62

To receive reports from Cabinet Members on their portfolios.

Members are reminded that they may ask questions of the Cabinet Member on their reports and portfolio areas but should note that it is not a debate.

1. Cllr S Butikofer
2. Cllr A Fitch-Tillett
3. Cllr V Gay
4. Cllr G Hayman

5. Cllr R Kershaw
6. Cllr N Lloyd
7. Cllr E Seward
8. Cllr L Shires
9. Cllr J Toye

10. RECOMMENDATIONS FROM CABINET 07 DECEMBER 2020

63 - 96

Agenda Item 11: Fees & Charges 2021/22

That Cabinet agree and recommend to Full Council:

- a) The fees and charges from 1 April 2021 as included in Appendix A.
- b) That Delegated Authority be given to the Section 151 Officer, in consultation with the Portfolio Holder for Finance and relevant Heads of Service, to agree those fees and charges not included within Appendix A as required as outlined within the report

Please note the Overview & Scrutiny Committee meeting took place after the Council agenda was published. The Chairman will provide an oral update at the meeting.

11. RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 15 DECEMBER 2020

To consider any further recommendations from the Overview & Scrutiny Committee.

Please note the Overview & Scrutiny Committee meeting took place after the Council agenda was published. The Chairman will provide an oral update at the meeting.

12. DRAFT PROGRAMME OF MEETINGS 2021/22

97 - 100

Summary: A draft Programme of Meetings for 2021-22 has been prepared and circulated for consultation and is attached at **Appendix A**.

Conclusions: Following review, the proposed draft Programme of Meetings 2021-22 follows the established cycle of meetings as closely as possible.

Recommendations: **That Members adopt the Programme of Meetings for 2021-22.**

Cabinet Member(s)	Ward(s) affected
	All

Contact Officer, telephone number and email:
 Alison Argent, Tel: 01263 516058, Email: alison.argent@north-norfolk.gov.uk

13. COMMUNITY GOVERNANCE REVIEWS

101 - 144

As part of the Local Government Boundary Review of North Norfolk District Council conducted in 2017 a small number of historical parish boundary anomalies or “misplaced” properties were identified, which can only be corrected or addressed through a formal process of Community Governance Reviews.

Further, there are three locations in the District where, based on rates of development, provision of major infrastructure and changing land-use / community identities, parish boundaries would now appear anomalous and could benefit from some revision to better reflect community identities and the use of local services and facilities and therefore parish precepts.

The Elections Team has therefore developed a new project programme to undertake these Community Governance Reviews during 2021; which, if approved through public consultation, would be implemented and reflected in Council Tax billing and future Registers of Electors from April 2022

RECOMMENDED:-

That Full Council approve proposals to undertake a programme of Community Governance Reviews during 2021 based on the matters detailed in the report, with final proposals / recommendations being brought back to Full Council in November or December 2021.

Rob Henry, Senior Elections Officer; Extension 6327

14. QUESTIONS RECEIVED FROM MEMBERS

None Received.

15. OPPOSITION BUSINESS

None Received.

16. NOTICE(S) OF MOTION

The following Motion is proposed by Cllr D Baker, seconded by Cllr C Cushing:

Throughout the coronavirus pandemic we have seen our care professionals rise to the challenge to look after, care for and help our elderly and most vulnerable in society.

The need for the widest recognition of the vital and hugely valuable work social care professionals do for, and in our communities has never been greater.

So many people in North Norfolk have benefitted from the tireless work of these professionals and whose quality of life is, and has been, immeasurably enhanced by the care and compassion, and the skills and knowledge of this cohort of care providers who do so much for others.

We therefore propose the following recommendation:

1. NNDC states publicly its support for and commitment to the '*Developing skills in health and social care*' project.
2. A Cabinet member is identified as the member who will take responsibility for supporting this valuable project and championing the project at a senior strategic level. This Cabinet member will report to Full Council regularly on progress.
3. A member of staff is named as lead officer on supporting this project and who will work closely with members of the DSHSC project team, and project partners, to:
 - (a) promote this excellent initiative and promote links to wider initiatives across North Norfolk,
 - (b) collate information on the implementation of the project in North Norfolk,
 - (c) help to address any barriers to individuals joining the scheme.

17. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) _ of Part 1 of Schedule 12A (as amended) to the Act.”

18. PRIVATE BUSINESS