

Cabinet – Monday, 4 October 2021 Decision List

Notes:

All decisions in this Decision List which are not identified as RECOMMENDATIONS to Council are capable of being "called-in" under Section 8 of Chapter 4, Part 3 of the Constitution. If not called-in, they will take effect on the expiry of 5 clear working days after the publication of this decision list.

For the avoidance of doubt, the deadline for a call-in request for this decision list will be **Tuesday 12th October 2021**

The officer listed as taking action will generally be the author of the original report unless otherwise notified to the Democratic Services Team.

ACTION BY

<p><u>3 - Items of Urgent Business</u></p> <p>Decision RESOLVED</p> <ol style="list-style-type: none"> 1) North Norfolk re-joins the business rates pooling arrangement with Norfolk County Council and other Norfolk district Councils subject to the financial forecasts demonstrating this would result in additional growth being retained; 2) That the power be delegated to the Chief Executive Officer in consultation with the Leader of the Council and the Chief Finance Officer to agree the detailed pooling and governance arrangements for the pool with Norfolk County Council and other Norfolk Districts. <p>Reason for the decision:</p> <p>To maximise the amount of additional business rates income that is retained in Norfolk and invested in Norfolk</p>	<p>Duncan Ellis Director for Resources</p>
<p><u>6 - Recommendations from Planning Policy & Built Heritage Working Party</u></p>	

<p>Decision RESOLVED:</p> <p><u>Small Growth Villages:</u></p> <p>To reverse the decision to remove Happisburgh from the list of Small Growth Villages and to authorise the Planning Policy Manager (in consultation with the Chairman of the Working Party and the Local Member) to make the final decision on the status of Happisburgh, having regard to the circumstances at the time.</p> <p><u>Local Plan Site Allocations Cromer:</u></p> <p>That land west of Cromer adjacent to Norwich Road is included in the Reg19 Local Plan as an allocation for approximately 400 dwellings, sports pitches, elderly persons' accommodation, open space and supporting infrastructure and that development of the site accords with a single comprehensive master plan and phasing agreement.</p> <p>That land at Clifton Park is not allocated in the Reg19 Plan.</p>	<p>Mark Ashwell Planning Policy Manager</p>
<p><u>8 - DETERMINATION OF COUNCIL TAX DISCOUNTS 2022/23</u></p> <p>Decision Resolved to recommend to Full Council:</p> <p>that Full Council shall resolve that under section 11A of the Local Government Finance Act 1992, and in accordance with the provisions of the Local Government Finance Act 2012 and other enabling powers one of the following applies:</p> <p><i>Recommendation 1</i></p> <p>(a) The discounts for the year 2022/23 and beyond are set at the levels indicated in the table at paragraph 2.1.</p> <p>(b) The premium for long term empty properties (those that have been empty for a consecutive period longer than 24 months) is set at 100% of the Council Tax charge for that dwelling</p>	<p>Recommendation to <u>COUNCIL</u></p>

- (c) The premium for long term empty properties (those that have been empty for a consecutive period longer than 60 months) is set at 200% of the Council Tax charge for that dwelling
- (d) The premium for long term empty properties (those that have been empty for a consecutive period longer than 120 months) is set at 300% of the Council Tax charge for that dwelling
- (e) To award a Council Tax Hardship Discount of 100% as per the policy attached at Appendix B, under the provisions section 13A of the Local Government Finance Act 1992 (as amended)
- (f) To continue to award a local discount of 100% for eligible cases of care leavers under section 13A of the Local Government Finance Act 1992 (as amended).
- (g) That an exception to the levy charges may be made by the Section 151 Officer in conjunction with the Portfolio holder for Finance, on advice of the Revenues Manager in the circumstances laid out in section 3.6 of this report.

Recommendation 2

- (a) those dwellings that are specifically identified under regulation 6 of the Council Tax (Prescribed Classes of Dwellings)(England) Regulations 2003 will retain the 50% discount and;
- (b) those dwellings described or geographically defined at Appendix A which in the reasonable opinion of the Head of Finance and Asset Management are judged not to be structurally capable of occupation all year round and were built before the restrictions of seasonal usage were introduced by the Town and Country Planning Act 1947, will be entitled to a 35% discount.

Reasons for the decision:

To set appropriate council tax discounts which will apply in 2022/23 in accordance with the legal requirements and to raise additional council tax revenue.

<p><u>9 - Draft Procurement Strategy 2021 - 2025</u></p> <p>Decision RESOLVED</p> <p>To approve the Procurement Strategy 2021 - 2025</p>	<p>Duncan Ellis Director for Resources</p>
<p><u>10 - Customer Services Strategy</u></p> <p>Decision RESOLVED</p> <p>To adopt the Customer Service Strategy</p> <p>Reason for the decision:</p> <p>To ensure a high standard of customer service is provided across the organisation.</p>	<p>Sean Kelly Assistant Director for Organisational Resources</p>
<p><u>11 - People Services Restructure</u></p> <p>Decision RESOLVED</p> <p>To agree the use of uncommitted fee income and reserves to fund the proposed additional posts within for the revised 'People Services' service grouping and to earmark the uncommitted fee income and the required level of reserves to support the funding of the structure for the next 2 years.</p> <p>Reasons for the decision: To provide capacity to deliver an enhanced service in support of the Corporate Plan objectives and maximise the opportunities to lever in external funding and income to expand the offering further</p>	
<p><u>12 - Use of Housing Reserves to Enhance Delivery</u></p> <p>Decision</p>	

<p>RESOLVED</p> <p>That Cabinet support the recommended uses of the £2.516 of housing reserves to fund the continuation of posts and restructure of Peoples Services, continuation of community-led housing activity and an energy officer role (as set out in paragraphs 2.1 – 2.11)</p> <p>That Cabinet support use of the remaining £890,246 of reserves to accelerate housing delivery (as set out in paragraphs 2.12 – 2.25), including the purchase of two further units of temporary accommodation for homeless households.</p> <p>That Cabinet gives delegated authority to a Chief Officer, in consultation with the Portfolio Holder for Housing & Benefits, for the purchase of the specific properties within the overall re-allocated budget of £640,000 (with all purchases subject to an independent valuation and survey).</p> <p>Reasons for the decision:</p> <p>To provide authority for expenditure over £100,000</p>	<p>Karen Hill Assistant Director for People Services</p>
<p><u>13 - North Norfolk Armed Forces Covenant Pledge</u></p> <p>Decision RESOLVED:</p> <p>To give authority to the Armed Forces Member Champion and Lead Officer to write a North Norfolk Armed Forces pledge in accordance with this report and ensure actions are implemented within an agreed timescale.</p> <p>The pledge to be formally signed by the Leader of the Council.</p> <p>Reasons for the decision:</p> <p>The pledge will identify specific actions that NNDC will take as an employer and community leader to support members of the Armed Forces Community and achieve the criteria for the Defence Employer Recognition Scheme (ERS) Bronze, Silver and Gold awards.</p>	<p>Sonia Shuter Health & Communities Manager</p>

To ensure that NNDC is able to meet the forthcoming Armed Forces Covenant legislative Duty of Due regard.	
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