

Service Area Summaries P4 2022/23

Resources

Ad Finance, Assets & Legal

	Full Year Budget	YTD Budget	YTD Actuals	YTD Variance	Immediate Commitmen	Remaining Budget	Explanation for Major Variances.
	£	£	£	£	£	£	
Gross Direct Costs	44,200	14,880	17,511	2,631	903	25,787	£7,781 Prof. service costs higher due to legal fees for lease of Industrials offset by no insurance premium paid and other minor variances.
Capital Charges	19,246	6,416	6,416	0	0	12,830	No Major Variances.
Gross Direct Income	(191,000)	(82,436)	(73,418)	9,018	0	(117,582)	Lower rental income due to vacant units.
Support Service Charges	89,740	29,912	29,912	0	0	59,828	No Major Variances.
	(37,814)	(31,228)	(19,579)	11,649	903	(19,137)	
Surveyors Allotments							
Gross Direct Costs	3,000	1,000	(200)	(1,200)	0	3,200	No Major Variances.
Gross Direct Income	(100)	(50)	(50)	0	0	(50)	No Major Variances.
Support Service Charges	18,660	6,220	6,220	0	0	12,440	No Major Variances.
	21,560	7,170	5,970	(1,200)	0	15,590	
Parklands							
Gross Direct Costs	36,768	11,985	8,828	(3,157)	925	27,015	(£4,074) Electricity costs lower as there has been problems with EDF billing, offset by £2,700 Other prof. service costs (due to valuation costs for sale of unit) and other minor variances.
Gross Direct Income	(66,160)	(55,780)	(88,668)	(32,888)	0	22,508	(£23,500) Additional income due to commission on the sale of unit. (£5,312) Income received in 2022-23 in relation to 2021/2021 for common area service charges. (£3,880) Increase in rental income due to rent increase.
Support Service Charges	47,560	15,852	15,852	0	0	31,708	No Major Variances.
	18,168	(27,943)	(63,988)	(36,045)	925	81,231	
Revenue Services							
Gross Direct Costs	929,998	307,035	304,290	(2,744)	37,518	588,189	(£2,390) Underspend on employee costs due to Apprenticeship vacancies. No other major variances.
Gross Direct Income	(513,882)	(170,057)	(1,929,852)	(1,759,795)	0	1,415,970	(£1,759,283) Covid -19 B/f accruals from 2021/22 awaiting final reconciliation work and repayment to Department for Business, Energy & Industrial Strategy (BEIS)
Support Service Charges	605,740	201,916	201,896	(20)	0	403,844	No Major Variances.
	1,021,856	338,894	(1,423,666)	(1,762,560)	37,518	2,408,004	
Benefits Subsidy							
Gross Direct Costs	19,857,260	0	2,647	2,647	0	19,854,613	No Major Variances.
Gross Direct Income	(19,857,260)	0	(3,853)	(3,853)	0	(19,853,407)	£128,000 Test and Trace accrual not yet offset by grant income. (£122,736 Household support grant to be offset by payments.
	0	0	(1,206)	(1,206)	0	1,206	
Non Distributed Costs							
Gross Direct Costs	0	66,552	57,154	(9,398)	0	(57,154)	(£24,323) Superannuation - Added years underspend, partly offset by Superan - Act.Strain £15,263 costs.
	0	66,552	57,154	(9,398)	0	(57,154)	

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	£	£	£	£	£	£	
Estates							
Gross Direct Costs	313,916	99,070	92,563	(6,507)	0	221,353	(£4,910) Lower costs in relation to vacant post and no expenditure against consultancy fees YTD.
Gross Direct Income	0	0	859	859	0	(859)	No Major Variances.
Support Service Charges	(313,916)	(100,740)	(100,740)	0	0	(213,176)	No Major Variances.
	0	(1,670)	(7,319)	(5,649)	0	7,319	
Admin Buildings							
Gross Direct Costs	590,702	230,395	223,759	(6,636)	27,540	339,403	£15,019 Overspend due to new ways of working: expenditure in relation to Pods and Furniture. (£5,774) Business rates that have not been charged yet. (£13,176) Underspend due to issues with billing for electricity. Balance made up by other minor variances.
Capital Charges	43,174	14,388	14,388	0	0	28,786	No Major Variances.
Gross Direct Income	(328,439)	(75,238)	(71,594)	3,644	0	(256,845)	No Major Variances.
Support Service Charges	(238,177)	(79,388)	(79,388)	0	0	(158,789)	No Major Variances.
	67,260	90,157	87,164	(2,993)	27,540	(47,444)	
Corporate Finance							
Gross Direct Costs	501,010	167,008	78,270	(88,738)	412,962	9,778	Business rates transfer that needs to be reallocated.
Capital Charges	13,631	4,544	4,544	0	0	9,087	No Major Variances.
Support Service Charges	(514,641)	(171,568)	(171,588)	(20)	0	(343,053)	No Major Variances.
	0	(16)	(88,774)	(88,758)	412,962	(324,188)	
Insurance & Risk Management							
Gross Direct Costs	211,059	4,900	7,553	2,653	0	203,507	£7,556 Other prof fees higher due to Legal Fees, partly offset by minor employee cost underspends totalling (£2,964) and minor underspends within supplies and services totalling (£1,792).
Gross Direct Income	0	0	(9)	(9)	0	9	No Major Variances.
Support Service Charges	(211,059)	(70,344)	(70,344)	0	0	(140,715)	No Major Variances.
	0	(65,444)	(62,800)	2,644	0	62,800	
Internal Audit							
Gross Direct Costs	80,000	0	(632)	(632)	81,413	(780)	No Major Variances.
Support Service Charges	(80,000)	(26,664)	(26,664)	0	0	(53,336)	No Major Variances.
	0	(26,664)	(27,296)	(632)	81,413	(54,116)	
Chalets/Beach Huts							
Gross Direct Costs	50,599	17,300	17,205	(95)	8,102	25,292	No Major Variances.
Gross Direct Income	(236,300)	(104,792)	(108,037)	(3,245)	0	(128,263)	(£2,970) Unbudgeted storage cost income and an increase in rental income.
Support Service Charges	102,760	34,252	34,252	0	0	68,508	No Major Variances.
	(82,941)	(53,240)	(56,580)	(3,340)	8,102	(34,463)	

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	Full Year Budget	YTD Budget	YTD Actuals	YTD Variance	Immediate Commitmen	Remaining Budget	Explanation for Major Variances.
	£	£	£	£	£	£	
Investment Properties							
Gross Direct Costs	172,176	36,838	33,233	(3,605)	25,825	113,118	(£2,675) Underspend against budget for Business Rates as we will only be charged if unit becomes vacant.
Capital Charges	76,841	25,616	25,616	0	0	51,225	No Major Variances.
Gross Direct Income	(192,676)	(116,815)	(90,976)	25,839	0	(101,700)	£17,500 Debtor provisions for Rocket House 20/21 and 20/22 service charge and £5,000 debtor provision for insurance recharge.
Support Service Charges	147,150	49,060	49,060	0	0	98,090	No Major Variances.
	203,491	(5,301)	16,933	22,234	25,825	160,733	
Central Costs							
Gross Direct Costs	94,080	23,234	21,770	(1,464)	4,506	67,804	(£3,246) Creditor provision for last financial year, offset by unbudgeted subs to professional bodies.
Support Service Charges	(94,080)	(31,372)	(31,372)	0	0	(62,708)	No Major Variances.
	0	(8,138)	(9,602)	(1,464)	4,506	5,096	
Corporate & Democratic Core							
Gross Direct Costs	229,700	82,520	(28,160)	(110,680)	11,246	246,614	(£130,000) Creditor provision in relation to audit fees for 20/21 and 21/22. £17,286 Other prof fees spend £13,450 for Fakenham Levelling up bid, which may be recovered if successful, if not this will be covered by reserves and £3,836 in relation to Enterprise Zone Delivery Costs.
Capital Charges	900,000	0	0	0	0	900,000	No Major Variances.
Gross Direct Income	0	0	(97,139)	(97,139)	0	97,139	(£125,000) Unbudgeted income from DCLG - Support for Levelling Up bid process, partly offset by a debtor provision of £27,861 in relation to Welcome back fund 21/22.
Support Service Charges	1,265,540	421,852	421,828	(24)	0	843,712	No Major Variances.
	2,395,240	504,372	296,529	(207,843)	11,246	2,087,465	
Members Services							
Gross Direct Costs	530,613	170,038	178,184	8,146	4,025	348,404	£9,376 Unbudgeted costs in relation to Youth Council Support, partly offset by various minor underspends.
Support Service Charges	76,050	25,368	25,368	0	0	50,682	No Major Variances.
	606,663	195,406	203,552	8,146	4,025	399,086	
Legal Services							
Gross Direct Costs	553,481	198,852	194,708	(4,144)	1,911	356,862	(£12,640) Vacant post, partly offset by YTD overspend on Legal books £5,523 and other prof. fees in relation to a legal case £5,124. No other major variances.
Gross Direct Income	(329,896)	(248,800)	(250,242)	(1,442)	0	(79,654)	No Major Variances.
Support Service Charges	(223,585)	(74,540)	(74,540)	0	0	(149,045)	No Major Variances.
	0	(124,488)	(130,074)	(5,586)	1,911	128,163	
Ad Finance, Assets & Legal							
Gross Direct Costs	80,898	26,972	43,571	16,599	0	37,327	Employee costs in relation to unbudgeted supplement.
Support Service Charges	(80,898)	(26,968)	(26,968)	0	0	(53,930)	No Major Variances.
	0	4	16,603	16,599	0	(16,603)	
Total Finance Assets and Legal							
	4,213,483	858,423	(1,206,980)	(2,065,402)	616,875	4,803,588	

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Resources

Organisational Resources

	Full Year Budget £	YTD Budget £	YTD Actuals £	YTD Variance £	Immediate Commitment £	Remaining Budget £	Explanation for Major Variances.
Car Parking							
Gross Direct Costs	963,000	527,172	457,382	(69,790)	301,840	203,778	Carpark expenditure is being monitored and will be profiled based on historic trends.
Capital Charges	75,820	25,272	25,272	0	0	50,548	No Major Variances.
Gross Direct Income	(2,772,799)	(925,100)	(985,911)	(60,811)	0	(1,786,888)	Carpark income is being monitored and will be profiled based on historic trends.
Support Service Charges	149,690	56,568	56,568	0	0	93,122	No Major Variances.
	(1,584,289)	(316,088)	(446,689)	(130,601)	301,840	(1,439,440)	

IT- Support Services

Gross Direct Costs	1,802,688	489,354	494,740	5,386	345,527	962,421	See Note A below
Capital Charges	127,978	42,660	42,660	0	0	85,318	No Major Variances.
Support Service Charges	(1,930,666)	(643,580)	(643,616)	(36)	2,535	(1,289,585)	No Major Variances.
	0	(111,566)	(106,216)	5,350	348,062	(241,846)	

Note A (£22,026) Underspend in employee costs due to staff vacancies. £13,838 Overspend in relation to Filestore Implementation and Upgrade and £9,491 overspend in relation to software licence for 21/22 financial year being paid in current financial year. Balance is made up of other minor

Poppyfields

Gross Direct Costs	22,814	6,354	4,029	(2,325)	0	18,785	No Major Variances.
Support Service Charges	21,820	7,272	7,272	0	0	14,548	No Major Variances.
	44,634	13,626	11,301	(2,325)	0	33,333	

Property Services

Gross Direct Costs	606,813	203,312	205,593	2,281	35,248	365,971	see Note A below
Capital Charges	47,755	15,920	15,920	0	0	31,835	No Major Variances.
Gross Direct Income	(10,000)	0	80,603	80,603	0	(90,603)	£81,198 Debtor provision in relation to (Reopening of the High Street Safety Fund) RHSSF grant from MHCLG.
Support Service Charges	(644,568)	(214,852)	(214,872)	(20)	0	(429,696)	No Major Variances.
	0	4,380	87,245	82,865	35,248	(122,493)	

Note A (£7,951) Underspend on employee costs, £4,336 Material purchase overspend including barrier replacements, £3,878 Vehicle - Diesel overspend increase in fuel after purchase of additional vehicles and £2,078 Rep & Maint (Reactive) overspend in relation to replacement of broken signs and setting up waste storage/disposal areas.

Playgrounds

Gross Direct Costs	77,200	11,950	10,887	(1,063)	15,039	51,274	No Major Variances.
Support Service Charges	59,340	19,780	19,780	0	0	39,560	No Major Variances.
	136,540	31,730	30,667	(1,063)	15,039	90,834	

Community Centres

Gross Direct Costs	5,800	5,650	11,713	6,063	9	(5,922)	£6,334 Over budget on Rep & Maint (Reactive) due to roof repairs.
Support Service Charges	16,010	5,340	5,340	0	0	10,670	No Major Variances.
	21,810	10,990	17,053	6,063	9	4,748	

Tourist Information Centres

Gross Direct Costs	95,580	35,321	47,781	12,460	13,297	34,503	£8,866 Overspend on electricity costs, no other major variances.
Capital Charges	6,040	2,012	2,012	0	0	4,028	No Major Variances.
Gross Direct Income	(30,170)	(14,216)	(14,095)	121	0	(16,075)	No Major Variances.
	51,550	17,192	17,192	0	0	34,358	No Major Variances.
	123,000	40,309	52,890	12,581	13,297	56,814	

Public Conveniences

Gross Direct Costs	603,314	126,668	149,213	22,545	63,283	390,819	see Note A below
Capital Charges	82,028	27,344	27,344	0	0	54,684	No Major Variances.
Support Service Charges	190,120	63,372	63,372	0	0	126,748	No Major Variances.
	875,462	217,384	239,929	22,545	63,283	572,251	

Note A £8,125 R&M Buildings - Vandalism unbudgeted costs due to Arson. £3,897 Overspend due to emergency drain down of the water for most public conveniences. £6,147 Unbudgeted costs in relation to Sanitary & Nappy waste collection service. £8,568 Unbudgeted costs to remove internal walls at Cromer Melbourne. Offset by Business Rates being less than budgeted.

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Organisational Resources

	Full Year Budget £	YTD Budget £	YTD Actuals £	YTD Variance £	Immediate Commitment £	Remaining Budget £	Explanation for Major Variances.
Digital Transformation							
Gross Direct Costs	164,485	54,828	52,353	(2,475)	14,630	97,502	No Major Variances.
Support Service Charges	388,280	129,432	129,432	0	0	258,848	No Major Variances.
	552,765	184,260	181,785	(2,475)	14,630	356,350	
Reprographics							
Gross Direct Costs	82,889	25,092	25,033	(59)	24,685	33,171	No Major Variances.
Gross Direct Income	(7,500)	(2,500)	(712)	1,788	0	(6,788)	No Major Variances.
Support Service Charges	(75,389)	(25,124)	(25,124)	0	0	(50,265)	No Major Variances.
	0	(2,532)	(803)	1,729	24,685	(23,882)	
Customer Services - Corporate							
Gross Direct Costs	929,444	303,822	278,949	(24,873)	11,089	639,406	(£24,847) Underspend in employee costs due to staff vacancy.
Capital Charges	54,056	18,016	18,016	0	0	36,040	No Major Variances.
Gross Direct Income	(17,250)	(1,332)	(10,610)	(9,278)	0	(6,640)	(£10,610) In relation to service charge, offset by various other minor variances.
Support Service Charges	(966,250)	(322,100)	(322,124)	(24)	0	(644,126)	No Major Variances.
	0	(1,594)	(35,769)	(34,175)	11,089	24,680	
Ad Organisational Resources							
Gross Direct Costs	76,955	25,648	28,298	2,650	0	48,657	No Major Variances.
Support Service Charges	(76,955)	(25,648)	(25,648)	0	0	(51,307)	No Major Variances.
	0	0	2,650	2,650	0	(2,650)	
Total Organisational Resources	169,922	70,899	34,042	(36,857)	827,180	(691,300)	
Total Resources	4,383,405	929,322	(1,172,937)	(2,102,259)	1,444,055	4,112,287	