

CABINET MEMBERS REPORT TO COUNCIL

19 July 2023

COUNCILLOR SHIRES - CABINET MEMBER FOR FINANCE, ASSETS AND PROPERTY SERVICES

For the period June to July 2023

1 Progress on Portfolio Matters.

Finance

- **Outturn position** – The outturn position for the 2022/23 financial year shows a General Fund overspend of £0.782m, which is made up of a £0.261m revenue services overspend and a £0.561k income shortfall in retained business rates. The deficit of £0.261m relating to service overspends be funded from the General Reserve and the deficit of £0.561m relating to retained business rates be funded from the Business Rates Reserve.
- **CIVICA** – The finance team are continuing to work on improving the processes within CIVICA and an internal audit is being undertaken to review the implementation of the system.
- **Statement of Accounts** – The 2020/2021 accounts will be signed off shortly

Revenues

- **Business Grants Assurance Success** - Based on the assurance evidence supplied by us, none of the businesses that were assessed have been identified as ineligible for the grant they received.
- **Collections as of 28 June 2023** - The 30 June monthly Council Tax collection was 28.96% against target of 28.75%. An excess in collection to target of £184k. The 30 June monthly NDR collection was 32.56% against target of 27%. An excess in collection to target of £1.3m.
- **Council Tax Energy Rebate Scheme Reconciliation** - NNDC's total rebate awarded to NNDC council tax customers for the main scheme was £6,108,000.
- **The Energy Bills Support Scheme Alternative Funding (EBSS AF) & Alternative Fuel Payment (AFP)** - There has been 860 applications paid for a total of £241,200.

Property Services

- **Cromer Pier** - Our Structural Design Engineers HOP Ltd have been awarded the Peter Mason award by the National Pier Society for their design works at Cromer Pier and the Pier has again been awarded runner up Pier of the year.
- **Public Conveniences (PC)** - All our new build / refurbishment public conveniences will be entered in the National Loo of the year awards.
- **Car Parks** - The car park boundary wall at Morris Street car park Sheringham has been completed and all pay and display bays are operable.

All pay and display machines are fully operable and ready for the summer.

- **North Walsham** - Works to support the refurbishment of The Cedars and the wider HAZ project in North Walsham are ongoing, with a completion date of the 16th August.
- **LED Lighting** - Completion of the middle tier of the Council offices is expected in November with the lower level works commencing shortly afterwards.
- **“Tackling homes in disrepair”** - Property Services are supporting the scheme. The pilot will run until end March 2023.

2 Forthcoming Activities and Developments.

Finance

- **2023/2024 Budget Monitoring** – The Budget monitoring for period 3 is ongoing and will be taken through the committee cycle in due course.
- **Statement of accounts** – The 2021/2022 Accounts will be audited in August, with the 2022/23 Accounts audited by December.

Revenues

- Online forms - reviewing and improving most commonly used customer paper forms including the Long-term empty property review forms

Property Services

- Play equipment repairs and maintenance programme.
- Winter Public Convenience Repair and maintenance programme now being scoped.
- Car park resurfacing works to be programmed for after the summer season.

3 Meetings attended