

Service Area Summaries P4 2023/24

People Services

	Full Year Budget £	YTD Budget £	YTD Actuals £	YTD Variance £	Immediate Commitments £	Remaining Budget £	Explanation of Major Variances
Benefits Administration							
Employee Costs	1,161,688	387,083	347,220	(39,863)	0	814,468	Vacant posts.
Transport Related Expenditure	944	316	720	404	0	224	No Major Variances.
Supplies & Services	31,100	9,646	39,109	29,463	4,405	(12,414)	Civica Computer software - offset by New Burdens Funding.
Support Services	434,060	144,657	144,696	39	0	289,364	No Major Variances.
Capital Financing Costs	31,700	10,564	10,564	0	0	21,136	No Major Variances.
Income	(380,000)	(9,996)	(85,302)	(75,306)	0	(294,698)	Council Tax Support - New Burdens Funding.
	1,279,492	542,270	457,008	(85,262)	4,405	818,079	
Homelessness							
Premises	147,946	49,326	16,152	(33,174)	17,789	114,005	Lower R&M and utility costs.
Transport Related Expenditure	0	0	1,026	1,026	0	(1,026)	No Major Variances.
Supplies & Services	975,645	313,726	396,851	83,125	903,840	(325,047)	Higher B&B charges and Rent Deposits - offset by subsidy and client contributions.
Support Services	1,142,250	380,629	380,760	131	0	761,490	No Major Variances.
Capital Financing Costs	28,482	9,495	9,496	1	0	18,986	No Major Variances.
Income	(1,045,495)	(343,033)	(885,169)	(542,136)	0	(160,326)	See Note A Below.
	1,248,828	410,143	(80,883)	(491,026)	921,629	408,082	
Note A: Grant income: (£488,756) Homelessness Prevention Grant (HPG) and (£83,082) Rough Sleeper Initiative.							
Housing Options							
Employee Costs	705,570	235,104	212,847	(22,257)	200	492,523	Errors in coding - to be corrected.
Transport Related Expenditure	6,000	2,000	818	(1,182)	0	5,182	Lower mileage claims.
Supplies & Services	3,179	1,062	591	(471)	42	2,546	No Major Variances.
Support Services	(714,749)	(238,134)	(238,248)	(114)	0	(476,501)	No Major Variances.
Income	0	0	(19,992)	(19,992)	0	19,992	Contribution from Norfolk County Council for Target Hardening project.
	0	32	(43,984)	(44,016)	242	43,742	
Community							
Employee Costs	564,630	188,151	341,472	153,321	0	223,158	Salaries and oncosts - to be funded from various Community grants.
Premises	0	0	(16,518)	(16,518)	20,942	(4,424)	Accrual brought forward from 2022/23 - invoices not received.
Transport Related Expenditure	11,031	3,680	5,689	2,009	0	5,342	Higher travelling costs associated with the Community Connectors.
Supplies & Services	498,788	51,467	(6,330)	(57,797)	0	505,118	See Note A Below.
Support Services	68,750	22,966	22,936	(30)	0	45,814	No Major Variances.
Income	(36,964)	(12,318)	(313,780)	(301,462)	0	276,816	Homes for Ukraine grant income.
	1,106,235	253,946	33,468	(220,478)	20,942	1,051,825	
Note A: (£23,446) Accruals brought forward for the North Norfolk Sustainable Communities Fund (NNSCF). (£34,476) Professional Fees allocated to the Disabled Facility Grants not yet allocated - to be used for additional staffing costs.							
Ad People Services							
Employee Costs	86,175	28,720	28,816	96	0	57,359	No Major Variances.
Transport Related Expenditure	1,194	400	373	(27)	0	821	No Major Variances.
Supplies & Services	100	36	2	(35)	0	99	No Major Variances.
Support Services	(87,469)	(29,138)	(29,156)	(18)	0	(58,313)	No Major Variances.
	0	18	34	16	0	(34)	
Total People Services	3,634,555	1,206,409	365,644	(840,765)	947,218	2,321,693	

Service Area Summaries P4 2023/24

Environment & Leisure

	Full Year Budget	YTD Budget	YTD Actuals	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Commercial Services							
Employee Costs	23,085	7,692	7,692	0	0	15,393	No Major Variances.
Transport Related Expenditure	0	0	0	0	0	0	No Major Variances.
Supplies & Services	0	0	50	50	1,442	(1,492)	No Major Variances.
Support Services	193,170	64,399	64,400	1	0	128,770	No Major Variances.
Income	0	0	(506)	(506)	0	506	No Major Variances.
	216,255	72,091	71,635	(456)	1,442	143,177	
Internal Drainage Board Levies							
Premises	478,176	239,088	239,177	89	0	238,999	No Major Variances.
Support Services	300	102	100	(2)	0	200	No Major Variances.
Income	0	0	(35,265)	(35,265)	0	35,265	Grant income from DLUHC to help ease the financial pressures in Internal Drainage Board levies.
	478,476	239,190	204,012	(35,178)	0	274,464	
Travellers							
Premises	9,290	3,783	3,561	(222)	2,617	3,111	No Major Variances.
Supplies & Services	43,600	16,290	18,506	2,216	2,134	22,960	Higher operating lease costs.
Support Services	7,870	2,628	2,624	(4)	0	5,246	No Major Variances.
Capital Financing Costs	23,174	7,724	7,724	0	0	15,450	No Major Variances.
Income	(2,000)	(668)	(320)	348	0	(1,680)	No Major Variances.
	81,934	29,757	32,095	2,338	4,751	45,088	
Public Protection							
Employee Costs	502,700	167,515	174,802	7,287	330	327,568	Fixed term contracts - offset by savings within the department.
Transport Related Expenditure	13,997	4,670	5,130	460	0	8,867	No Major Variances.
Supplies & Services	88,680	14,366	15,683	1,317	26,260	46,737	No Major Variances.
Support Services	144,330	48,114	47,955	(159)	165	96,210	No Major Variances.
Income	(238,100)	(54,759)	(61,157)	(6,398)	0	(176,943)	Higher licencing fee income.
	511,607	179,906	182,412	2,506	26,755	302,440	
Street Signage							
Supplies & Services	12,000	3,500	3,576	76	0	8,425	No Major Variances.
Support Services	23,300	7,766	7,768	2	0	15,532	No Major Variances.
	35,300	11,266	11,344	78	0	23,957	
Environmental Protection							
Employee Costs	576,583	192,124	176,394	(15,730)	800	399,389	Revised staffing allocations - to be amended.
Premises	0	0	0	0	3,701	(3,701)	No Major Variances.
Transport Related Expenditure	22,189	7,403	5,563	(1,840)	542	16,085	Lower mileage claims.
Supplies & Services	65,650	23,565	11,834	(11,731)	13,995	39,821	Other professional fees (Stray dogs, Out of hours services, Assisted burials).
Support Services	251,400	83,793	83,812	19	0	167,588	No Major Variances.
Capital Financing Costs	52,962	17,651	17,652	1	0	35,310	No Major Variances.
Income	(13,000)	(5,484)	(2,531)	2,953	0	(10,469)	Fee income not invoiced for Local Air Pollution Prevention & Control (LAPPC).
	955,784	319,052	292,724	(26,328)	19,038	644,023	
Environmental Contracts							
Employee Costs	336,870	110,590	77,608	(32,982)	0	259,262	Vacant posts and maternity leave.
Transport Related Expenditure	12,444	4,155	2,013	(2,142)	167	10,264	Lower vehicle running costs.
Supplies & Services	1,275	760	483	(277)	0	792	No Major Variances.
Support Services	97,760	32,597	32,596	(1)	0	65,164	No Major Variances.
Capital Financing Costs	(448,349)	(149,390)	(149,452)	(62)	0	(298,897)	No Major Variances.
	0	(1,288)	(36,752)	(35,464)	167	36,585	
Corporate Health and Safety							
Employee Costs	71,626	23,868	23,510	(358)	0	48,116	No Major Variances.
Transport Related Expenditure	0	0	328	328	0	(328)	No Major Variances.
Supplies & Services	0	0	0	0	0	0	No Major Variances.
Support Services	(71,626)	(23,867)	(23,872)	(5)	0	(47,754)	No Major Variances.
	0	1	(35)	(36)	0	35	
Markets							
Employee Costs	16,896	5,634	2,695	(2,939)	0	14,201	Revised staffing allocations - to be amended.
Premises	35,246	15,222	11,062	(4,160)	0	24,184	Lower Business Rates.
Transport Related Expenditure	0	0	15	15	0	(15)	No Major Variances.
Supplies & Services	4,050	1,355	1,943	588	1,472	635	No Major Variances.
Support Services	42,160	14,057	14,056	(1)	0	28,104	No Major Variances.
Income	(40,000)	(33,200)	(33,682)	(482)	0	(6,318)	No Major Variances.
	58,352	3,068	(3,911)	(6,979)	1,472	60,791	

Environment & Leisure

	Full Year Budget	YTD Budget	YTD Actuals	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Parks & Open Spaces							
Premises	275,984	86,316	127,080	40,764	212,043	(63,139)	£5,729 Higher R&M costs; £38,087 Serco Grounds maintenance; (£2,173) Lower utility costs.
Supplies & Services	63,500	21,165	29,507	8,342	44,084	(10,091)	£6,046 Serco cleansing costs; £2,110 Consultancy costs - The Marrams, Cromer.
Support Services	138,000	46,009	46,004	(5)	0	91,996	No Major Variances.
Capital Financing Costs	16,206	5,402	5,404	2	0	10,802	No Major Variances.
Income	(8,500)	(168)	(225)	(57)	0	(8,275)	No Major Variances.
	485,190	158,724	207,770	49,046	256,127	21,293	
Foreshore							
Employee Costs	21,640	7,216	13,204	5,988	0	8,436	Revised staffing allocations - to be amended.
Premises	53,945	5,185	4,175	(1,010)	4,847	44,923	Lower R&M costs.
Transport Related Expenditure	700	236	59	(177)	0	641	No Major Variances.
Supplies & Services	5,300	1,768	0	(1,768)	0	5,300	Fewer equipment purchases.
Support Services	85,270	28,430	28,432	2	0	56,838	No Major Variances.
Capital Financing Costs	27,880	9,292	9,292	0	0	18,588	No Major Variances.
	194,735	52,127	55,162	3,035	4,847	134,726	
Leisure Complexes							
Employee Costs	0	0	(95)	(95)	0	95	No Major Variances.
Premises	139,569	46,897	(43,240)	(90,137)	18,239	164,570	Accrual brought forward from 2022/23 - invoices not yet received.
Support Services	103,090	34,399	34,356	(43)	0	68,734	No Major Variances.
Capital Financing Costs	492,459	164,092	164,096	4	0	328,363	No Major Variances.
Income	(44,105)	(14,706)	(14,748)	(42)	0	(29,357)	No Major Variances.
	691,013	230,682	140,369	(90,313)	18,239	532,405	
Other Sports							
Employee Costs	3,459	1,154	1,156	2	0	2,303	No Major Variances.
Premises	6,803	2,268	2,499	231	3,437	867	No Major Variances.
Supplies & Services	88,200	33,367	(5,703)	(39,070)	21,797	72,106	Accrual brought forward from 2022/23 in relation to the Mammoth Marathon - invoices not yet received.
Support Services	76,290	25,447	25,436	(11)	0	50,854	No Major Variances.
Income	(40,000)	(13,328)	(2,933)	10,395	0	(37,067)	Income relating to the Mammoth Marathon - event cancelled.
	134,752	48,908	20,455	(28,453)	25,235	89,063	
Recreation Grounds							
Premises	6,950	2,316	2,811	495	4,601	(461)	No Major Variances.
Supplies & Services	7,000	2,334	3,044	710	4,670	(715)	No Major Variances.
Support Services	3,860	1,291	1,284	(7)	0	2,576	No Major Variances.
Capital Financing Costs	5,632	1,878	1,880	2	0	3,752	No Major Variances.
Income	(1,000)	(336)	(565)	(229)	0	(435)	No Major Variances.
	22,442	7,483	8,454	971	9,271	4,717	
Pier Pavilion							
Premises	9,300	3,100	350	(2,750)	2,000	6,950	Electricity costs paid by tenant. Lower R&M costs to date.
Support Services	28,230	9,416	9,408	(8)	0	18,822	No Major Variances.
Capital Financing Costs	17,020	5,672	5,672	0	0	11,348	No Major Variances.
	54,550	18,188	15,430	(2,758)	2,000	37,120	
Beach Safety							
Premises	2,750	917	1,310	393	350	1,090	No Major Variances.
Supplies & Services	375,980	219,971	235,554	15,583	139,621	805	£21,281 - Serco cleansing costs; (£5,939) Saving against the RNLI Lifeguarding Service.
Support Services	78,900	26,302	26,300	(2)	0	52,600	No Major Variances.
Income	0	0	(656)	(656)	0	656	No Major Variances.
	457,630	247,190	262,509	15,319	139,971	55,151	
Woodlands Management							
Employee Costs	144,548	48,171	46,423	(1,748)	0	98,125	Vacant post.
Premises	56,126	19,304	23,118	3,814	8,017	24,991	Emergency tree works at Holt Country Park.
Transport Related Expenditure	21,182	7,067	4,341	(2,726)	726	16,115	Lower fuel costs for equipment.
Supplies & Services	12,450	4,159	3,791	(368)	4,228	4,431	No Major Variances.
Support Services	165,920	55,317	55,320	3	0	110,600	No Major Variances.
Capital Financing Costs	1,346	450	452	2	0	894	No Major Variances.
Income	(39,860)	(17,223)	(18,646)	(1,423)	0	(21,214)	Fee income from events at Holt Country Park.
	361,712	117,245	114,798	(2,447)	12,971	233,943	

Environment & Leisure

	Full Year Budget	YTD Budget	YTD Actuals	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Waste Collection And Disposal							
Employee Costs	0	0	1,634	1,634	0	(1,634)	No Major Variances.
Supplies & Services	5,603,220	1,575,286	1,079,229	(496,057)	3,359,204	1,164,788	See Note A below:
Support Services	514,840	171,571	171,620	49	0	343,220	No Major Variances.
Capital Financing Costs	459,571	153,134	153,136	2	0	306,435	No Major Variances.
Income	(4,423,210)	(2,881,248)	(2,755,174)	126,074	0	(1,668,036)	See Note B below:
	2,154,421	(981,257)	(1,349,556)	(368,299)	3,359,204	144,773	
Note A: Accruals brought forward - (£11,500) Sharps collections, (£2,000) Recycling credits payable, (£21,380) Contribution to the Norfolk Waste Partnership and (£411,000) Commercial waste disposal - invoices not received. (£68,113) Lower contract payments to Norfolk Environmental Waste Services Ltd. (NEWS) for recyclable materials; £24,026 Serco waste contract payments.							
Note B: (£9,266) Additional fee income; Debtor accruals brought forward - £3,618 for recycling credit income (sales of textiles); £7,796 for clinical waste disposal; £44,078 for the recovery of legal costs, £56,423 NEWS profit share (2021/22), and Smoothing mechanism, £73,536 returned gate fee. (£50,000) Serco - performance failure fee.							
Cleansing							
Supplies & Services	1,059,500	347,701	287,510	(60,191)	853,153	(81,163)	Variable billing invoices outstanding from contractor.
Support Services	51,840	17,279	17,280	1	0	34,560	No Major Variances.
Capital Financing Costs	85,500	28,490	28,492	2	0	57,008	No Major Variances.
Income	(66,000)	0	48	48	0	(66,048)	No Major Variances.
	1,130,840	393,470	333,330	(60,140)	853,153	(55,643)	
Leisure							
Employee Costs	159,066	53,009	53,060	51	0	106,006	No Major Variances.
Premises	0	0	0	0	300	(300)	No Major Variances.
Transport Related Expenditure	5,331	1,779	2,916	1,137	0	2,415	No Major Variances.
Supplies & Services	25,019	23,325	20,325	(3,000)	1,444	3,250	Savings against contribution to Active Norfolk - annual locality funding.
Support Services	(189,416)	(63,087)	(63,136)	(49)	0	(126,280)	No Major Variances.
	0	15,026	13,165	(1,861)	1,744	(14,909)	
Community Safety							
Employee Costs	9,198	3,070	2,874	(196)	0	6,324	No Major Variances.
Transport Related Expenditure	596	200	0	(200)	0	596	No Major Variances.
Supplies & Services	4,000	0	3	3	0	3,997	No Major Variances.
Support Services	23,320	7,788	7,772	(16)	0	15,548	No Major Variances.
	37,114	11,058	10,649	(409)	0	26,465	
Civil Contingencies							
Employee Costs	83,038	27,676	26,884	(792)	0	56,154	No Major Variances.
Transport Related Expenditure	1,044	352	321	(31)	0	723	No Major Variances.
Supplies & Services	12,390	1,056	468	(588)	196	11,726	No Major Variances.
Support Services	41,000	13,686	13,672	(14)	0	27,328	No Major Variances.
	137,472	42,770	41,345	(1,425)	196	95,931	
Ad Environmental & Leisure Svs							
Employee Costs	88,407	29,466	29,103	(363)	0	59,304	No Major Variances.
Transport Related Expenditure	1,744	584	654	70	0	1,090	No Major Variances.
Supplies & Services	100	36	14	(22)	0	86	No Major Variances.
Support Services	(90,251)	(30,064)	(30,080)	(16)	0	(60,171)	No Major Variances.
	0	22	(309)	(331)	0	309	
Total Environment & Leisure	8,199,579	1,214,679	627,094	(587,585)	4,736,584	2,835,901	
Total Communities	11,834,134	2,421,088	992,737	(1,428,351)	5,683,802	5,157,595	