

Service Area Summaries P6 2023/24

Communities

Environmental & Leisure

	Full Year Budget	YTD Budget	YTD Actual	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Commercial Services							
Employee Costs	23,085	11,538	11,540	2	0	11,545	No Major Variances.
Transport Related Expenditure	0	0	6	6	0	(6)	No Major Variances.
Supplies & Services	0	0	40	40	1,445	(1,485)	No Major Variances.
Support Services	193,170	96,584	96,600	16	0	96,570	No Major Variances.
	216,255	108,122	108,186	64	1,445	106,624	
Internal Drainage Board Levies							
Premises	478,176	239,088	239,177	89	0	238,999	No Major Variances.
Support Services	300	152	150	(2)	0	150	No Major Variances.
Income	0	0	(35,265)	(35,265)	0	35,265	Grant income from DLUHC to help ease the financial pressures in Internal Drainage Board levies.
	478,476	239,240	204,062	(35,178)	0	274,414	
Travellers							
Premises	9,290	5,163	4,279	(884)	2,983	2,029	No Major Variances.
Supplies & Services	43,600	21,808	26,702	4,894	463	16,434	Higher operating lease costs and hire of portable toilets.
Support Services	7,870	3,940	3,936	(4)	0	3,934	No Major Variances.
Capital Financing Costs	23,174	11,586	11,586	0	0	11,588	No Major Variances.
Income	(2,000)	(1,002)	(320)	682	0	(1,680)	No Major Variances.
	81,934	41,495	46,183	4,688	3,446	32,305	
Public Protection							
Employee Costs	502,700	251,266	280,614	29,348	1,183	220,904	Revised staffing allocations - to be reviewed.
Transport Related Expenditure	13,997	7,002	8,443	1,441	0	5,554	No Major Variances.
Supplies & Services	88,680	22,834	25,419	2,585	25,426	37,835	No Major Variances.
Support Services	144,330	72,165	72,180	15	0	72,150	No Major Variances.
Income	(238,100)	(87,643)	(103,562)	(15,919)	0	(134,538)	Higher licencing fee income.
	511,607	265,624	283,094	17,470	26,608	201,905	
Street Signage							
Supplies & Services	12,000	3,500	3,673	173	0	8,328	No Major Variances.
Support Services	23,300	11,648	11,652	4	0	11,648	No Major Variances.
	35,300	15,148	15,325	177	0	19,976	
Environmental Protection							
Employee Costs	576,583	288,186	257,152	(31,034)	800	318,631	Revised staffing allocations - to be reviewed.
Premises	0	0	1,139	1,139	4,501	(5,641)	No Major Variances.
Transport Related Expenditure	22,189	11,101	8,329	(2,772)	396	13,464	Lower mileage claims.
Supplies & Services	65,650	36,050	29,924	(6,126)	3,316	32,411	See Note A below:
Support Services	251,400	125,682	125,718	36	0	125,682	No Major Variances.
Capital Financing Costs	52,962	26,475	26,478	3	0	26,484	No Major Variances.
Income	(13,000)	(6,946)	(6,715)	231	0	(6,285)	No Major Variances.
	955,784	480,548	442,025	(38,523)	9,013	504,747	
Note A: (£5,610) Saving in equipment and tools purchases - possible use at year end for an RCCO (Revenue Contribution to Capital Outlay) relating to the capital purchase of noise monitoring equipment. (£8,307) Professional Fees (Stray dogs, Out of hours services, Assisted burials and rechargeable works). £4,251 Subscriptions (EMAQ, Thameside (Anti Fraud network) and RIAMS (Regulatory Information & Management System). £3,500 Higher software costs relating to the Assure upgrade.							
Environmental Contracts							
Employee Costs	336,870	165,880	119,429	(46,451)	0	217,441	Vacant posts and maternity leave.
Transport Related Expenditure	12,444	6,229	2,642	(3,587)	146	9,657	Lower vehicle running costs.
Supplies & Services	1,275	890	483	(407)	0	792	No Major Variances.
Support Services	97,760	48,888	48,894	6	0	48,866	No Major Variances.
Capital Financing Costs	(448,349)	(224,084)	(224,178)	(94)	0	(224,171)	No Major Variances.
Income	0	0	0	0	0	0	No Major Variances.
	0	(2,197)	(52,731)	(50,534)	146	52,585	
Corporate Health and Safety							
Employee Costs	71,626	35,802	35,087	(715)	100	36,439	No Major Variances.
Transport Related Expenditure	0	0	344	344	0	(344)	No Major Variances.
Supplies & Services	0	0	9,108	9,108	0	(9,108)	Annual contract payment to Skyguard - to be recharged to various services.
Support Services	(71,626)	(35,801)	(35,808)	(7)	0	(35,818)	No Major Variances.
Income	0	0	(1,600)	(1,600)	0	1,600	Recharge for IOSH course.
	0	1	7,132	7,131	100	(7,232)	

	Full Year Budget	YTD Budget	YTD Actual	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Markets							
Employee Costs	12,896	6,449	3,639	(2,810)	0	9,257	Revised staffing allocations.
Premises	35,246	15,228	11,063	(4,165)	0	24,183	Lower than budgeted Business Rates.
Transport Related Expenditure	0	0	67	67	0	(67)	No Major Variances.
Supplies & Services	4,050	2,031	2,315	284	1,108	627	No Major Variances.
Support Services	42,160	21,081	21,084	3	0	21,076	No Major Variances.
Income	(40,000)	(37,200)	(36,274)	926	0	(3,726)	No Major Variances.
	54,352	7,589	1,893	(5,696)	1,108	51,351	
Parks & Open Spaces							
Premises	275,984	137,965	224,769	86,804	164,897	(113,682)	See Note A below:
Supplies & Services	63,500	31,745	41,632	9,887	34,825	(12,956)	£6,387 Serco cleansing contract; £3,499 Professional Fees - Surveys.
Support Services	138,000	69,004	69,006	2	0	68,994	No Major Variances.
Capital Financing Costs	16,206	8,102	8,106	4	0	8,100	No Major Variances.
Income	(8,500)	(252)	(530)	(278)	0	(7,970)	No Major Variances.
	485,190	246,564	342,982	96,418	199,722	(57,514)	
Foreshore							
Employee Costs	25,640	12,823	16,978	4,155	0	8,662	Revised staffing allocations.
Premises	53,945	7,773	9,306	1,533	14,613	30,026	No Major Variances.
Transport Related Expenditure	700	352	368	16	0	332	No Major Variances.
Supplies & Services	5,300	2,652	48	(2,604)	0	5,252	No Major Variances.
Support Services	85,270	42,641	42,648	7	0	42,622	No Major Variances.
Capital Financing Costs	27,880	13,937	13,938	1	0	13,942	No Major Variances.
Income	0	0	(974)	(974)	0	974	No Major Variances.
	198,735	80,178	82,312	2,134	14,613	101,810	
Leisure Complexes							
Employee Costs	0	0	(95)	(95)	0	95	No Major Variances.
Premises	139,569	35,069	(37,513)	(72,582)	88,135	88,947	(£61,161) Accruals brought forward from 2022/23 for use of Sports Halls. (£11,328) insurance premiums.
Supplies & Services	0	0	0	0	6,000	(6,000)	No Major Variances.
Support Services	103,090	51,568	51,534	(34)	0	51,556	No Major Variances.
Capital Financing Costs	492,459	246,136	246,144	8	0	246,315	No Major Variances.
Income	(44,105)	(22,054)	(22,099)	(45)	0	(22,006)	No Major Variances.
	691,013	310,719	237,971	(72,748)	94,135	358,907	
Other Sports							
Employee Costs	3,459	1,730	1,734	4	0	1,725	No Major Variances.
Premises	6,803	3,402	3,355	(47)	7,833	(4,385)	No Major Variances.
Supplies & Services	88,200	14,403	(6,533)	(20,936)	22,415	72,318	Accruals brought forward from 2022/23 in relation to the Mammoth Marathon.
Support Services	76,290	38,159	38,154	(5)	0	38,136	No Major Variances.
Income	(40,000)	(19,992)	(5,074)	14,918	0	(34,926)	Income relating to the Mammoth Marathon - event cancelled.
	134,752	37,702	31,636	(6,066)	30,248	72,868	
Recreation Grounds							
Premises	6,950	3,474	3,960	486	3,451	(461)	No Major Variances.
Supplies & Services	7,000	3,500	4,209	709	3,506	(715)	No Major Variances.
Support Services	3,860	1,933	1,926	(7)	0	1,934	No Major Variances.
Capital Financing Costs	5,632	2,816	2,820	4	0	2,812	No Major Variances.
Income	(1,000)	(502)	(740)	(238)	0	(260)	No Major Variances.
	22,442	11,221	12,175	954	6,957	3,310	
Pier Pavilion							
Premises	9,300	1,500	725	(775)	2,700	5,875	No Major Variances.
Support Services	28,230	14,119	14,112	(7)	0	14,118	No Major Variances.
Capital Financing Costs	17,020	8,508	8,508	0	0	8,512	No Major Variances.
	54,550	24,127	23,345	(782)	2,700	28,505	
Beach Safety							
Premises	2,750	1,375	1,310	(65)	350	1,090	No Major Variances.
Supplies & Services	375,980	258,952	271,619	12,667	104,556	(195)	£21,244 Serco cleansing contract; (£5,939) Saving against the RNLI Lifeguarding Service. (£2,163) Quarter 2 invoice outstanding for the emergency telephone lines.
Support Services	78,900	39,449	39,450	1	0	39,450	No Major Variances.
Income	0	0	(656)	(656)	0	656	No Major Variances.
	457,630	299,776	311,724	11,948	104,906	41,001	
Woodlands Management							
Employee Costs	144,548	72,254	67,546	(4,708)	0	77,002	Vacant post.
Premises	56,126	28,514	34,746	6,232	11,440	9,940	Emergency tree works.
Transport Related Expenditure	21,182	10,597	8,870	(1,727)	1,780	10,532	Lower fuel costs.
Supplies & Services	12,450	6,237	7,586	1,349	4,198	666	No Major Variances.
Support Services	165,920	82,968	82,980	12	0	82,940	No Major Variances.
Capital Financing Costs	1,346	674	678	4	0	668	No Major Variances.
Income	(39,860)	(22,881)	(27,496)	(4,615)	0	(12,364)	Rechargeable emergency tree works and events at Holt Country Park.
	361,712	178,363	174,911	(3,452)	17,417	169,384	

	Full Year Budget	YTD Budget	YTD Actual	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Waste Collection And Disposal							
Employee Costs	0	0	1,996	1,996	0	(1,996)	No Major Variances.
Supplies & Services	5,603,220	2,407,877	2,174,431	(233,446)	2,497,007	931,782	See Note A below:
Support Services	514,840	257,350	257,430	80	0	257,410	No Major Variances.
Capital Financing Costs	459,571	229,698	229,704	6	0	229,867	No Major Variances.
Income	(4,423,210)	(3,228,155)	(3,111,304)	116,851	0	(1,311,906)	See Note B below:
	2,154,421	(333,230)	(447,743)	(114,513)	2,497,007	105,157	
Note A: (£10,402) Accruals brought forward relating to clinical waste disposal. (£156,812) Serco contract costs. (£36,618) NEWS contracting costs - lower tonnage processed. (£21,380) Accrual brought forward for contribution to Norfolk Waste Partnership.							
Note B: £12,593 Accruals brought forward relating to recharges for legal costs. £118,209 Accruals brought forward to NEWS for 2021/22 profit share and a returned gate fee. (£50,000) Serco - performance failure fee. £38,102 Lower recycling credit income.							
Cleansing							
Supplies & Services	1,059,500	521,549	386,743	(134,806)	754,120	(81,363)	Variable billing invoices outstanding from contractor.
Support Services	51,840	25,916	25,920	4	0	25,920	No Major Variances.
Capital Financing Costs	85,500	42,734	42,738	4	0	42,762	No Major Variances.
Income	(66,000)	(66,000)	(81,784)	(15,784)	0	15,784	Additional fee income.
	1,130,840	524,199	373,617	(150,582)	754,120	3,103	
Leisure							
Employee Costs	159,066	79,511	80,986	1,475	(870)	78,950	No Major Variances.
Premises	0	0	361	361	0	(361)	No Major Variances.
Transport Related Expenditure	5,331	2,667	2,582	(85)	0	2,749	No Major Variances.
Supplies & Services	25,019	23,749	20,898	(2,851)	871	3,250	Savings against contribution to Active Norfolk - annual locality funding.
Support Services	(189,416)	(94,637)	(94,704)	(67)	0	(94,712)	No Major Variances.
Income	0	0	0	0	0	0	No Major Variances.
	0	11,290	10,124	(1,166)	1	(10,125)	
Community Safety							
Employee Costs	9,198	4,602	4,311	(291)	0	4,887	No Major Variances.
Transport Related Expenditure	596	300	0	(300)	0	596	No Major Variances.
Supplies & Services	4,000	0	3	3	0	3,997	No Major Variances.
Support Services	23,320	11,673	11,658	(15)	0	11,662	No Major Variances.
	37,114	16,575	15,972	(603)	0	21,142	
Civil Contingencies							
Employee Costs	83,038	41,512	40,146	(1,366)	0	42,892	No Major Variances.
Transport Related Expenditure	1,044	526	537	11	0	507	No Major Variances.
Supplies & Services	12,390	1,581	479	(1,102)	2,582	9,329	No Major Variances.
Support Services	41,000	20,521	20,508	(13)	0	20,492	No Major Variances.
	137,472	64,140	61,669	(2,471)	2,582	73,220	
Ad Environmental & Leisure Svcs							
Employee Costs	88,407	44,195	44,032	(163)	0	44,375	No Major Variances.
Transport Related Expenditure	1,744	876	815	(61)	0	929	No Major Variances.
Supplies & Services	100	52	14	(38)	0	86	No Major Variances.
Support Services	(90,251)	(45,100)	(45,120)	(20)	0	(45,131)	No Major Variances.
Income	0	0	0	0	0	0	No Major Variances.
	0	23	(259)	(282)	0	259	
Total Environmental & Leisure	8,199,579	2,627,217	2,285,604	(341,613)	3,766,272	2,147,703	

Service Area Summaries P6 2023/24

Communities

People Services

	Full Year Budget	YTD Budget	YTD Actuals	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
Benefits Administration							
Employee Costs	1,161,688	580,621	509,443	(71,178)	0	652,245	Vacant posts.
Transport Related Expenditure	944	474	1,478	1,004	0	(534)	No Major Variances.
Supplies & Services	31,100	13,742	22,451	8,709	4,180	4,469	Civica computer software - offset by New Burdens Funding.
Support Services	434,060	216,977	217,044	67	0	217,016	No Major Variances.
Capital Financing Costs	31,700	15,846	15,846	0	0	15,854	No Major Variances.
Income	(380,000)	(14,994)	(85,302)	(70,308)	0	(294,698)	Council Tax Support - New Burdens Funding.
	1,279,492	812,666	680,960	(131,706)	4,180	594,352	
Homelessness							
Premises	147,946	73,973	46,563	(27,410)	19,399	81,984	Lower R&M and utility costs.
Transport Related Expenditure	0	0	1,149	1,149	0	(1,149)	No Major Variances.
Supplies & Services	1,257,038	615,755	615,246	(509)	743,147	(101,355)	£7,271 Higher B&B charges and Rent Deposit payments - offset by subsidy and client contributions. (£5,035) Refund of a contribution payment from prior year.
Support Services	1,142,250	570,929	571,140	211	0	571,110	No Major Variances.
Capital Financing Costs	28,482	14,239	14,244	5	0	14,238	No Major Variances.
Income	(1,700,415)	(980,181)	(995,732)	(15,551)	0	(704,683)	Additional income from subsidy and client contributions.
	875,301	294,715	252,610	(42,105)	762,546	(139,855)	
Housing Options							
Employee Costs	816,874	408,292	381,386	(26,906)	200	435,288	Underspend against fixed term contracts.
Transport Related Expenditure	7,040	3,522	4,246	724	0	2,794	No Major Variances.
Supplies & Services	3,179	1,594	1,026	(568)	46	2,107	No Major Variances.
Support Services	(714,749)	(357,209)	(357,372)	(163)	0	(357,377)	No Major Variances.
Income	(19,306)	(19,306)	(20,198)	(892)	0	892	No Major Variances.
	93,038	36,893	9,088	(27,805)	246	83,704	
Community							
Employee Costs	956,926	478,301	445,115	(33,186)	0	511,811	Underspend against fixed term contracts.
Premises	0	0	(12,963)	(12,963)	17,787	(4,824)	Accrual brought forward from 2022/23. Invoices not received.
Transport Related Expenditure	26,678	13,344	5,636	(7,708)	0	21,042	Lower travelling costs.
Supplies & Services	728,245	104,275	99,340	(4,935)	0	628,905	Underspend in grant payments.
Support Services	68,750	34,432	34,404	(28)	0	34,346	No Major Variances.
Capital Financing Costs	0	0	0	0	0	0	No Major Variances.
Income	(494,585)	(446,992)	(445,038)	1,954	0	(49,547)	
	1,286,014	183,360	126,495	(56,865)	17,787	1,141,732	
Ad People Services							
Employee Costs	86,175	43,077	43,224	147	0	42,951	No Major Variances.
Transport Related Expenditure	1,194	600	533	(67)	0	661	No Major Variances.
Supplies & Services	100	52	2	(51)	0	99	No Major Variances.
Support Services	(87,469)	(43,710)	(43,734)	(24)	0	(43,735)	No Major Variances.
Income	0	0	0	0	0	0	No Major Variances.
	0	19	25	6	0	(25)	
Total People Services	3,533,845	1,327,653	1,069,178	(258,475)	784,759	1,679,908	
Total Communities	11,733,424	3,954,870	3,354,782	(600,088)	4,551,031	3,827,611	