

Website: www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-service

North Norfolk District Council
Council Offices
Holt Road
Cromer
Norfolk
NR27 9EN

Please ask for: Sally Green
Direct Dial: 0300 1231259
Email: sally.green@norfolk.gov.uk
My Ref: 00113347
Your Ref: -

12 April 2024

Dear Madam

The Regulatory Reform (Fire Safety) Order 2005
With reference to – Licensing Act 2003

Premises: Which Wine When Ltd, Standard Road, Wells-Next-The-Sea, NR23 1JY

I acknowledge receipt of the application for the above premises.

As these premises fall within the scope of the Regulatory Reform (Fire Safety) Order 2005, I would like to draw your attention to the following guidance document:

Offices and Shops: This guide is for all employers, managers, occupiers, and owners of Offices and Shop premises, it is a government published guide to assist you with the process of completing a fire risk assessment, **which is required for your premises.**

ISBN 13: 978 1 85112 815 0

This publication is available to download from:

<https://www.gov.uk/government/publications/fire-safety-risk-assessment-offices-and-shops>

It is necessary where material alterations are proposed to comply with the Building Regulations 2000. In this case an application must be submitted to the Local Building Control Authority or an Approved Inspector.

Should you require any further assistance please do not hesitate to contact me on the number shown above.

Yours faithfully



Sally Green
Fire Safety Officer