

GOVERNANCE, RISK & AUDIT COMMITTEE ON 9 JULY 2024 – OUTCOMES & ACTIONS LIST

MINUTE NO.	AGENDA ITEM AND ACTION	ACTION
72	EXTERNAL AUDIT INTERIM VFM REPORT FOR 2021/22 AND 2022/23	
	RESOLVED - that the report be noted	GRAC
73	EXTERNAL AUDIT PLAN FOR 2023/24	
	RESOLVED - that Ernst and Young be asked to provide further information regarding performance materiality by email to the committee members as soon as possible so that the committee, following receipt of that information, can indicate its understanding of and agreement to the materiality and reporting levels for the 2023/24 External Audit.	E&Y
74	INTERNAL AUDIT PROGRESS & FOLLOW-UP REPORT	
	<p>RESOLVED - that Resolved – that (A) the Committee Chair on behalf of the Committee write to the Chief Executive asking for the Council’s Corporate Leadership Team to address the issue of the outstanding recommendations so that</p> <p>(1) a further report be submitted to the committee meeting on 10 September 2024 showing progress on each of the recommendations, and</p> <p>(2) Where there has been no progress the relevant senior officer be present at the meeting to answer questions as to why no progress has been made,</p> <p>(B) the committee receive a written response on why the Council was not consistently achieving its target timescale for 15 days for responding to complaints and what remedial work was being undertaken, and</p> <p>(C) the committee receive a written response on whether the outstanding statement from Flagship Housing for 25 Reeves Court, North Walsham had been obtained.</p>	GRAC CEX
75	HEAD OF INTERNAL AUDIT’S ANNUAL OPINION REPORT 2023-24	
	RESOLVED - that the Committee considered the contents of the Annual Opinion Report of the Head of Internal Audit and noted	GRAC DoR

	<p>(A) that a reasonable / limited audit opinion has been given in relation to the framework of governance, risk management and control for the year ended 31 March 2024.</p> <p>(B) that the opinions expressed together with significant matters arising from internal audit work and contained within this report should be given due consideration when developing and reviewing the Council’s Annual Governance Statement for 2023/24.</p> <p>(C) the outcomes of the Internal Audit’s performance measures and the Quality Assurance and Improvement Programme</p>	
76	GRAC SELF-ASSESSMENT	
	<p>RESOLVED - that (A) the final scores for the first tool assessment, the ‘Self-assessment of good practice’ be noted,</p> <p>(B) the second tool assessment, ‘Evaluating the impact and effectiveness of the audit committee’ be noted, and</p> <p>(C) the proposed action plan be approved.</p>	GRAC
77	CORPORATE RISK REGISTER	
	<p>RESOLVED - that Resolved – that</p> <p>(A) that risk CR 026 Impact of Economic fluctuations on the North Norfolk economy be added back into the Corporate Risk Register,</p> <p>(B) more information be provided on CR037 cost and resources issues from prosecutions, enforcement action and litigation,</p> <p>(C) CR024 People Resources rating be reviewed,</p> <p>(D) more information be provided on CR035 failure to deliver the Local Plan,</p> <p>(E) CR032 Fakenham new roundabout rating be reviewed,</p> <p>(F) CR033 North Walsham High Street Heritage Action Zone be removed, and</p> <p>(G) CR038 Fakenham Leisure and Sports Hub risk be reviewed.</p>	DoR
78	PROCUREMENT EXEMPTIONS REGISTER	
	RESOLVED - that the procurement exemptions be noted.	GRAC

79	APPOINTMENT OF AN INDEPENDENT MEMBER	
	RESOLVED - that if it was not possible to get a shared approach with the other Norfolk local authorities the council would move ahead as soon as possible with recruiting an independent person to the committee.	ADL&G
81	GOVERNANCE, RISK AND AUDIT COMMITTEE WORK PROGRAMME	
	RESOLVED - that committee members send potential future committee items to the Democratic Services Officer (Scrutiny) so that they can be added into a list for consideration at the committee meeting on 10 September 2024.	DSO GRAC