

## GOVERNANCE, RISK & AUDIT COMMITTEE – ANNUAL WORK PROGRAMME 2023/2024

Topic	Lead Officer	Comments	Cycle
<b>9 July 2024</b>			
Corporate Risk Register	Director for Resources – Tina Stankley	To review the corporate risk register	Quarterly
Procurement Exemptions Register	Monitoring Officer – Cara Jordan	To review Procurement Exemptions	Quarterly
Internal Audit Progress & Follow-up Report	Internal Audit – Teresa Sharman	To review progress on internal audit recommendations	Quarterly
External Audit Interim VFM Report for 2021/22 and 2022/23	External Auditor		Annual
External Audit Plan for 2023/24	External Auditor		Annual
Annual Report/Opinion & Review of the Effectiveness of Internal Audit	Internal Audit – Teresa Sharman		Annual
Appointment of an independent member	Monitoring Officer – Cara Jordan		Committee Request
GRAC self-assessment	Internal Audit – Teresa Sharman		Annual
<b>10 September 2024</b>			
Corporate Risk Register	Director for Resources – Tina Stankley	To review the corporate risk register	Quarterly
Procurement Exemptions Register	Monitoring Officer – Cara Jordan	To review Procurement Exemptions	Quarterly
Internal Audit Progress & Follow-up Report	Internal Audit – Teresa Sharman	To review progress on internal audit recommendations	Quarterly
AGS 23/24 & Local Code of Corporate Governance	Director for Resources – Tina Stankley	Review & approve AGS & Local Code of Corporate Governance	Annual
GRAC training needs	Internal Audit – Teresa Sharman		Annual
Effect of changes to Land Charges	Director for Resources – Tina Stankley		Committee Request
<b>3 December 2024</b>			
External Audit Letter	External Audit		Annual
Risk Management Framework	Director for Resources – Tina Stankley		
Corporate Risk Register	Director for Resources – Tina Stankley		Quarterly
Internal Audit Progress & Follow-up Report	Internal Audit – Teresa Sharman	To review progress on internal audit recommendations	Quarterly

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Civil Contingencies Update	Resilience Manager		Annual
Procurement Exemptions Register	Monitoring Officer – Cara Jordan	To review Procurement Exemptions	Quarterly
Committee Self-Assessment Action Plan	Monitoring Officer – Cara Jordan	To complete the action plan	
<b>25 March 2025</b>			
Strategic and annual plans internal audit plan 2023/24	Internal Audit – Teresa Sharman		Annual
GRAC self-assessment	Internal Audit – Teresa Sharman		Annual
Corporate Risk Register	Director for Resources – Tina Stankley	To review the corporate risk register	Quarterly
Procurement Exemptions Register	Monitoring Officer – Cara Jordan	To review Procurement Exemptions	Quarterly
Review of Council's Asset Register	Director for Resources – Tina Stankley	To review the number and value of Council assets	Committee Request
Internal Audit Progress & Follow-up Report	Internal Audit – Teresa Sharman	To review progress on internal audit recommendations	Quarterly