

## OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME

20 September Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Homelessness Task and Finish Group</b>	To report back when its work is complete	TFG	Cllr W Fredericks	Scrutiny
<b>Budget Monitoring/Corporate Plan reporting/Performance Management/ Risk Management</b>	To consider what issues the council will face over the next 3 to 6 months	<i>Quarterly</i>	Cllr L Shires	Cabinet

16 October Pre-Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Beach Huts &amp; Chalets Monitoring</b>	<ul style="list-style-type: none"> <li>- How to best market and promote the beach huts</li> <li>- The possibility of conversion from weekly to five-year leases</li> <li>- The split of costs between weekly and five-year huts</li> <li>- The question of not having Council huts and instead having them as private leases</li> <li>- The green levy and how far that might be extended</li> <li>- The relationship with private tenants including the removal of huts from the beach</li> <li>- The Sustainability of the beach huts physically and financially, and</li> <li>- The effect on the carbon footprint of people coming to use the beach huts</li> </ul>	<i>October</i>	Cllr L Shires	Scrutiny
<b>Medium Term Financial Strategy</b>		Policy	Cllr L Shires	Cabinet
<b>Planning Service Improvement Plan</b>	Progress /Completion of the Planning Service Improvement Plan – along with yearend data for 2023/24 (e.g. during ‘Quarter 2’)	Update	Cllr A Brown	Scrutiny

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13 November Public Issue				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Water Issues</b>	(A) the Chairman of the Norfolk Strategic Flooding Alliance be invited to a future meeting on how the Council is working with the alliance on flooding issues, (B) Anglian Water and Water Resources East be invited to the same meeting on the strategic water issues that affect North Norfolk to include the Anglian Water Strategic Investment Plan		Cllr A Varley	Scrutiny

11 December Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Budget Monitoring/Corporate Plan Reporting/Performance Management/Risk Management</b>	To consider what issues the council will face over the next 3 to 6 months	<i>Quarterly</i>	Cllr L Shires	Cabinet
<b>Review of Housing Allocations Policy</b>	Following public consultation	Policy review	Cllr W Fredericks	Cabinet

11 December Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Budget Savings 2025/26</b>		<i>Annual</i>	Cllr L Shires	Cabinet

15 January Pre-Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker

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12 February Public Issue				
Topic	Purpose	Type	Cabinet Member	Decision Maker

12 March Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Budget Monitoring/Corporate Plan reporting/Performance Management/Risk Management</b>	To consider what issues the council will face over the next 3 to 6 months	<i>Quarterly</i>	Cllr L Shires	Cabinet

9 April Pre-Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker

Potential Items				
Topic	Purpose	When	Cabinet Member	Decision Maker
<b>Crime &amp; Disorder Update</b>	To invite the PCC following the election on their plans in North Norfolk	Annual		Scrutiny
<b>Performance Management Software/Benchmarking/Contextual Performance Measures</b>	To review contextual performance and consider how this may impact corporate priorities	Quarterly/ 6 monthly	Cllr T Adams	Scrutiny
<b>Waste Update</b>	Progress made in planning, implementing, and embedding the round reorganisation on a regular basis	Review	Cllr C Ringer	Scrutiny
<b>Waste Update</b>	Only when performance has dropped to a level that is of	When	Cllr C Ringer	Scrutiny

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	significant concern or that progress on the gap analysis items is not adequate	triggered		
<b>Car Park Income</b>	Committee Chairman and Vice Chairman to meet with the Portfolio Holder for Finance, Estates and Property Services and appropriate officers to consider the information that should be in a future report to the Committee on the Council's Car Parks		Cllr L Shires	Scrutiny
<b>Council's Workforce Development Strategy</b>	How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget		Cllr T Adams	Scrutiny
<b>Local Postal Services</b>	Report from Councillor Hankins			Scrutiny
<b>North Walsham High Street Heritage Action Zone initiative</b>	Update in 12 months' time on the impact of the North Walsham High Street Heritage Action Zone initiative and learning from this, to establish a set of evaluation criteria, including baselines, that can then be used for similar projects in other towns in North Norfolk	17 July 2024 meeting	Cllr J Toye	Scrutiny
<b>Public Convenience Strategy Follow-up</b>	To review progress made with	Update	Cllr L Shires	Scrutiny