

## OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME

16 October Pre-Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Beach Huts &amp; Chalets Monitoring</b>	<ul style="list-style-type: none"> <li>- How to best market and promote the beach huts</li> <li>- The possibility of conversion from weekly to five-year leases</li> <li>- The split of costs between weekly and five-year huts</li> <li>- The question of not having Council huts and instead having them as private leases</li> <li>- The green levy and how far that might be extended</li> <li>- The relationship with private tenants including the removal of huts from the beach</li> <li>- The Sustainability of the beach huts physically and financially,</li> <li>- The effect on the carbon footprint of people coming to use the beach huts</li> </ul>	<i>Policy review</i>	Cllr L Shires	Scrutiny
<b>Car Park Charges</b>	To consider the Council's Car Parking Charging Structure	Budget Savings	Cllr L Shires	Cabinet
<b>Planning Service Improvement Plan</b>	Progress /Completion of the Planning Service Improvement Plan – along with yearend data for 2023/24 (e.g. during 'Quarter 2')	Update	Cllr A Brown	Scrutiny

13 November Budget Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Medium Term Financial Strategy</b>		Policy	Cllr L Shires	Cabinet
<b>Budget Monitoring</b>		Quarterly	Cllr L Shires	Cabinet
<b>Visitor Information Service</b>		Budget	Cllr L Withington	Cabinet

11 December Budget Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>2025/26 Budget Proposals</b>		<i>Annual</i>	Cllr L Shires	Cabinet
<b>2025/26 Fees and Charges</b>		<i>Annual</i>	Cllr L Shires	Cabinet

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15 January Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Budget Monitoring/Corporate Plan Report/Performance Management/Risk Management</b>	To consider what issues the council will face over the next 3 to 6 months	Quarterly	Cllr L Shires	Cabinet
<b>Homelessness Task and Finish Group</b>	Report back on progress being made on the Group's recommendations	<i>Cttee request</i>	Cllr W Fredericks	

12 February Public Issue				
Topic	Purpose	Type	Cabinet Member	Decision Maker

12 March Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
<b>Budget Monitoring/Corporate Plan reporting/Performance Management/Risk Management</b>	To consider what issues the council will face over the next 3 to 6 months	<i>Quarterly</i>	Cllr L Shires	Cabinet

Potential Items				
Topic	Purpose	When	Cabinet Member	Decision Maker
<b>Benjamin Court Cromer</b>	To consider the correspondence received in the appendix to this report		Cllr T Adams	
<b>Crime &amp; Disorder Update</b>	To invite the PCC following the election on their plans in North Norfolk	Annual		Scrutiny

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<b>Water Issues</b>	(A) the Chairman of the Norfolk Strategic Flooding Alliance be invited to a future meeting on how the Council is working with the alliance on flooding issues, (B) Anglian Water and Water Resources East be invited to the same meeting on the strategic water issues that affect North Norfolk to include the Anglian Water Strategic Investment Plan		Cllr A Varley	Scrutiny
<b>Waste Update</b>	Progress made in planning, implementing, and embedding the round reorganisation on a regular basis	Review	Cllr C Ringer	Scrutiny
<b>Waste Update</b>	Only when performance has dropped to a level that is of significant concern or that progress on the gap analysis items is not adequate	When triggered	Cllr C Ringer	Scrutiny
<b>Car Park Income</b>	Committee Chairman and Vice Chairman to meet with the Portfolio Holder for Finance, Estates and Property Services and appropriate officers to consider the information that should be in a future report to the Committee on the Council's Car Parks		Cllr L Shires	Scrutiny
<b>Council's Workforce Development Strategy</b>	How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget		Cllr T Adams	Scrutiny
<b>Local Postal Services</b>	Report from Councillor Hankins			Scrutiny
<b>North Walsham High Street Heritage Action Zone initiative</b>	Update in 12 months' time on the impact of the North Walsham High Street Heritage Action Zone initiative and learning from this, to establish a set of evaluation criteria, including baselines, that can then be used for similar projects in other towns in North Norfolk	17 July 2024 meeting	Cllr J Toyne	Scrutiny