

## 1. Introduction

Below is the rolling record of in-house and external training for the preceding 12 months to the end of the financial year.

Dark blue = date held/set

Light blue = date to be confirmed

## 2. Resilience Training Programme

Course	2023		2024												2025			Note No.
	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Rest Centre Management course		Dark blue																1
OOH Duty Officer - Refresher / Recap				Dark blue				Dark blue				Dark blue						2
NRF Local Coordination Group training								Dark blue				Dark blue		Dark blue			Dark blue	3
NRF Tactical Coordination Group trng.												Dark blue						4
NRF MAGIC Lite												Dark blue						5
NRF Mapping (via National RD Team)								Dark blue										6
NRF Summer Workshop									Dark blue									7
NRF Winter Workshop												Dark blue						8
NRF Cyber Response Workshop Exercise												Dark blue						9
Flood warden evac exercise	Dark blue																Light blue	10
Flood warden training	Dark blue				Dark blue													11
MCA Beach Master Course (GY hosting)							Dark blue											12
Senior Manager Table Top Exercise (TTX)																Light blue		13
Corporate Business Continuity Exercise															Light blue			19

See explanatory notes overleaf.

### 3. Notes

Note	Course	Description	Who Attends	Cost
1	Rest Centre Management	<ul style="list-style-type: none"> <li>• Definition of a rest centre</li> <li>• Why they are needed</li> <li>• How they are managed</li> <li>• Key roles and activities</li> </ul>	Rest Centre Managers / Resilience Manager	Free EPC course via NRF
2	OOH Duty Officer - Refresher / Recap	<ul style="list-style-type: none"> <li>• Out of hours duty officer procedures recap and info for new officers</li> </ul>	Duty Officers / Resilience Team	No cost
3	NRF Local Coordination Group,	<ul style="list-style-type: none"> <li>• Understand the roles, responsibilities and objectives of the LCG</li> <li>• Pre work includes integrated emergency management and NRF structure/partner agencies</li> <li>• 16 May (SN &amp; BDC hosting), 26 September (Breckland hosting), 12 November (virtual)</li> </ul>	NNDC Managers nominated because of their role in operational response / Resilience Manager	NRF membership allows 2 free spaces. £150 thereafter.
4	NRF Tactical Control Group training, 22 Oct	<ul style="list-style-type: none"> <li>• Define the roles, responsibilities and objectives of the TCG and NRF partner agencies during a major incident.</li> <li>• Explain and exercise the command, control and coordination structure for tactical management of a major emergency.</li> </ul>	Assistant Directors	NRF membership allows 2 free spaces. £150 thereafter.
5	NRF MAGIC Lite (College of Policing trainers) 16 Oct	<ul style="list-style-type: none"> <li>• Short form of the standard Multi-Agency Gold Incident Command (MAGIC) course aimed at developing the confidence of Strategic Commanders/Officers, by the end they can:</li> <li>• Define the roles and responsibilities of different agencies during the various stages of a major incident/civil emergency.</li> <li>• Take strategic 'Gold' command of a major incident/civil emergency</li> <li>• Plan, implement and review civil contingency plans and multi-agency communication strategies</li> </ul>	Directors/ Assistant Directors	£490 pp
6	NRF Mapping 30 May	<ul style="list-style-type: none"> <li>• Bespoke and delivered virtually by National Resilience Direct Mapping specialists</li> <li>• Getting the most out of mapping</li> <li>• How to build an incident map from scratch</li> <li>• Exporting address data</li> <li>• Uploading assets and data</li> </ul>	Civil Contingencies staff and selected RD users	No cost

Note	Course	Description	Who Attends	Cost
7	NRF Summer Workshop 13 June	<ul style="list-style-type: none"> <li>Workshop re preparedness for summer, with a scenario revisiting the response in 2022 heatwave</li> <li>Identifying progress against learning, gaps and additional risks</li> </ul>	Resilience Manager / Assistant Director / service managers	NRF membership allows 2 free spaces. £150 thereafter.
8	NRF Winter Workshop 5 Sep	<ul style="list-style-type: none"> <li>Scenarios based on risk and are dynamic, typically comprise e.g. contagious disease outbreak, industrial action, low temperatures &amp; heavy snow, rolling power outages and lastly escalating concurrent issues</li> <li>Service managers called in to assist as needed</li> </ul>	Resilience Manager / Assistant Director / service managers	NRF membership allows 2 free spaces. £150 thereafter.
9	NRF Cyber Response Workshop Exercise 12 Sep	<ul style="list-style-type: none"> <li>NRF Cyber Incident Response Exercise testing the multi-agency plan, with input from the National Cyber Security Centre</li> <li>Two scenarios tested: supply chain incident and Denial of Service cyber attack</li> </ul>	Resilience Manager / IT Network Manager / Technical Support Officer	No cost
10	Flood warden evac exercise Date in 2025 TBC	<ul style="list-style-type: none"> <li>Testing procedures, roles and information recording</li> <li>Use with evac portal</li> <li>As of 23 Sep, date in 2025 to be confirmed with Coastguard</li> </ul>	Senior Flood Wardens, Flood Wardens / Resilience Manager	No cost
11	Flood Warden training March 27	<ul style="list-style-type: none"> <li>March 27 session delivered by Communities Prepared programme, attended by Resilience Manager with a view to subsequent rollout</li> <li>Exercise in a box/training modules for use during standard team meetings</li> </ul>	Senior Flood Wardens, Flood Wardens / (Resilience Manager)	No cost
12	MCA Beach Master Course, 16-17 April	<ul style="list-style-type: none"> <li>Maritime and Coastguard Agency Coastal Pollution Course, hosted by Great Yarmouth</li> </ul>	Environmental Health officer and Health and Safety Officer	No cost
13	Senior Manager TTX Dec-Mar (TBA)	<ul style="list-style-type: none"> <li>Tabletop exercise for senior managers validating the Senior Manager on-Call Guide rollout and following the MAGIC-Lite course in October</li> </ul>	Senior Managers TBC	Officer time
14	Corporate Business Continuity exercise Dec-Mar (TBA)	<ul style="list-style-type: none"> <li>Date TBA with CLT, but would follow the tabletop exercise noted above</li> </ul>	TBA with CLT	Officer time