

OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME 2025/2026

December 2025 Finance / Budget pre-scrutiny				
Topic	Purpose	Type/ function	Cabinet Member	Decision Maker
Council Tax Discount Determinations 2026/2027	To review the CT Discount Determinations and make recs to Full Council	Annual overview	Cllr L Shires	Full Council
Non-Domestic Business rates Policy 2026/2027	To review the Policy and make recs to Full Council	Annual overview	Cllr L Shires	Full Council
Medium Term Financial Strategy 2026 onwards	Pre-scrutiny of an early draft of the MTFS – making recs to Cabinet	Annual Pre-scrutiny	Cllr L Shires	Full Council
Budget Savings Early pre-scrutiny of Budget proposals 2026-2027	To consider savings proposals for 2026/27 and make any recs to Cabinet ahead of the Budget setting process	Annual Pre-scrutiny	Cllr L Shires	Cabinet
Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q2	To review the Council's performance and make any recommendations to Cabinet	Quarterly scrutiny	Cllr T Adams	Cabinet
NHOSC Report	Update from recent NHOSC meeting	Quarterly	Cllr J Boyle	Scrutiny
Anglian Water	Progress report on AW actions following June Meeting reductions to rivers and coastal outlets.	Scheduled Update overview	Cllr H Blathwayt	O&S

Overview – a broader, review-based approach to a topic, particularly where it impacts on the district and its residents as a whole.

Scrutiny - a more in-depth approach, 'drilling down' into key areas of concern, evaluating proposals and making recommendations to Cabinet/Council

Pre-scrutiny – the committee considers items in the early stages of development/drafting and makes recommendations to Cabinet, ahead of implementation.

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January 2026				
Mobile Connectivity Review Session with Providers	To better understand how Telecom providers intend to meet the challenges that poor mobile signal has on local communities, particularly centred around defibrillator codes and access to emergency calls.	scrutiny	Cllr J Toyne	O&S
February 2026				
Capital Strategy 2026/2027	To review the Capital Strategy for 2026-2027 and make any recommendations to Full Council	Scrutiny	Cllr L Shires	FC
Draft Revenue Budget 2026-2027	To review the draft Budget proposals for 2026-2027 and make any recommendations to Full Council	Scrutiny	Cllr L Shires	FC
Homelessness & Rough Sleeping Strategy	Scrutiny of the Homelessness & Rough Sleeping Strategy – making recs to Full Council. <i>This item is going to Cabinet in January and O&S in February</i>	Scrutiny	Cllr W Fredericks	FC
Temporary Accommodation review	To analyse the effectiveness of the Councils Temporary Accommodation portfolio – making recs to Cabinet (if needed) <i>Moved from December to avoid agenda overload</i>	overview	Cllr W Fredericks	Scrutiny Cabinet
March 2026				
Budget Monitoring P10	To review the BM report and make any recs to Cabinet	Cyclical overview	Cllr L Shires	Cabinet
Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q3	To review the Council's performance and make any recommendations to Cabinet	Quarterly scrutiny	Cllr T Adams	Cabinet

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	Future Items			
Topic	Purpose	When	Cabinet Member	Decision Maker
Local Government Reorganisation	To feed into the LGR process at key stages, making any recs to Full Council – this will be added to the programme on a rolling basis – as and when required.	Autumn 2025 onwards overview	Cllr T Adams	Full Council
FLASH <i>(may slip – tbc)</i>	To assess the framework agreement for the Fakenham Leisure and Sports Hub and receive an update on the project <i>No date when this might be in so may slip to Nov/Dec</i>	scrutiny	Cllr L Withington	Cabinet/ Lead Officer
Substance Abuse	Scoping required. To consider the piece of work by Cllr Shires and if the Committee could add any value to it.	overview	Cllr L Shires	O&S
Asset Management Plan <i>(Slipped, spring at earliest, impacted by LGR) TBC</i>	To make recommendations to Full Council <i>Slipped to Autumn – needs to be updated to include changes needed to reflect impact of LGR and Audit recs.</i>	Review of AMP scrutiny	Cllr L Shires	Scrutiny Full Council
Housing Benefit Debt Recovery Report <i>July 2026 – if needed.</i>	To make recommendations to Full Council	scrutiny	Cllr W Fredericks	Scrutiny Full Council

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Overview of NNDC Workforce	Through a Financial and Transformational 'lens' <i>Impact of LGR, transformation to Unitary – impact on service delivery and morale</i> <i>How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget.</i>	(scrutiny)	Cllr T Adams	
September 2026				
Police & Crime Commissioner – Review of Police and Crime Plan	The PCC to attend the Committee to provide an overview of the Police & Crime Plan and respond to questions. Possibly with the additional focus of looking at the transition, and transfer of duties, to the new Mayoral office.	Annual Update overview	N/A	Scrutiny
Budget Monitoring P4	To review the BM report and make any recs to Cabinet	Cyclical overview	Cllr L Shires	Cabinet
Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q1	To review the Council's performance and make any recommendations to Cabinet <i>It may be worth considering this in conjunction with the BM report as they both focus on monitoring performance.</i>	Quarterly overview	Cllr T Adams	
October 2026				
O&S Annual Report 2023-2025	To recommend to Full Council the Committee's Annual report summarising its key achievements and highlighting any issues over the previous two years	Annual overview	N/A	O&S Full Council

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Budget Setting 2027/2028	To consider how the Committee wants to feed into the Budget setting process for 2026/2027 – including pre-scrutiny of key reports such as the MTFS <i>Agree date for Budget setting workshop/discussion – possibly with Cabinet?</i>	Annual Pre-scrutiny/ scoping	Cllr L Shires	Full Council
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